

**REGULAR
COMMISSION
MEETING
AGENDA**

**CITY OF TREASURE ISLAND, FLORIDA
BOARD OF COMMISSIONERS MEETING
DECEMBER 6, 2005
6:00 PM**

Welcome to the City of Treasure Island Commission Meeting. If you wish to speak on a topic which is on today's agenda, a speaker's form [available in the rear of the room] must be completed and given to the Deputy City Clerk. Please do not address the Commission from your seat, but rather from the podium where your comments can be heard by all and recorded as required by Florida law. Unscheduled topics may be presented under the Public Comments section of the agenda.

A. PLEDGE OF ALLEGIANCE: Led by Mayor Maloof

B. ROLL CALL:

Mayor Mary Maloof	
Commissioner Phil Collins	District 1
Commissioner Ed Gayton	District 2
Commissioner Richard Kraus (Vice-Mayor)	District 3
Commissioner Alan Bildz	District 4

C. PUBLIC COMMENTS:

D. APPROVAL OF MINUTES:

Minutes from the meeting of August 12 and 14, 2004 and November 15, 2005 are ready for approval.

E. ITEMS OF BUSINESS:

1. Ord. – Amending Section 2-71-Serve as City Clerk (2nd Reading & Public Hearing)
2. Res. Request for proposals for Beach Rentals

F. ADJOURNMENT:

Any person desiring to file an appeal to any action taken by the Commission at this meeting will need a record of the proceedings and for such purpose may be required to insure that a verbatim transcript is made. Said transcript shall be made by the appellant at his or her expense. The City maintains a tape recording of all public hearings. In the event that you wish to appeal a decision, the tape may or may not adequately insure a verbatim record of the proceedings. Therefore, you may wish to provide a court reporter at your expense.

**CITY OF TREASURE ISLAND
BOARD OF COMMISSIONERS SPECIAL STATE OF EMERGENCY MEETING
AUGUST 12, 2004**

I. COMMISSIONERS PRESENT:

Mayor Mary Maloof	Present
Commissioner Phil Collins	Present
Commissioner Ed Gayton	Present
Commissioner Richard Kraus Vice Mayor	Present
Commissioner Alan Bildz	Present

II. DISCUSSION ITEM:

1. Proclamation of State of Emergency

A special meeting of the City Commission was called as a result of the threat of Hurricane Charley.

Hurricane Charley was headed into the Gulf of Mexico on a path that could cause substantial injury and/or harm to the population or substantial damage to or loss of property within the boundaries of Treasure Island, Florida.

Pinellas County Emergency management had already declared a mandatory evacuation for the entire area of coastal areas that would be impacted by the storm.

The City of Treasure Island Code of Ordinances grants authority to the Mayor and City Commission to declare a State of Emergency whenever they determine that a natural disaster or emergency may occur with the threat of imminent danger to the population.

The Mayor and City Commission at this time deemed this storm to have an imminent impact on Treasure Island and thereby declared a State of Emergency to exist in Treasure Island as a result of the threat of Hurricane Charley. The State of Emergency declared herein shall be limited to seven days from the date and time of its declaration except insofar as it may be extend in seven-day increments.

The vote was unanimous.

III. ADJOURNMENT:

8/12/04

Mary Maloof, Mayor

Phil Collins - District 1

Ed Gayton - District 2

Richard Kraus - District 3

Alan Bildz - District 4

ATTEST:

Sandra Carnevale, Deputy City Clerk

Proclamation of State of Emergency

WHEREAS, Division 3 of Chapter 10 of the Treasure Island Code provides for civil emergencies and the declaring of a State of Emergency when there is a threat of natural occurrence which may result in substantial injury or harm to the population or substantial damage to or loss of property; and

WHEREAS, Hurricane Charley is currently headed into the Gulf of Mexico on a path that could cause substantial injury or harm to the population or substantial damage to or loss of property; and

WHEREAS, the entire boundary of Treasure Island, Florida is in a coastal zone; and

WHEREAS, Pinellas County Emergency Management has already declared a mandatory evacuation for the entire area of such coastal zone effective and commencing at 6:00 p.m. on August 12, 2004; and

WHEREAS, Section 10-78 of the Treasure Island Code grants authority to the undersigned, as Mayor-Commissioner, to declare a local State of Emergency whenever the undersigned determines that a natural disaster or emergency, or the occurrence or threat of one is imminent and requires immediate and expeditious action, which condition is hereby found to exist by the undersigned.

