

WORKSHOP AGENDA

March 7, 2006

**CITY OF TREASURE ISLAND, FLORIDA
COMMISSION WORKSHOP SESSION
MARCH 7, 2006
IMMEDIATELY FOLLOWING REGULAR COMMISSION MEETING**

Welcome to the City of Treasure Island Commission Meeting. If you wish to speak on a topic that is on this evening's agenda, a speaker's form [available in the rear of the room] must be completed and given to the City Clerk. Please do not address the Commission from your seat, but rather from the podium where your comments can be heard by all and recorded as required by Florida law. Unscheduled topics may be presented under the Public Comments section of the agenda.

I. DISCUSSION ITEMS:

1. Donation to Fire & Police Departments from the Isle of Palms Civic Association
2. Fireworks Bid for the Fourth of July Display
3. Taylor Beach Services
4. Crosswalks/Upgrade for Mast Arm at Gulf Boulevard & 107th Avenue
5. Single Family Drainage
6. Yacht Club

II. OLD BUSINESS:

III. CITY MANAGER/CITY ATTORNEY REPORTS AND COMMENTS:

IV. REPORTS & COMMENTS BY COMMISSIONERS:

V. PUBLIC COMMENTS:

VI. ADJOURNMENT:

Any person desiring to file an appeal to any action taken by the Commission at this meeting will need a record of the proceedings and for such purpose may be required to insure that a verbatim transcript is made. Said transcript shall be made by the appellant at his or her expense. The City maintains a tape recording of all public hearings. In the event that you wish to appeal a decision, the tape may or may not adequately insure a verbatim record of the proceedings. Therefore, you may wish to provide a court reporter at your expense.

Any person with a disability who needs any accommodation in order to participate in this proceeding is entitled to assistance at no cost. Please contact the office of the City Clerk in writing at 120 – 108 Avenue, Treasure Island FL 33706 or by phone at 727 547 4575 at least two working days prior to the meeting to advise what assistance is needed.



**CITY OF TREASURE ISLAND
AGENDA COVER MEMORANDUM**

Agenda Item #: 1-1
Meeting Date: 3/7/06

SUBJECT: Donation to the Fire & Police Departments from the Isle of Palms Civic Association.

RECOMMENDATION: Accept the donations from the Isle of Palms Civic Association.

SUMMARY:

The Isle of Palms Civic Association has generously donated \$1,000 to the Fire Department and \$1,000 to the Police Department.

Reviewed by:

Legal
 Finance
 Personnel
 Public Works
 Community Imp
 Recreation
 Police
 Fire

Submitted by:

Charles J. Fant, Fire Chief
Tim Casey, Police Chief

Originating Dept:

Fire & Police Departments

User Dept:

Fire Department

Attachments:

None

Costs:

Total

Funding Source:

Capital Improvement
 Operating
 Other

Appropriation Code:

MOTION TO ACCEPT DONATION

I move to accept the generous donation of \$2,000 from the Isle of Palms Civic Association to the Treasure Island Fire & Police Departments. I also request the Mayor to write a thank you letter to the Isle of Palms Civic Association for this most generous donation. Motion was made by Commissioner and seconded by Commissioner . Upon roll call, the vote was unanimous.

Passed this 21st day of March 2006.

Mary Maloof, Mayor

ATTEST:

Dawn Foss, City Clerk



**CITY OF TREASURE ISLAND
AGENDA COVER MEMORANDUM**

Agenda Item #: *I-2*
Meeting Date: 3/7/06

SUBJECT: July 4th Fireworks Display Bids

RECOMMENDATION: Staff recommends that the City of Treasure Island award its July 4th Fireworks Bid to Bells Fireworks Company in the amount of \$15,000

SUMMARY: Staff would like to recommend that the 2006 July 4th fireworks display be awarded to Bell's Fireworks Company in the amount of \$15,000. The display will include a total 1,200 shells approximately 3"-12" in diameter. The show will run for approximately twenty (20) minutes.

The City has a budgeted amount of \$15,000 for the July 4th fireworks show.

Bell's Fireworks Company was the only bid that the City received for the July 4th fireworks display. Information regarding the number and size of shells, and the bid amount are included on the attached sheet.

Reviewed by: ____ Legal ____ Finance ____ Personnel ____ Public Works ____ Community Imp <input checked="" type="checkbox"/> Recreation ____ Police ____ Fire	Originating Dept: Recreation Department	Costs: Total: \$15,000 Current Fiscal Year: 2004-05
	User Dept: Recreation Department	Funding Source: <input type="checkbox"/> Capital Improvement <input type="checkbox"/> Operating <input type="checkbox"/> Other
	Attachments: Fireworks Display Table <input type="checkbox"/> None	Appropriation Code:
Submitted by: Cathy Hayduke Recreation Director		

RESOLUTION NO. 06

**A RESOLUTION AWARDDING A CONTRACT
TO BELL'S FIREWORKS COMPANY IN THE
AMOUNT OF \$15,000 FOR THE JULY 4,
2006, FIREWORKS DISPLAY.**

WHEREAS, the City Administration has let for bid the July 4, 2006 fireworks display; and

WHEREAS, one bid has been received and reviewed by the Administration and the Administration has recommended the award of a contract to Bell's Fireworks Company.

NOW, THEREFORE, THE CITY OF TREASURE ISLAND DOES RESOLVE:

That the bid from Bell's Fireworks Company in the amount of \$15,000 for the July 4, 2006, fireworks display be, and the same is hereby accepted and the administration is authorized to enter into a contract with Bell's Fireworks Company for this event.

The foregoing Resolution was offered during Regular Session of the City Commission of the City of Treasure Island, Florida, sitting on the 21st day of March, 2006, by Commissioner who moved its adoption; was seconded by Commissioner and upon roll call, the vote was:

YEAS:

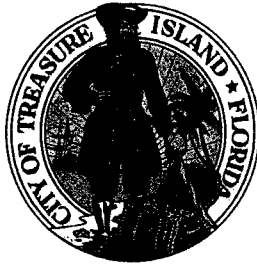
NAYS:

ABSENT OR ABSTAINING:

Mary H. Maloof, Mayor

ATTEST:

Dawn Foss, City Clerk



CITY OF
Treasure Island

120 - 108th AVENUE

FLORIDA 33706
INCORPORATED 1955

PHONE (727) 547-4575
FAX (727) 547-4582

INVITATION TO BID

2006 JULY 4TH FIREWORKS DISPLAY

January 20, 2006

Sealed bids will be received by the Recreation Director of Treasure Island, Florida, at City Hall, 120 108th Avenue, until **9:00am on Wednesday, March 1, 2006**, at which time they will be publicly opened, read and reviewed.

