

**CITY OF TREASURE ISLAND, FLORIDA
PLANNING AND ZONING BOARD
Sitting as the
LOCAL PLANNING AGENCY
May 21, 2009**

1. ROLL CALL:

Lynn Dayvault	Absent
Cheri Ellsworth	Present
Steve Ferguson	Present
Susan Givens	Absent
Daniel Helton	Present
Heidi Horak (Chair)	Present
Kevin Johnson	Present
Bill McAlduff	Present
Frank McConnell	Present
Kathy McCreary	Present
Susan Reiter	Present
Joe Roberts	Present
Robert Shogren	Present
Christopher Sierra (Vice-Chair)	Present

The Chair, Heidi Horak, called the meeting to order at 2:03 pm and noted that the City Attorney, Maura Kiefer, the City Planner, Lynn Rosetti, and the Planning Associate, Steve DeMerritt were present.

It was noted that at the April meeting Ms. Givens stated her absence and Mr. Dayvault phoned to report his absence.

2. MINUTES

Mr. Helton requested clarification regarding the 3rd paragraph under Old Business on page 4. The Chair requested a review of the 3rd paragraph .

Motion was made by Mr. McConnell and seconded by Mr. Ferguson to approve the minutes of the meeting of April 16, 2009 on condition of review of the 3rd paragraph under Old Business on page 4 and any adjustments to be made. Motion was passed by unanimous consent.

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New Member Cheri Ellsworth was duly sworn in by the City Attorney and it was noted that another new member Rita Fine will be attending the June meeting.

3. ITEMS OF BUSINESS

a. Revised Rules of Procedure Relating to Subcommittees

The City Attorney offered a brief review of a memo from the City Planner dated May 15, 2009 in which she noted that a section was created called Subcommittees; Special Meetings and noted the applicable rules. The City Attorney requested feedback from the Board regarding what subcommittees are to be created and what will be their purpose and then the rules could be adjusted accordingly.

The City Planner noted that the past discussions regarding a subcommittee had unresolved issues such as meeting dates, televised meetings, staff costs and facilities to be used.

Mr. Sierra suggested an addition to the rules that would allow the Board to schedule a meeting by motion.

Following a discussion regarding possible changes, the following rule on subcommittees was read the City Attorney.

Subcommittees. The Planning and Zoning Board or the Local Planning Agency may create one or more subcommittees to consider any topic or special interest at any regularly scheduled meeting by motion. The Subcommittee shall consist of three (3) or more members, the quorum of which shall be set at a minimum of three (3). The meetings shall be scheduled at various times at City facilities as determined by the Subcommittee and shall be open to the public. All Subcommittee meetings shall be electronically recorded and preserved. Any such Subcommittee shall be subject to all of the P&Z/LPA Rules of Procedure and all other applicable rules set by the P&Z/LPA pertaining to the function of such Subcommittee(s).

Motion was made by Mr. Sierra and seconded by Ms. McCreary to adopt the subcommittee rules as amended. Motion was passed by unanimous consent.

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b. Upcoming Florida Dept of Emergency Management Wrksp – Flood Mitigation

The City Planner announced the upcoming Flood Mitigation workshop June 17, 2009 at 1:00 pm and offered a brief review of the proposed agenda. Ms. Rosetti encouraged all Board members to try to attend and stated that there were two issues regarding flood mitigation that the Board will be dealing with in the future (Local Mitigation Strategy & Long Range Disaster Plan).

Mr. Sierra noted that he will be unable to attend next months meeting but requested clarification on the sewer system capacity in a flood situation.

The City Planner will address flood protection at the next LPA meeting.

c. Meeting Schedule

The City Planner discussed the August and September meetings in regard to scheduled absences. It was decided to wait until the July meeting to make a decision regarding any cancellations.

d. Historic Preservation

The Chair announced that she attended the Palm Beach Historical Preservation Conference and offered a brief review of her experience and some history of the area.

4. Old Business

The Chair offered a brief review of her presentation to the City Commission on TDR's and noted that it was a unanimous decision by the Commission to continue to work on TDR's and bring back to Commission.

5. New Business

The Chair reminded the Board to renew their financial disclosure.

The Chair noted that she would like to establish a subcommittee on Historical Preservation and have the first meeting on June 17th from 3:00 to 5:00 pm.

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Motion was made by Ms. McCreary and seconded by Mr. Johnson to establish a subcommittee meeting on Historic Preservation and the first meeting will be June 17th from 3:00 to 5:00 pm at City Hall. Motion passed by unanimous consent.

6. Adjournment

Motion was made by Mr. Sierra and seconded by Ms. Reiter to adjourn.
Meeting was adjourned at 3:21 pm.

Next LPA meeting will be June 18, 2009 at 2:00 pm.

A J. Sarko
Recording Secretary

Heidi Horak
Chair