NOW, THEREFORE, the undersigned Mayor-Commissioner does proclaim:

SECTION 1. As a result of the foregoing, a State of Emergency is hereby declared to exist in the City of Treasure Island, Florida, by the undersigned, MARY H. MALOOF, as Mayor-Commissioner of the City of Treasure Island, as a result of the threat of Hurricane Charley.

SECTION 2. The State of Emergency declared herein shall be limited to seven days from the date and time of its declaration, as reflected below, except insofar as it may be extended, in seven-day increments.

IN WITNESS WHEREOF, the State of Emergency has been declared this 12th day of August, 2004, at 1:00 p.m.

Mary H. Maloof, Mayor

ATTEST:

Jennifer Nye, Deputy City Clerk

**CITY OF TREASURE ISLAND
BOARD OF COMMISSIONERS SPECIAL STATE OF EMERGENCY MEETING
AUGUST 14, 2004**

I. COMMISSIONERS PRESENT:

Mayor Mary Maloof	Present
Commissioner Phil Collins	Absent
Commissioner Ed Gayton	Present
Commissioner Richard Kraus Vice Mayor	Present
Commissioner Alan Bildz	Absent

II. DISCUSSION ITEM:

1. Declaration of Termination of State of Emergency

On this date, August 14, 2004, the Commission did not call a special public commission meeting. A quorum of the City Commission of the City of Treasure Island was necessary to meet to terminate the State of Emergency which was declared on August 12, 2004.

The following members of the commission, Mayor Maloof, and Commissioners Gayton and Kraus, which constituted a quorum, met with Fire Chief Charlie Fant in his office to terminate the State of Emergency which was declared on August 12, 2004. The vote was unanimous.

III. ADJOURNMENT:

Mary Maloof, Mayor

Phil Collins - District 1

Ed Gayton - District 2

Richard Kraus - District 3

Alan Bildz - District 4

ATTEST:

Sandra Carnevale, Deputy City Clerk

**DECLARATION OF TERMINATION
OF STATE OF EMERGENCY**


WHEREAS, on August 12th, 2004, a State of Emergency in the City of Treasure Island, Florida was declared by the undersigned; and

WHEREAS, the threat as declared therein is deemed to longer exist; and

WHEREAS, a quorum of the City Commission of the City of Treasure Island desires to meet at this time to terminate such State of Emergency.


NOW, THEREFORE, it is declared by the undersigned, as Mayor of the City of Treasure Island, Florida, that the State of Emergency declared by the undersigned as a result of the threat of Hurricane Charley on August 12th, 2004, is hereby terminated.

DATED this 14th day of August, 2004.



Mary H. Maloof, Mayor

ATTEST:



Charles J. Fant
Interim City Manager/City Clerk

**CITY OF TREASURE ISLAND
BOARD OF COMMISSIONERS MEETING
NOVEMBER 15, 2005
6:00 p.m.**

A. PLEDGE OF ALLEGIANCE: Led by Mayor Maloof

B. ROLL CALL:

Mayor Mary Maloof		Present
Commissioner Phil Collins	Vice-Mayor	Present
Commissioner Ed Gayton		Present
Commissioner Richard Kraus		Present
Commissioner Alan Bildz		Present

C. PROCLAMATION:

The Mayor presented a proclamation to Mary Jo Moynihan, President, of Family Services, proclaiming November 20 – 26, 2005, as *National Family Week* in Treasure Island. Ms. Moynihan thanked the Commission and gave a brief synopsis of what the agency is all about.

D. PUBLIC COMMENTS:

The Mayor said she had received some sad news, Herb Dowling, Treasure Island's first mayor and long-time resident, passed away. He was 90 years old and will be missed.

Carol Malkin, a resident, said she enjoyed working with City Clerk Jennifer Nye and wished her well on her future endeavors.

She also asked for nominations for beautification awards and holiday awards.