All bids shall be submitted on the City's official **Bid Form.** All envelopes shall be clearly marked "**2006 Fireworks Display**". Each bid shall be accompanied by a certified check or bidder's bond executed by the bidder in a sum equal to five (5) percent of the bid. The bond is required as a guarantee that if the bid is accepted, a contract will be entered into within fifteen (15) consecutive calendar days after written notification has been given of the award of the contract. Unsuccessful bidder bonds will be returned at the time of contract execution with the successful bidder. **Bids should be submitted to the attention of the Recreation Director at the above address.**

Rain date shall be for July 5, 2006 at no additional cost to the City of Treasure Island.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 30 days.

The City of Treasure Island, Florida, reserves the right to reject any or all bids, to accept the proposals and to accept the proposal which best serves the interest of the City.

Regards,

Cathy Hayduke
Recreation Director

City of Treasure Island, Florida Bid Specifications

July 4th Fireworks Display

Program

Details: The fireworks aerial display show should consist of at least a grand opening, body and finale. The shells should be color shells ranging in size from 3" in diameter to 12" in diameter. The duration of the show should be no longer than twenty-five (25) minutes.

The Bidder is to submit in writing the amount, type and size of shells to be used in the grand opening, body and finale of the proposed firework's show.

Production: The Bidder should provide at least one (1) certified pyro technician, and assistants to deliver, set up and deploy the show.

The Bidder shall obtain all required local, county and state fireworks permits.

Insurance: \$1,000,000 Public Liability naming the City of Treasure Island as additional insured as well as Automobile Liability coverage as required by the Department of Transportation.

Amount: The display cost should be kept within the City of Treasure Island's budgeted amount of \$15,000.

Show Date: July 4, 2006

Rain Date: July 5, 2006

No additional charges should be incurred should the fireworks display be rescheduled due to inclement weather.

**Delivery &
Show Time:**

The technicians shall deliver the shells to the beach just north of the St. Petersburg Municipal Beach on Treasure Island located at Gulf Boulevard and 112th Avenue.

The City of Treasure Island will have an approximate area of eight hundred feet (800') minimum viewing distance from the display site. Security will be available in the defined area.

The display is to be delivered by 2:00pm and set up in time for a 9:00pm show.

The City of Treasure Island reserves the right to inspect and count the fireworks.

Cleanup:

The vendor will be responsible for the cleaning of debris from the fireworks in the display area and adjacent areas the morning after the show.



CITY OF
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120 - 108th AVENUE

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PHONE (727) 547-4575
FAX (727) 547-4582

City of Treasure Island Bidder's Proposal

The undersigned, as Bidder, hereby declares to submit and furnish an aerial fireworks display as specified in the *Bid Specifications* for the City of Treasure Island, FL in the amount of \$15,000 or less.

Fireworks Company: Bell's Fireworks Display Co., Inc.

Owner: Robert M. Stahl

Street Address: 7901 N. Armenia Ave. City Tampa

State: FL Zip Code: 33604 Telephone #: 813-935-8810

Signature: [Signature] Title: President

Federal License #: 1-FL-057-34-76-1270 date: 2/20/2006

Total Bid Amount: \$15,000.⁰⁰



BELL'S FIREWORK DISPLAY CO, INC.

7901 N. Armenia Avenue
Tampa, FL 33604
(813) 935-8810
Fax (813) 933-8536
Email: bells@atlantic.net
www.bellsfireworks.com

To: Kathy Hayduke
City of Treasure Island
120 108th Avenue.
Treasure Island, FL 33706

Monday, February 20, 2006
DISPLAY DATE: 07/04/2006
RAIN DATE: 07/05/2006

Phone # (727) 547-4575
Fax # (727) 547-4582

DISPLAY CONTRACT

1.) Bell's Fireworks Display Co. will provide the following:

An assortment of premium display shells, which will consist of different effects, colors, and patterns. Such as, Color changing chrysanthemums, Color changing peony's, Brocade diadem, Scattering, Go-getters, Double peddle chrysanthemums, Meteor's, Crossette shells, Shell of Shell's, Multi-salute shell's, And pattern shells such as, Color rings, Hearts, Stars, and Ring-n-Hour glass shell's just to name a few.

SIZE	DESCRIPTION	AMOUNT	DISPLAY TIME
3"	Premium Color & Salute	550	20 - 25 minutes
4"	Premium Color & Salute	245	
5"	Premium Color	215	
6"	Premium Color	147	
8"	Premium Color	027	
10"	Premium Color	008	
12"	Premium Color	008	

Finale is included in above shell count.

Total amount of rounds = 1,200

Bell's Fireworks Display Company reserves the right to substitute shell's of equal or grater value in the event of shortages and/or if the minimum viewing distance listed is less than the minimum standard requirement of the N.F.P.A. codes 1123.2000 and/or 1126.2001 edition. (Minimum viewing distance required 840Ft.)

2.) Transportation and storage

All transportation to and from the display in approved storage containers.

3.) Certified crew

All labor to set up and fire the display, including certified pyrotechnicians to supervise and assist in the entire operation. All operators and assistants will either meet or exceed the minimum required standards of the National Fire Protection Association and comply with all FEDERAL, STATE, and LOCAL laws governing fireworks displays.





BELL'S FIREWORK DISPLAY CO., INC.

7901 N. Armenia Avenue
Tampa, FL 33604
(813) 935-8810
Fax (813) 933-8536
Email: bells@atlantic.net
www.bellsfireworks.com

4.) Fireworks display liability

One million dollars in fireworks display liability insurance. Sponsor and any other entities will be listed as additional insured under the certificate of insurance. The insurance will be activated at the time of acceptance of this contract and deposit or payment has been made to Bell's Fireworks Display Co., Inc.

5.) Bell's Fireworks company promise: "Exceeding Your Expectations"

Over the past 23 years, Bell's Fireworks has earned the reputation for reliability, dependability, and top quality in every aspect of the fireworks industry. Each and every display, whether outdoor or indoor, is a unique creation custom tailored for the occasion. There is not one display done twice. Our products may change as manufacturers come and go, but our time-tested commitment to quality and service remains the same.

1.) Sponsor will provide the following:

A 840-foot minimum viewing distance from the discharge site to the public viewing area, along with ample security to maintain the entire display site. We will assist in blocking off the display area with Danger Do Not Enter banner guard.

2.) Local permits:

Obtaining all permits from the local authorities for fireworks displays. Bell's Fireworks Display Co., Inc. will obtain all permits necessary for outdoor public fireworks displays.

3.) Display amount and terms of payment:

A display price in the sum of \$15,000.dollars and.00cents. A deposit of 50% with acceptance of this contract in cash or check, and 50% on date of display in cash or check. If payment can be made in full with acceptance of this contract Bell's Fireworks Display Co. will apply an additional 3% of product to the display at no additional cost to the sponsor. Averaged Display Value of \$18,000.00

4.) Rain date and cancellation clause:

In the event of inclement weather or postponement, there will be a zero -percent charge applied for resetting the display. Rain date is limited to a seven day maximum. The sponsor may postpone the display at his/her discretion, provided that the display is postponed to a date no longer than seven days of the first scheduled date, unless other arrangements have been made between the sponsor and Bell's Fireworks Display Co. The postponed display must take place at the original display site. If no rain date is set the deposit will be used to cover all expenses incurred by Bell's Fireworks Display Co.





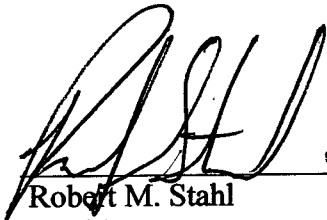
BELL'S FIREWORK DISPLAY CO, INC.

7901 N. Armenia Avenue
Tampa, FL 33604
(813) 935-8810
Fax (813) 933-8536
Email: bells@atlantic.net
www.bellsfireworks.com

5.) Inventory confirmation:

Person responsible for inventory confirmation, Kathy Hayduke or his/her appointee.

Bell' Fireworks Display Co. reserves the right to terminate the display at any time in the event that person(s) enter the secured danger zone and security is unable or unwilling to enforce the safety regulations, or other conditions (wind or rain) that would pose a safety hazard to any person(s) or property, with out any penalty what so ever directed towards Bell's Fireworks Display Co., Inc.

 2/20/2006
Robert M. Stahl Date

President
Bell's Fireworks Display Co.

Kathy Hayduke Date
Recreation Director
City of Treasure Island

Contract void if not executed 75 days prior to display date.





BELL'S FIREWORK DISPLAY CO, INC.

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Tampa, FL 33604
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Fax (813) 933-8536
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www.bellsfireworks.com

DISPLAY NAME: TREASURE ISLAND

<u>SHELL SIZE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>Opening is as follows:</u>		
3"	Premium Salute and Assorted Color w/ Tail	090
4"	Premium Salute and Assorted Color w/ Tail	025
<u>Main-Body is as follows:</u>		
3"	Premium Assorted Color w/ Attached Tail	140
4"	Premium Assorted Color w/ Attached Tail	070
5"	Premium Assorted Color w/ Attached Tail	180
6"	Premium Assorted Color w/ Attached Tail	120
8"	Premium Assorted Color w/ Attached Tail	020
10"	Premium Assorted Color w/ Attached Tail	005
12"	Premium Assorted Color w/ Attached Tail	005
<u>Finale is as follows:</u>		
3"	Premium Assorted Color & Salute w/ Tail	320
4"	Premium Assorted Color & Salute w/ Tail	150
5"	Premium Assorted Color w/ Attached Tail	035
6"	Premium Assorted Color w/ Attached Tail	027
8"	Premium Assorted Color w/ Attached Tail	007
10"	Premium Assorted Color w/ Attached Tail	003
12"	Premium Assorted Color w/ Attached Tail	003
<u>Total shell's is as follows:</u>		= 1,200





CITY OF TREASURE ISLAND AGENDA COVER MEMORANDUM

Agenda Item #: *I-3*
Meeting Date: 3/7/06

SUBJECT: Taylor Beach Services' account status

RECOMMENDATION: Staff is seeking direction from the Commission regarding Taylor Beach Services' account status and balance due to the City of \$5,510.50 for the months of April through July 2005.

SUMMARY: Staff has extended the Beach Services License Agreement with Taylor Beach Services until September 30, 2006. In discussing the conditions of the License Agreement and with a follow up letter dated February 7, 2006, staff discussed with Mr. Greg Taylor that payment of his outstanding balance of \$5,564.00 was due in full by March 1, 2006. Mr. Taylor paid \$1,284.00 on February 9, 2006 for the months of September, 2005 through January, 2006. On February 14, 2006, staff sent Mr. Taylor another letter indicating that we were in receipt of his payment and that his remaining balance of \$4,280.00 was due by March 1, 2006. As of this date, staff has not received payment in full from Taylor Beach Services and is requesting direction by the Commission as to proceed in the collection of compensation. The current statement mailed to Taylor Beach Services by the Finance Department reflects a balance of \$5,510.50.

Reviewed by: <input type="checkbox"/> Legal <input type="checkbox"/> Finance <input type="checkbox"/> Personnel <input type="checkbox"/> Public Works <input type="checkbox"/> Community Imp <input checked="" type="checkbox"/> Recreation <input type="checkbox"/> Police <input type="checkbox"/> Fire	Originating Dept: Recreation	Costs: Total: Current Fiscal Year:
	User Dept: Recreation	
	Submitted by: Cathy Hayduke Recreation Director	Attachments: Letters & current statement <input type="checkbox"/> None

Statement

Closing Date: **March 01, 2006**

Bill To:

Taylor Beach Service
 ATTN: Greg Taylor
 11905 3rd St E
 Treasure Island, FL 33706

Ship To:

ATTN: Greg Taylor
 Taylor Beach Service
 11905 3rd St E
 Treasure Island, FL 33706

Date	Invoice Number	Amount	Payments	Due
04/20/2005	2452	856.00	0.00	856.00
05/25/2005	2462	856.00	0.00	856.00
06/20/2005	2468	856.00	0.00	856.00
07/20/2005	2475	856.00	0.00	856.00
01/20/2006	2515	856.00	0.00	856.00
02/20/2006	2517	1,230.50	0.00	1,230.50
		\$5,510.50	\$0.00	\$5,510.50

0 - 30 days	31 - 60 days	61 - 90 days	> 90 days	Total
\$1,230.50	\$856.00	\$0.00	\$3,424.00	\$5,510.50



CITY OF
Treasure Island

120 - 108th AVENUE

FLORIDA 33706
INCORPORATED 1955

PHONE (727) 547-4575
FAX (727) 547-4582

February 14, 2006

Mr. Clyde A. Taylor
Mr. Greg Taylor
Taylor Beach Services
11905 3rd Street East
Treasure Island, FL 33706

SUBJECT: Account Status

Dear Mr. Taylor,

The City of Treasure Island is in receipt of your payment of \$1,284.00 for the months of September, 2005 through January, 2006. Please be advised that your current balance due is \$4,280.00 for the months of April through July 2005. As stated in my previous letter dated February 7, 2006, payment must be made in full to the City of Treasure Island by March 1, 2006 or we will be bringing this matter to the City Commission for discussion and direction.