She said the Historical Society is back and Ben Hetrick is the President. Applications are available for anyone who is interested in joining.

She was very concerned about the environmental place – namely, the ponds at the Treasure Bay Golf Course. The chemicals used to remove the cattails have been killing the birds, ducks and blue crabs. She hopes the city will do something about it.

The City Manager indicated that chemicals were not used. Many ponds that are not flushed out build up as a result of the decomposing vegetation that creates a toxic environment. The city is working with a firm to avoid this in the future.

11/15/05

Ken Brown, resident, announced the upcoming holiday parade on Saturday, December 3, at 4:00 pm. The parade will start on Paradise Boulevard at Treasure Bay, proceed on the Causeway around the Clock Tower and end at the Community Center. At this time, the annual Tree Lighting Ceremony will take place.

Jack Rimkus, announced that the Thanksgiving Turkey Dinner sponsored by the Treasure Island Chamber of Commerce will be held on Sunday, November 20, from 12:00noon to 5:00pm at the Community Center. He said the Chamber had moved to a new location 144 107th Avenue. He also presented an award to City Clerk Jennifer Nye for her participation in the various Treasure Island Chamber of Commerce events.

June Brown, a resident, wanted to inform the Commission and residents about the new electric car her family had purchased. It is a legal vehicle used on the main street – runs on a battery for 45 miles and is very economical. This vehicle does not use gasoline and prevent pollution.

John Hadsell, resident, quoted the article in the Neighborhood Times on November 13 about the City Clerk. The article indicates that there are four charter officers – City Manager, City Clerk, Deputy City Clerk and City Attorney. It indicated that the City Manager was conducting a search for a new City Clerk. Mr. Hadsell said that according to our charter, this was the responsibility of the Commission to hire and fire these four positions.

He plans to give a presentation on the police issues at the next meeting.

He would like to see a change in our charter for a strong mayor instead of City Manager.

He would like to see the money paid back to the city for the street sweeper as he has not seen this sweeper in use

E. MINUTES:

Motion was made by Commissioner Gayton and seconded by Commissioner Collins to approve the minutes from the meetings of August 16 and 18, 2005 as written. Upon roll call, the vote to approve was unanimous.

F. ITEMS OF BUSINESS:

- 1. Ord. – Authorizing the Option for Selection of a Code Enforcement Special Magistrate (2nd Reading & Public Hearing) –**

11/15/05

After hearing the reading of the ordinance pertaining to Legal Counsel to the Code Enforcement Board and the City; amending Article III, Chapter 2, Division 2, of the Code of Ordinances of the City of Treasure Island, Florida, pertaining to Code Enforcement; repealing any conflicting Ordinances; providing severability; providing for the inclusion of such amended Ordinance in the Code of Ordinances of the City of Treasure Island, Florida, providing an effective date, motion was made by Commissioner Kraus and seconded by Commissioner Collins to approve the Ordinance as read.

Mayor Maloof declared a public hearing. There being no public comments, the hearing was closed.

Upon roll call, the vote to approve was unanimous.

2. Ord. – Amending Section 1-71 – Serve as City Clerk (1st Reading)

After hearing the reading of the Ordinance amending the City Code of Ordinances Article II, Division 2, Section 2-71 “Serves as City Clerk” and defining administrative roles of the City Manager, City Clerk and Deputy City Clerk and providing an effective date, motion was made by Commissioner Gayton and seconded by Commissioner Bildz to approve the resolution as read.

The City Manager said the City Commission will hire, fire and set the compensation for the City Clerk.

Commissioner Gayton asked if the City Clerk and Deputy City Clerk will be appointed by the City Commission in agreement with the Charter. He also wanted to know if the City started to advertise for the position and how many applicants would be recommended.

The City Manager said the City has started the process. In the interim, the City Manager will assume the responsibilities of City Clerk until a new City Clerk has been hired.

Upon roll call, the vote to approve was unanimous.

3. Res. – Appointment of City Clerk/Deputy City Clerk

After hearing the reading of the resolution appointing Jennifer Nye to the position of City Clerk and Sandra Carnevale to the position of Deputy City Clerk for the City of Treasure Island and setting forth compensation of these employees, motion was made by Commissioner Kraus and seconded by Commissioner Bildz to approve the resolution as read. Upon roll call, the vote to approve was unanimous.