If you have any questions, please contact me at (727) 54704575, ext. 228.

Sincerely,

Ralph Stone
City Manager



CITY OF
Treasure Island

120 - 108th AVENUE

FLORIDA 33706
INCORPORATED 1955

PHONE (727) 547-4575
FAX (727) 547-4582

February 7, 2006

Mr. Clyde A. Taylor
Mr. Greg Taylor
Taylor Beach Services
11905 3rd Street East
Treasure Island, FL 33706

SUBJECT: Beach Services License Agreement

Dear Mr. Taylor,

Please be advised that your Beach Service License Agreement is hereby extended until September 30, 2006 at which time we will review and renegotiate the current contract. The annual compensation for the extension of this agreement shall be \$7,500 plus 7% sales tax. The rate shall be payable to the City of Treasure Island at the rate of \$100 per month plus sales tax for the months of October, November, December and January; \$1,150 per month plus sales tax for the months of March and April; and \$800 per month plus sales tax for the other six (6) months of the year. You will receive a monthly invoice from the City for the appropriate monthly fee plus sales tax. Payment will be due in full upon receipt of the monthly invoice.

As per our recent conversation, you currently owe the City of Treasure Island \$5,564.00 for the months of April 2005 through January 2006. Payment must be made in full to the City by March 1, 2006 or we will be bringing this matter to the City Commission for discussion and direction.

The City is pleased with your continuing efforts to serve the visitors and beach users on our island. I look forward to our continued business relationship.

Sincerely,

Ralph Stone
City Manager

Statement

Closing Date: **January 25, 2006**

Bill To:

Taylor Beach Service
ATTN: Greg Taylor
11905 3rd St E
Treasure Island, FL 33706

Ship To:

ATTN: Greg Taylor
Taylor Beach Service
11905 3rd St E
Treasure Island, FL 33706

Date	Invoice Number	Amount	Payments	Due
04/20/2005	2452	856.00	0.00	856.00
05/25/2005	2462	856.00	0.00	856.00
06/20/2005	2468	856.00	0.00	856.00
07/20/2005	2475	856.00	0.00	856.00
08/20/2005	2483	856.00	0.00	856.00
09/20/2005	2490	107.00	0.00	107.00
10/20/2005	2496	107.00	0.00	107.00
11/20/2005	2502	107.00	0.00	107.00
12/27/2005	2512	107.00	0.00	107.00
01/20/2006	2515	856.00	0.00	856.00
		\$5,564.00	\$0.00	\$5,564.00

0 - 30 days	31 - 60 days	61 - 90 days	> 90 days	Total
\$963.00	\$0.00	\$107.00	\$4,494.00	\$5,564.00



**CITY OF TREASURE ISLAND
AGENDA COVER MEMORANDUM**

Agenda Item #: *I-4*
Meeting Date: 3/07/06

SUBJECT: SIGNAL DESIGN @ 107TH & GULF BLVD. & CROSSWALK DESIGNS ALONG GULF BLVD.

RECOMMENDATION: COMMISSION APPROVE THE ATTACHED PROPOSAL FROM VOLKERT & ASSOC. TO PERFORM THE ABOVE DESIGNS FOR A NOT-TO-EXCEED AMOUNT OF \$67,000.

SUMMARY: The existing traffic mast arms on Gulf Blvd @ 107th will be the last in the City with the old design. This proposal from Volkert would upgrade this intersection to the City adopted mast arms and provide the latest designs to the crosswalks that the State has placed along Gulf Blvd. While the State crosswalk locations will be studied, it is presumed that no significant location changes will be made; however, the latest designs, taking advantage of the use of built-up medians, over-head lighting, etc. will be investigated and recommended for approval. Because this is a State Highway, all proposed designs will require not only Commission approval but also FDOT7 approval prior to implementation. A HUD grant, in the amount of \$372,000, is available to cover the expenses of the design construction and construction inspection costs.

Reviewed by: <input type="checkbox"/> Legal <input type="checkbox"/> Finance <input type="checkbox"/> Personnel <input type="checkbox"/> Public Works <input type="checkbox"/> Community Imp <input type="checkbox"/> Recreation <input type="checkbox"/> Police <input type="checkbox"/> Fire	Originating Dept: DPW	Costs: Total: \$372,000 Current Fiscal Year: \$372,000
	User Dept: DPW	Funding Source: <input type="checkbox"/> Capital Improvement <input type="checkbox"/> Operating <input checked="" type="checkbox"/> Other
	Attachments: AS NOTED <input type="checkbox"/> None	Appropriation Code:
Submitted by: DPW		

RESOLUTION NO. 06-

A RESOLUTION OF THE CITY OF TREASURE ISLAND CITY COMMISSION APPROVING A CONTRACT WITH VOLKERT AND ASSOCIATES FOR THE DESIGN OF THE INTERSECTION IMPROVEMENTS AT GULF BOULEVARD AND 107TH AVENUE AND FOR THE DESIGN OF FIVE PEDESTRIAN CROSSWALKS ON GULF BOULEVARD AND PROVIDING AN EFFECTIVE DATE

Whereas, the city desires to upgrade the intersection of Gulf Boulevard and 107th Avenue to meet the standards and design of the other signalized intersections in the city; and

Whereas, the city desires to upgrade and provide the safest possible pedestrian crosswalks along Gulf Boulevard; and

Whereas, the city has received federal grant funds in the amount of \$372,000 to cover the cost of the intersection and cross walk improvements; and

Whereas, the city has a continuing services traffic engineering contract with Volkert and Associates who are qualified to perform these design services for an amount not to exceed \$67,000.

Now Be It Resolved By the City of Treasure Island City Commission that:

1. City Commission approves a contract with Volkert and Associates for the design of Gulf Boulevard and 107th Avenue intersection improvements and for the design of five pedestrian crosswalks along Gulf Boulevard in an amount not to exceed \$67,000.
2. This resolution will become effective immediately upon adoption.

The foregoing Resolution was offered during Regular Session of the City Commission of the City of Treasure Island, Florida, sitting on the 21st day of March, 2006, by Commissioner who moved its adoption; was seconded by Commissioner and upon roll call, the vote was:

YEAS:

NAYS:

ABSENT OR ABSTAINING:

Mary H. Maloof, Mayor

ATTEST:

Dawn Foss, City Clerk

VOLKERT & ASSOCIATES, INC.

February 23, 2006

Mr. Ralph Stone
City of Treasure Island
120 - 108th Avenue
Treasure Island, Florida 33706

Re: Proposal for Signal Design, Crosswalk Designs Gulf Blvd.
City of Treasure Island, Florida
Volkert Proposal # **06-030**

Dear Ralph,

As per your request, it is anticipated that Volkert's participation in preparing the above referenced is as follows:

SCOPE OF SERVICE:

1. Meet with City Staff to coordinate crosswalk locations.
2. Volkert to provide survey, design of five (5) new safe crossings along Gulf Boulevard and a mast arm traffic signal at 107th and Gulf Boulevard. *TO INCLUDE S.P. OVER X-WALK*
3. Volkert to prepare a maintenance of traffic plan for these construction projects. *SIMILAR*

SCHEDULE:

Volkert can complete items 1-2 within 90 days of a received purchase order. Item 3 can be completed within 2 weeks of the signed and sealed drawings.

FEE:

The tasks outlined in the scope of service and schedule can be accomplished for a lump sum fee of \$ 67,000.

If you concur with this proposal, please forward a contract/purchase order allowing Volkert to proceed.

Thank you for this opportunity to submit a proposal and if you have any questions, please give me a call.

**SINCERELY,
VOLKERT & ASSOCIATES, INC.**



**JERRY A. DABKOWSKI, PE
VICE PRESIDENT**

**APPROVED:
CITY OF TREASURE ISLAND**



**RALPH STONE
CITY MANAGER**

Cc: Don Hambidge, P.E., PW Director

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Office Locations:

Mobile, Birmingham, Gulf Shores, Alabama • New Orleans, Louisiana • Ft. Walton Beach, Gainesville, Orlando, Tampa, Florida • Dalton, Georgia
Chattanooga, Tennessee • Alexandria, Virginia • Washington, DC



CITY OF TREASURE ISLAND AGENDA COVER MEMORANDUM

Agenda Item #: *I-5*
Meeting Date: 3-7-06

SUBJECT: Single Family Drainage Requirement Revisions

RECOMMENDATION: Administration recommends that the City Commission approve the attached resolution forwarding the draft Single Family Drainage requirement revisions to the Planning and Zoning Board for LPA review.

SUMMARY:

This past Fall, residents approached the City Commission expressing concerns about the impact of installing drainage system improvements on single family lots which had the impact of requiring numerous swales and/or retention areas in front, side and rear yards that were difficult to maintain, unsightly and areas for mosquitoes breeding among other concerns. Upon review the staff determined that Treasure Island was the only city that required this type of on site single family system. After some review the staff recommended that the City Commission direct the staff to prepare ordinance language that would create a "payment in lieu" of fee rather than installing these systems and use this funding to make improvements in the citywide drainage system.

Since that time the city's Public Works Director and the city's consulting engineer Mr. Bill Reidy P.E. of Advanced Engineering and Design Inc. has evaluated the cost of design, construction and installation of a drainage system on an average single family lot and also provided alternatives for the uses that the payment in lieu of drainage fees could be used for that would serve to upgrade the city's drainage system.

Mr. Reidy has provided an attachment that indicates his estimation of the cost of a single family drainage system. This cost is estimated to be approximately \$3200. Mr. Reidy has also identified the following alternative uses that the fees could be used for that would upgrade or improve the existing drainage system:

Continued on Page 2

Reviewed by: ____ Legal ____ Finance ____ Personnel ____ Public Works ____ Community Imp ____ Recreation ____ Police ____ Fire	Originating Dept:	Costs: Total
	User Dept:	
	Attachments: <input checked="" type="checkbox"/> Ordinance Resolution Back up Material	Funding Source: <input type="checkbox"/> Capital Improvement <input type="checkbox"/> Operating <input type="checkbox"/> Other
Submitted by: Ralph Stone, City Manager		Appropriation Code:

1. Construction of storm water treatment devices that can be placed in individual inlet or manholes, including residential streets that would improve the quality of runoff being routed from the streets to the bay. The approximate cost of these devices is \$15,000.
2. Construction of regional detention/retention swales or ponds such as was developed for the south Sunset neighborhood.
3. Increase the frequency of street sweeping where the bulk of pollutants are generated that flow into the bay.
4. Increase the frequency of storm water system cleaning.

Administration has developed the attached proposed ordinance amendment that would eliminate the requirement of on site drainage system installation on single family homes and in its place create a payment in lieu of fee. The proposed fee is \$3200 and would be evaluated from time to time to determine whether the fee level is still valid. This fee would apply in full to all new single family construction and all single family projects that are valued at 50% or more of the value of the existing structure. All other new impervious surfaces on single family lots would pay a fee that is proportional to the amount of new impervious surface as a per cent age of the allowed floor area ratio for the property in question. For example:

A single family lot which equals 10,000 square feet.

A proposed deck 20 x 40 equals 800 square feet.

800 square feet divided by 10,000 square feet equals approximately 8 percent.

.08 x \$3200 (proposed fee) equals \$256.

It should be pointed out that the current regulations only apply to new construction or major renovation. Although difficult to calculate, the total of all new additional small impervious surfaces such as decks, new driveways, new sidewalks or new small room additions would likely represent a large total area. Applying the proposed fee to these projects not only "captures" these new surfaces for funding purposes, but also makes the fee equitable regardless of size of surface.

Administration recommends approving the attached resolution forwarding the proposed code amendment to the Planning and Zoning Board for LPA review.

ORDINANCE NO. 06-

**AN ORDINANCE OF THE CITY OF TREASURE ISLAND,
FLORIDA AMENDING CHAPTER 70, ARTICLE II, SITE
PLAN REVIEW, SECTION 70-52, SUBMISSION
REQUIREMENTS OF THE LAND DEVELOPMENT
REGULATIONS.**

WHEREAS, the City of Treasure Island City Commission has requested staff to review and revise the City of Treasure Island's single family drainage requirements; and,

WHEREAS, City staff has researched the various issues and recommends amending Section 70-52 of the City's code; and,

NOW, THEREFORE, THE CITY OF TREASURE ISLAND, FLORIDA, DOES ORDAIN:

Sec. 70-52. Submission requirements.