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4. Res. – Ratification of Fire Union Contract

After hearing the reading of the resolution ratifying the contract between the International Association of Firefighters and the City of Treasure Island, motion was made by Commissioner Collins and seconded by Commissioner Kraus to approve the resolution as read.

Upon roll call, the vote to approve was unanimous.

5. Res. – Approval of Downtown Redevelopment Consultants –

After hearing the reading of the resolution awarding a contract to HDR Engineering, Inc., for Downtown Redevelopment Planning Services, motion was made by Commissioner Kraus and seconded by Commissioner Gayton to approve the resolution as read.

Upon roll call the, vote was unanimous.

6. Res. – LPA Recommendation Regarding Single Family Drainage Issues

After hearing the reading of the resolution directing the City Manager to prepare Draft Drainage Ordinance Language that would require single family lot drainage systems or a payment in lieu of a system to the City's drainage utility fund and directing a comprehensive review of single family lot drainage issues and providing for temporary certificates of occupancy for current and future single family construction until the City Commission concludes this review, motion was made by Commissioner Gayton and seconded by Commissioner Kraus to approve the resolution with his motion to delete two lines in Section 3.

The City Manager indicated there are three items involved with this resolution (1) dealing with the existing ordinance – new to draft new language, (2) deal with other things that create stormwater runoff – decks, pools, etc., and (3) how to deal with new homes under construction and new projects that come in – do we issue temporary CO until Commission makes a decision on the drainage.

Commissioner Kraus said he thought the Commission was considering both alternatives 5 and 6. He suggested that to pay and go might be better. Other counties are taking steps to address the stormwater retention on a neighborhood basis.

Commissioner Collins does not believe that the community wide retention area is

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going to happen. He does not feel that Treasure Island should be the only community because it will accomplish nothing. We are just causing undo hardship on the residents of Treasure Island. Talk to the County Commission to get everyone involved.

Commissioner Gayton wants to look in another direction rather than the small retention ponds. This resolution requests the City Manager to look at an ordinance to alleviate the problem with the people who are presently under construction with their houses. We are not changing anything – the ordinance will be sent to the LPA for consideration.

Frank McConnell, a resident, had a concern that this item would not go to the LPA. The City Manager explained that an ordinance will be drafted for the Commission's review and then go to the LPA for their review. This is the procedure we need to follow according to our Code.

Hugh Ruckdeschel, a resident, complained about the easements that he could not use, franchise fees, and drainage retention pools.

Commission Bildz indicated that this retention pool is only on new construction and remodeling.

Upon roll call, the vote was unanimous.

7. Motion – Holiday Meeting Schedule

After hearing the reading of the motion to change the holiday meeting schedule in January 2006 by moving the first meeting schedule in January from Tuesday January 3 to Tuesday, January 10; and moving the second meeting in January from Tuesday, January 17 to Tuesday, January 24, a motion was made by Commissioner Kraus and seconded by Commissioner Collins to approve the motion as read.

Upon roll call, the vote was unanimous.

G. CITY MANAGER/CITY ATTORNEY REPORTS:

H. REPORTS BY COMMISSIONERS:

Commissioner Kraus said since there are only public comments at the beginning and end of meetings – why can't we do reports from City Manager, City Attorney and Commissioners only at the end of the Workshop rather than repeating this twice.

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The Commissioners agreed to put the reports at the end of the workshop and take a five-minute break.

I. ADJOURNMENT:

Mary Maloof, Mayor

Phil Collins - District 1

Ed Gayton - District 2

Richard Kraus - District 3

Alan Bildz - District 4

ATTEST:



CITY OF TREASURE ISLAND AGENDA COVER MEMORANDUM

Agenda Item #: *E-1*
Meeting Date: 12-06-05

SUBJECT: Appointment of City Clerk and Deputy City Clerk

RECOMMENDATION: Amend the City Code of Ordinances Article II, Division 2, Section 2-71 "Serves as City Clerk" and define Administrative roles of the City Manager, City Clerk and Deputy City Clerk.

SUMMARY:

As you are aware the City Charter requires the appointment of a City Clerk and Deputy City Clerk who shall "serve at the pleasure of the City Commission for such compensation as may be set by the City Commission". At the Commission Meeting on November 15, a resolution was adopted appointing Jennifer Nye to the position of City Clerk and Sandra Carnevale to the position of Deputy City Clerk.

Ms. Nye is no longer employed with the City of Treasure Island. The position of City Clerk has been advertised and the closing date for applications was Monday, November 21. In the interim, the City Manager will assume the City Clerk responsibilities and Ms. Carnevale will continue as Deputy City Clerk.

As the City Manager and Commission have discussed previously, the outstanding issue is the coordination, administration and evaluation of a separate City Clerk. In order to meet the City Charter requirements of "hiring, firing and approving a salary" for the City Clerk and Deputy City Clerk and providing efficient and effective administration of this function in conjunction with the other departments of the city administration, the City Commission has the option of making these appointments by resolution and amending Article II, Division 2, Section 2-71 (Serves as City Clerk) to define the role of the City Manager in regard to the City Clerk and Deputy City Clerk.

As the Commission is aware, Ms. Carnevale also serves as the City Manager's Executive Assistant. There is no funding available for an additional position dedicated only to Deputy City Clerk. The primary function of the designation of the Deputy City Clerk will be to serve as a backup to the City Clerk. Ms. Carnevale currently serves in this capacity.

Continued on Page 2

Reviewed by: <input type="checkbox"/> Legal <input type="checkbox"/> Finance <input type="checkbox"/> Personnel <input type="checkbox"/> Public Works <input type="checkbox"/> Community Imp <input type="checkbox"/> Recreation <input type="checkbox"/> Police <input type="checkbox"/> Fire	Originating Dept: Administration	Costs: Total
	User Dept:	
	Attachments: <input type="checkbox"/> None	Funding Source: <input type="checkbox"/> Capital Improvement <input type="checkbox"/> Operating <input type="checkbox"/> Other
Submitted by: Ralph Stone, City Manager	Appropriation Code:	

In order to clarify the role of the City Manager in regard to the City Clerk and Deputy City Clerk the recommended amendment of Section 2-71, in addition to deleting the designation of the City Manager as City Clerk, recommends that:

1. The City Clerk and Deputy City Clerk shall be appointed by the City Commission and serve at the pleasure of the City Commission for such compensation as may be set by the City Commission and shall be responsible for the duties as defined in the City Charter. The City Manager will assist the City Commission by making recommendations to the City Commission regarding the employment, termination and compensation of the City Clerk and Deputy City Clerk.
2. The administrative decisions regarding workload and work priorities for the City Clerk and Deputy City Clerk will be coordinated with the City Manager.
3. The evaluation of the City Clerk and Deputy City Clerk will be conducted annually by the City Manager and provided to the City Commission. The City Clerk and Deputy City Clerk may request a review of their evaluations by the City Commission, who may make the final determination of the evaluations.
4. The City Manager will prepare a budget that includes the City Clerk and Deputy City Clerk, including proposed salary levels and recommendations, for the City Commission during the annual fiscal year budget process.

The proposed ordinance amendments are attached for your review.

ORDINANCE NO. 05-

AN ORDINANCE OF THE CITY OF TREASURE ISLAND CITY COMMISSION AMENDING THE CITY CODE OF ORDINANCES ARTICLE II, DIVISION 2, SECTION 2-71 "SERVES AS CITY CLERK" AND DEFINING ADMINISTRATIVE ROLES OF THE CITY MANAGER, CITY CLERK AND DEPUTY CITY CLERK AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Charter defines the responsibilities of the City Clerk and Deputy City Clerk; and

WHEREAS, the City Commission is responsible for the appointment and setting compensation of the City Clerk and Deputy City Clerk; and

WHEREAS, the City Manager currently serves as City Clerk; and

WHEREAS, the City Commission and City Manager desire to appoint Ms. Jennifer Nye as City Clerk and Ms. Sandra Carnevale as Deputy City Clerk; and

WHEREAS, the City Commission desires to define certain administrative roles and responsibilities for the City Manager, City Clerk and Deputy City Clerk.