Any site plan submitted for review shall contain the following information:

- (1) Completed site plan review application.
- (2) Proof of ownership of the property; i.e. deed, title abstract.
- (3) A Boundary survey of the property at a scale not smaller than one inch equals 30 feet. Said survey shall meet the minimum requirements of the state, and shall include the following information, when applicable to the site:
 - a. A complete legal description of the property (metes and bounds or subdivision information), property tax roll parcel number(s), and a notation of total gross site area, in square feet and acres.
 - b. An accurate depiction, with complete dimensioning, of all existing rights-of-way and easements of record running across, or immediately adjacent to, the site. Rights-of-way names and widths shall be labeled. Easements shall be labeled as to purpose (utility, ingress/egress, etc.) and recording information (plat or O.R. book and page numbers) shall be noted.
 - c. The locations of all existing structures and other manmade improvements (paving, fences, aboveground utility lines, etc.) on the property, with complete dimensioning and existing set back distances to property lines, to the nearest one-tenth of a foot.
 - d. An accurate depiction and description of existing wetlands, mangrove stands, or other environmentally sensitive areas on the site, immediately adjacent to the site, or immediately offshore from the site.
 - e. The signature and seal of a land surveyor registered in the state.

- (4) All site plans shall be prepared at a scale not smaller than one inch equals 30 feet and shall be submitted on sheets 24 inches by 36 inches.
- (5) Any portion of a site plan involving architecture, landscape architecture, engineering or surveying shall be certified by the individual responsible for the portion of the site plan and shall bear the seal, registration number, name and address of such individual.
- (6) The following information shall be shown on the site plan drawings, either graphically or in notations, as appropriate:
- a. The name and address of the property owner and/or developer; complete legal description of the property, consistent with that found on the survey; north arrow; date and scale of drawings; complete dimensioning in feet and decimal fractions thereof, sheet numbers, total number of sheets, and sheet index.
 - b. The locations, names, and widths of all existing and proposed rights-of-way, reservations, easements, canals, and waterways adjacent to or running across the property.
 - c. The existing land use, and land use district designations, of the site and all adjacent properties, including those lying across adjacent rights-of-way from the site.
 - d. Historically/architecturally significant structures or archaeological sites, if any, on or near the proposed development site, and provisions to protect such structures or archaeological sites from any adverse effects of the proposed development.
 - e. Existing public beach or waterfront access ways, if any, and provisions to ensure continued public use of same. Also, proposed new or enhanced public beach or waterfront access ways, if identified as a requirement during the conferences(s) between the applicant and city staff (see section 70-53).
 - f. Existing scenic views or amenities, if any, and provisions to ensure continued public use and enjoyment of same.
 - g. A table summarizing the total area of the site, in square feet and acres, with square footages and percentages of total site area, for component subareas including, but not limited to, the following:
 1. Area covered by buildings.
 2. Impervious surface area.
 3. Total gross floor area.
 4. On-site recreation area(s), if applicable.
 5. Open space, including stormwater retention areas, buffers and other landscaped areas.

6. Vehicular circulation and parking area(s)
7. Any other special component subareas of the site.

- h. Footprints of all buildings, with notations or graphic representations of required and proposed setbacks distance from all property lines and water bodies (show coastal construction control line, if applicable), building heights, number of floors, and where applicable, the number, size, and type of dwelling or hotel/motel units and the proposed density (units per acre).
- i. All off-street parking, driveway entrances, walkways, decks and patios; the type of surfacing, size, angle and width of parking spaces, driveway entrances and aisles; a schedule showing the number of parking spaces provided and the number required by the provisions of the land development regulations; provisions for the separation of on-site pedestrian and vehicular traffic; provisions for the safe and convenient storages of bicycles.
- j. Details and design specifications for any proposed new roadway construction or connections to existing roadways, with references to and evidence of compliance with, applicable city, county, and/or state design standards and permitting requirements.
- k. All existing and proposed utility and drainage provisions, including, but not limited to:
 1. Potable and reclaimed water and sanitary sewer connections, meter sizes, pipe sizes and specifications, manhole rim and invert elevations, direction of flow, and top and bottom elevations; estimates of water consumption and sewage discharge (gallons per day).
 2. Telephone, electrical, and natural gas service connections.
 3. Solid waste disposal facilities, including proposed location(s) and screening of containers or other equipment.
 4. The locations of all existing and proposed fire hydrants within 250 feet of the site.
 5. Provisions for the adequate retention and disposition of the first one inch of stormwater on-site, indicating the location size, type, and/or grading of retention areas, catch basins, pipes, and connections to the existing municipal drainage system **except for properties developed as single family homes on individual lots.**

6. Single family homes on individual lots will pay a fee in lieu of making physical drainage improvements. This fee is based on engineering estimates of the cost of installing on site drainage improvements on a single-family lot for the retention and disposition of the first one inch of storm water for the average single family lot. This fee will apply in full to all new construction and to renovation projects of fifty per cent of the value of the structure or greater. The fee will be applied prorata to all new impervious surfaces (decks, driveways, etc.) as a percentage of the lot area.

Example:

10,000 sq. ft. lot

New 20x40 foot deck= 800 sq. ft.

800 sq. ft ÷ 10,000 sq. ft. = 8%

8 per cent x 3,200 = \$256

The fee for fiscal year 2005-2006 is established at three thousand two hundred dollars (\$3,200.00). This fee shall be evaluated periodically to determine appropriate adjustments if necessary.

- l. Architectural building elevations (all sides) showing finished grades at building walls, base flood elevation, lowest finished floor elevations(s), height(s) to top of roof, and height(s) of appurtenances above roof.
- m. Existing topography, with a maximum contour interval of one foot, or spot elevations where necessary, not more than 25 feet apart.
- n. Proposed finished grading, with a maximum contour interval of one foot, or spot elevations where necessary, not more than 25 feet apart, particularly along property lines.
- o. Location of, and improvements within any proposed on-site recreation area(s), or other lands to be dedicated for public recreational purposes.
- p. Provisions for the use of open space, and a landscape plan indicating the location, species, size, and description of existing trees (to be preserved or removed) and all proposed new landscape materials; provisions for the effective use of screening or buffering to reduce the impacts of incompatible and/or nonconforming uses; and protection of existing environmentally sensitive areas, other natural features, and their ecological functions.
- q. Location(s), type(s), height(s), and face area(s) of existing and proposed freestanding signs; location(s), type(s), and specifications of existing and proposed exterior lighting.

- r. Location(s), type(s) and height(s) of fences, retaining walls, and screen planting(s).
- s. Provisions for the adequate control of erosion and sedimentation, indicating the proposed temporary and permanent control practices and measures that will be implemented during all phases of clearing, grading, and construction.
- t. In the case of plans which call for development over a period of years, a schedule showing the proposed times within which applications for building permits are intended to be filed.
- u. Any additional data, plans or specifications which the applicant believes are pertinent and will assist in clarifying the application.