NOW THEREFORE THE CITY OF TREASURE ISLAND CITY COMMISSION DOES ORDAIN:

That Section 2-71 of the City Code of Ordinances be amended. Strikethroughs define current language that will be deleted and underlines define proposed new language as follows:

Sec. 2-71 ~~Serves as City Clerk~~ City Manager, City Clerk and Deputy City Clerk
Coordination and Administration

~~The City Manager shall exercise all of the duties, functions and power of the city clerk provided for in the Charter and shall exercise the duties of both offices in accordance and in compliance with the requirements of the Charter and the ordinances and resolutions of the city in harmony with such Charter provision and ordinances and resolutions applicable thereto.~~

The roles and coordination of the City Manager, City Clerk and Deputy City Clerk are defined as follows:

1. The City Clerk and Deputy City Clerk shall be appointed by the City Commission and serve at the pleasure of the City Commission for such

- compensation as may be set by the City Commission and shall be responsible for the duties as defined in the City Charter. The City Manager will assist the City Commission by making recommendations to the City Commission regarding the employment, termination and compensation of the City Clerk and Deputy City Clerk.
2. The administrative decisions regarding workload and work priorities for the City Clerk and Deputy City Clerk will be coordinated with the City Manager.
 3. The evaluation of the City Clerk and Deputy City Clerk will be conducted annually by the City Manager and provided to the City Commission. The City Clerk and Deputy City Clerk may request a review of their evaluations by the City Commission, who may make the final determination(s) of the evaluations.
 4. The City Manager will prepare a budget that includes the City Clerk and Deputy City Clerk, including proposed salary levels and recommendations, for the City Commission during the annual fiscal year budget process.

This ordinance will become effective immediately upon adoption.

FIRST READING on the 15th day of November, 2005.

SECOND READING on the 6th day of December, 2005

PUBLIC HEARING on the 6th day of December, 2005.

PUBLISHED in the St. Petersburg Times on the 16th day of November, 2005.

Mary Maloof, Mayor

ATTEST:

City Clerk



CITY OF TREASURE ISLAND AGENDA COVER MEMORANDUM

Agenda Item #: *E-2*
Meeting Date: 12/06/05

SUBJECT: Request for proposals for beach rentals

RECOMMENDATION: Administration recommends that the City seek proposals for beach rental services on the publicly owned beach.

SUMMARY:

Taylor Beach Services has been the sole provider of beach rental services and equipment on the beaches of Treasure Island since August 16, 1965. Staff has received inquiries from other interested individuals to provide the beach rental services for Treasure Island. As this service has not been bid out in forty (40) years, staff is recommending that the City seek proposals for the beach rental services.

Attached is a copy of the Request for Proposals for Beach Rental Services for your review and consideration.

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Reviewed by: <input type="checkbox"/> Legal <input type="checkbox"/> Finance <input type="checkbox"/> Personnel <input type="checkbox"/> Public Works <input type="checkbox"/> Community Imp <input checked="" type="checkbox"/> Recreation <input type="checkbox"/> Police <input type="checkbox"/> Fire	Originating Dept: Recreation	Costs: Total: Current Fiscal Year:
Submitted by: Cathy Hayduke Recreation Director	User Dept: Recreation	Funding Source: <input type="checkbox"/> Capital Improvement <input type="checkbox"/> Operating <input type="checkbox"/> Other
	Attachments: Request for Proposals <input type="checkbox"/> None	Appropriation Code:

RESOLUTION NO. 05-

A RESOLUTION OF THE TREASURE ISLAND CITY COMMISSION RECOMMENDING THE CITY SEEK PROPOSALS FOR BEACH RENTAL SERVICES ON THE PUBLICLY OWNED BEACH.

WHEREAS, Taylor Beach Services has been the sole provider of beach rental services and equipment on the beaches of Treasure Island since August 16, 1965; and

WHEREAS, staff has received inquiries from other interested individuals to provide the beach rental service for Treasure Island; and

WHEREAS, staff is requesting the City Commission to request proposals for beach rental services on the publicly owned beach.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF TREASURE ISLAND DOES RESOLVE.

To authorize the City Manager to seek proposals from interested individuals to provide beach rental services and equipment on the publicly owned beaches of Treasure Island.

The foregoing Resolution was offered during Regular Session of the City Commission of the City of Treasure Island, Florida, sitting on the 6th day of December 2005, by Commissioner who moved its adoption; was seconded by Commissioner and upon roll call, the vote was:

YEAS:

NAYS

ABSENT OR ABSTAINING:

Mary H Maloof, Mayor

ATTEST:

Ralph Stone, City Clerk



City of Treasure Island
Request for Proposals
Beach Rental Services

GENERAL PURPOSE

The City of Treasure Island is seeking proposals for BEACH RENTAL SERVICES of the publicly owned and controlled beaches of the City of Treasure Island.

The purpose is to determine the best proposal that will satisfy the needs and interests of the residents and visitors of Treasure Island.

The City of Treasure Island will negotiate an agreement with the individual whose proposal is most responsive to this RFP and is in the best interest of the City. The instructions contained herein, must be followed to be considered responsive to this RFP. The City reserves the right to reject any or all responses.

SCOPE OF SERVICES

The area of the beach in which the City is seeking proposals is for the westward extension of 99th Avenue and extending to the westward extension of 121st Avenue.

Beach Rental Services shall be limited to the rental of beach chairs and lounges, beach umbrellas and cabanas and rubber or canvas floats, and shall include the advertisement of such rental equipment and services. The equipment shall be in excellent condition and updated every few years in order to provide safe and presentable equipment to beachgoers. City staff shall review and approve the condition of the equipment.

Provide annual financial information relative to the beach rental services.

Provide for all equipment, supplies and staff to operate and maintain the beach rental services.

Provide, store, maintain and cover or house beach rental apparatus and equipment, and to include any necessary or required beach cleaning. Applicant shall include provisions for the removal or storage of equipment during hurricanes.

Hours of operation is to be from 8:00am to sunset, seven (7) days per week

The duration of the contract is to be for a period of five (5) years with a renewal option of an additional five (5) years.

The fee structure paid to the City proposed by the bidder shall be included in the submittal and shall address the five year period..

PROPOSAL SUBMISSION

Proposals shall be delivered to the Recreation Director, City of Treasure Island, 120 108th Avenue, Treasure Island, FL 33706 prior to the opening time of 10:00am on

All responses must be marked **“Request for Proposals of Beach Rental Services”**.

PROPOSAL CONTENT

The proposal content shall outline the applicant’s qualifications, experience and understanding of maintaining and operating a Beach Rental Service.

Applicant should provide detailed financial information to determine if the applicant has the resources and backing to be successful with this service.

Provide results, in measurable terms, which demonstrate the success of other Beach Rental Services or similar business.

Applicant should provide any other information or references, which may be a benefit to the City in making a decision on the successful applicant.

The fee proposal paid to the City for the rental service area addressed for a five year period.

INSURANCE REQUIREMENTS

The applicant shall furnish, pay for and maintain during the life of the contract with the City of Treasure Island, Comprehensive General Liability Insurance in the amount of at least \$1,000,000 combined single-limit Property Damage Liability, Bodily Injury Liability and Product Liability. The policy shall name the City of Treasure Island as additional insured and such policy should contain provisions requiring thirty (30) days’ notice of cancellation to be given to the City by the insurer should the applicant allow said policy to lapse.

The applicant shall furnish, pay for and maintain during the life of the contract with the City, Business Automobile Liability Insurance in the amount of at least \$1,000,000 providing Bodily Injury Liability and Property Damage Liability, if vehicle is used in conjunction with the Beach Rental Service.

The applicant must provide the City with copies of the insurance policies which are to be kept on file in the City of Treasure Island Recreation Department.

Any party providing services to the City will be expected to enter into a written agreement or contract with the City that incorporates, either in writing or by reference, all the pertinent provisions relating to insurance and insurance requirements as contained herein. A failure to do so may, at the sole option of the City, disqualify any bidder of services to the City.

All proposals shall be evaluated with respect to the completeness of the data provided, support for all claims made and the overall approach taken. All proposals will be evaluated by the Recreation Director and City Manager with approval and selection by the City Commission.

The City reserves the right to select the best proposal for beach rental services or may elect to eliminate all bids.