(Ord. No. 95-10, §38-52, 9-19-95; Ord. No. 00-08, §§ 37,38, 1-9-01)

FIRST READING & PUBLIC HEARING on the day of 2006.

SECOND READING & PUBLIC HEARING on the day of 2006.

PUBLISHED in the *St. Petersburg Times* on , 2006.

Mary Maloof, Mayor

ATTEST:

Dawn Foss, City Clerk

RESOLUTION NO. 06-

A RESOLUTION REFERRING THE DRAFT SINGLE-FAMILY DRAINAGE REQUIREMENT AMENDMENTS TO THE TREASURE ISLAND PLANNING AND ZONING BOARD, ACTING AS THE LOCAL PLANNING AGENCY, FOR REVIEW AND RECOMMENDATION TO THE CITY COMMISSION; PROVIDING A TIME PERIOD FOR SUCH REVIEW; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Treasure Island determined that review and revision of the City's single-family drainage requirement provisions should be undertaken; and

WHEREAS, the City Commission of the City of Treasure Island has already sought input from the Planning and Zoning Board for possible alternatives and a general direction; and

WHEREAS, the City Commission of the City of Treasure has requested that staff further develop this issue and prepare a recommendation for their consideration; and

WHEREAS, the City Commission of the City of Treasure Island has reviewed and provided direction to staff regarding these issues; and

WHEREAS, the City Commission of the City of Treasure Island desires to formally initiate this planning process by referring the draft Single-Family Drainage Requirement Ordinance to the Planning and Zoning Board, acting as the Local Planning Agency for the City of Treasure Island, for formal review;

NOW, THEREFORE, THE CITY OF TREASURE ISLAND DOES RESOLVE:

SECTION 1. That the review of this Single-Family Drainage Ordinance amendment is hereby initiated and referred to the Planning and Zoning Board, acting as the Local Planning Agency of the City of Treasure Island, for review and to provide a report to the City Commission as to the following two items:

- [1] Whether the Planning and Zoning Board acting as the Local Planning Agency wishes to recommend the proposed land development regulation modifications to the single-family drainage requirements; and
- [2] Whether any such proposed amendment to the land use plan category is consistent with the adopted Comprehensive Plan and elements thereof of the City of Treasure Island, Florida.

SECTION 2. The Planning and Zoning Board shall meet and file its report as outlined herein with the City Commission within 90 days from the date of this Resolution.

SECTION 3. This Resolution shall take effect immediately upon its passage.

The foregoing Resolution was offered during Regular Session of the City Commission of the City of Treasure Island, Florida, sitting on the 21st day of March 2006 by Commissioner who moved its adoption; was seconded by Commissioner and upon roll call, the vote was:

YEAS:

NAYS:

ABSENT OR ABSTAINING:

Mary H. Maloof, Mayor

ATTEST:

Dawn Foss, City Clerk



February 27, 2006

City of Treasure Island
Public Works Department
120 108th Avenue
Treasure Island, FL 33706

Attention: Mr. Don Hambidge, P.E.

Re: City of Treasure Island
Residential Stormwater System Costs

Dear Mr. Hambidge,

Pursuant to our last discussion, the following information is offered:

In preparing an estimate of construction and design costs for a residential treatment system, we developed an "average" lot dimension by reviewing lot dimensions provided by the Pinellas County Property Appraisal Department's database. This evaluation led us to utilize a 65-foot by 125-foot lot as the average lot for this analysis.

Based upon several assumptions, a swale system was developed (see the attached sketch) and costs were determined based upon the construction of a perimeter triangular swale system with ditch blocks and minimal piping. The material and labor cost was estimated to be \$2,721.00. The design cost was estimated to be \$500.00. The total cost to the resident, in this scenario, would be \$3,221.00.

This estimate should be considered to be conservatively low since most buildings are being constructed to the full extent of the building "envelope". Therefore the resulting swale volumes become reduced leading often to the need to utilize additional piping, decks over the swale(s) and other remedies that lead to higher construction and maintenance costs.

A fee schedule is presented in the Table below for your review and consideration. A five percent (5%) annual adjustment has been added for inflation and maintenance.

<u>Fiscal Year</u>	<u>Fee</u>
2006	\$3,221
2007	\$3,382
2008	\$3,551

2009	\$3,729
2010	\$3,915
2011	\$4,111
2012	\$4,316

Should you have any questions, please do not hcsitate to call us at 526-9158.

Sincerely,
Advanced Engineering & Design, Inc.



William G. Reidy, P.E.
Principal Engineer

Treasure Island

Stowers

2-23-06

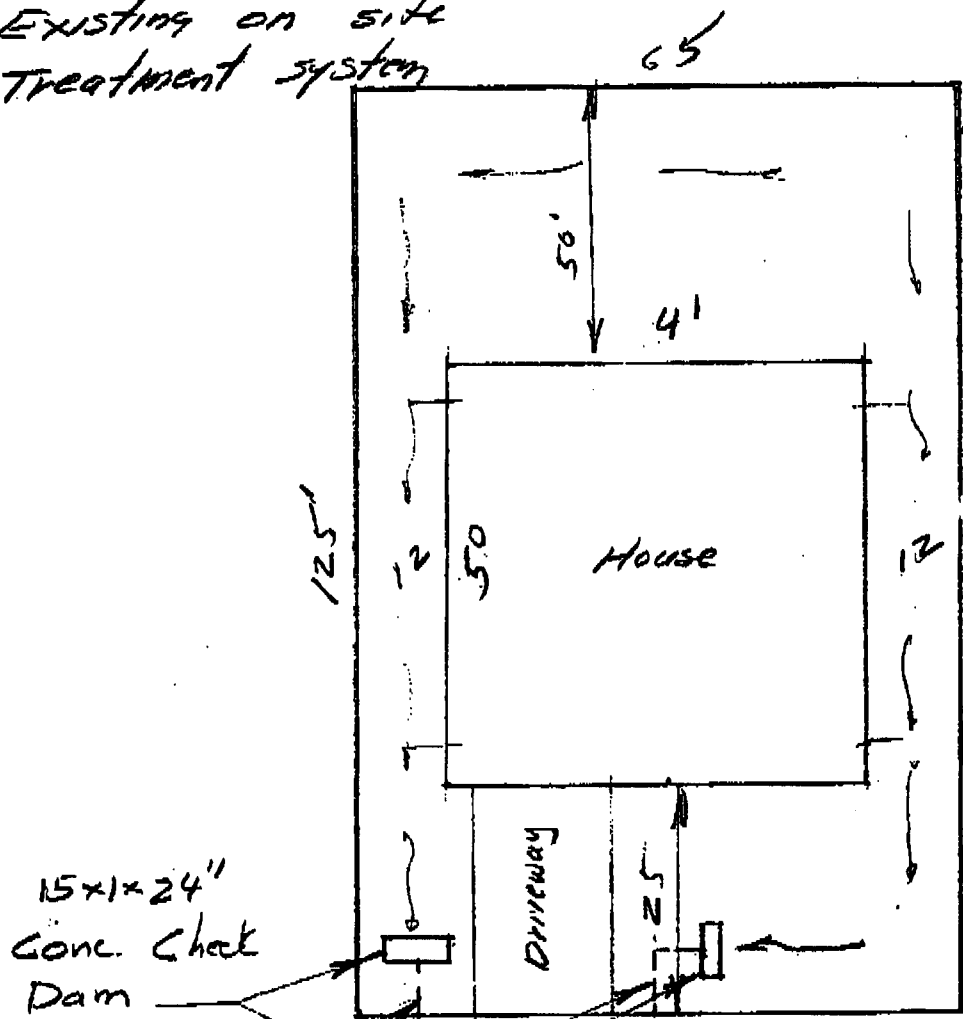
Estimated cost of Existing on site Treatment system

Typical lot

$125' \times 65' = 8125 \text{ S.F.}$

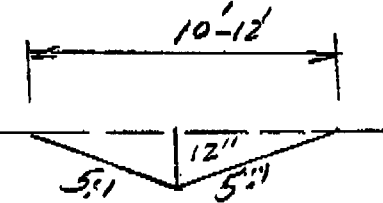
$1" \text{ Runoff} = 677 \text{ FT}^3$

STAEDTLER No. 937 811E Engineer's Computation Pad



15x1x24" Conc. Check Dam

Driveway



Outlet Pipe 4" P.V.C To curb

$A = 6 \text{ ft}^2/\text{FT}$
length = 300'

cost = @ 20 c.y. = $\frac{6 \times 300}{27} \times 20 = \1333

concrete check dam 2 @ \$400/c.y. (Pre Cast) = \$888

Outlet pipe 4" ϕ 50 L.F @ \$10 \$500

Engineering

\$2721 + 500 = \$3221



CITY OF TREASURE ISLAND AGENDA COVER MEMORANDUM

Agenda Item #: *I-6*
Meeting Date: 3-7-06

SUBJECT: Report of Treasure Island Tennis and Yacht Club Compliance with conditions of approval.

RECOMMENDATION: Information only.

SUMMARY:

At the last City Commission meeting a question was asked regarding whether the parking that is currently available at the Treasure Island Tennis and Yacht Club during their new club house construction complies with the approvals by the City Commission and whether any of the club parking has been moved onto spaces previously reserved or leased to the units to the east of the club.

When the request for the new clubhouse was before the City Commission on February 22, 2005, the Commission discussed the issue of long and short term parking capacity at the club. In terms of the long term capacity the Commission approved a condition that "placed a cap on membership at 900 members and to make the membership records available to the City Manager if requested". In terms of the short term parking during the construction of the new clubhouse a condition was approved that "required the contractor to make every effort minimize the impact of construction and staging on parking."

City staff has reviewed the site plan and construction plans that were approved for the project, visited the site and spoken with the construction manager. The plans call for three stages of demolition and construction for the project. The project is currently in the first phase. During this phase the tennis courts along the southern edge of the club are demolished to make room for the construction of the new club house. Also portions of the parking lot west of the current driveway have been fenced off to provide construction staging and to upgrade the driveway to the club and to provide drainage improvements associated with the new development. The club has not encroached on any of the lease parking area that they own, but is reserved for the units to the east. A review of these spaces shows that each of these spaces have been labeled for the use of the units and not the club.

Continued on Page 2

Reviewed by: ____ Legal ____ Finance ____ Personnel ____ Public Works ____ Community Imp ____ Recreation ____ Police ____ Fire	Originating Dept:	Costs: Total
	User Dept:	
	Attachments: <input checked="" type="checkbox"/> Variance Request	Funding Source: <input type="checkbox"/> Capital Improvement <input type="checkbox"/> Operating <input type="checkbox"/> Other
Submitted by: Ralph Stone, City Manager		Appropriation Code:

The site plans and construction plans also show these spaces as "leased spaces". The on site construction manager confirmed that the contractor and club were aware of the limitation on the use of the leased spaces. There are currently six handicapped spaces. Seven handicapped spaces will be available once the new clubhouse is constructed. A copy of the conditions of approval from the City Commission meeting is attached for your information.

The second phase involves the demolition of the old clubhouse after construction of the new clubhouse and the construction of a new drive and drop off to service the new clubhouse.

The third and final phase involves the installation of two drainage inlets at the north and south ends of the planter islands between the driveway and parking lot.

**City of Treasure Island
City Commission**

FOR OFFICE USE ONLY

- Variance
- Administrative Appeal
- Preliminary/Final Plat
- Site Plan Review
- Special Exception

Name: Treasure Island Tennis & Yacht Club

Address: 400 Treasure Island Causeway

Case No. CC-2005-01-VR

Date: February 22, 2005

REQUEST: Multiple variances requested to allow the construction of a new 30,000 sq ft clubhouse that exceeds the height allowed, and in a manner that triggers the need for a parking variance.

Building Height Allowed-Residential Medium (RM-15):

Allowed: 30 feet above BFE
Existing: 35 feet above BFE
Requested: 45 feet above BFE
Variance: 15 feet above BFE

Off-Street Parking:

Required: 350 parking spaces
Existing: 201 parking spaces
Proposed: 188 parking spaces
Variance: 162 parking spaces

Motion: To grant the variances subject to the conditions listed below:

Moved by: Commissioner Kraus Second by: Commissioner Gayton

Commission Members	YES	NO	ABSENT	ABSTAIN
Mayor Maloof	✓			
Commissioner Collins		✓		
Commissioner Gayton	✓			
Commissioner Kraus	✓			
Commissioner Bildz	✓			

ACTION:

- Variances Granted Denied
- Administrative Decision Upheld Overturned
- Preliminary/Final Plat Approved Denied (Advisory to City Commission only)
- Site Plan Review Approved Denied (Appeal to City Commission within 30 days)
- Special Exemption Approved Denied

Any approvals are subject to staff recommendations, unless otherwise specified by the Board.

CONDITIONS/STIPULATIONS/COMMENTS:

① Cap on membership at 900 members and make membership records available to the City Manager if requested.