

**CITY OF TREASURE ISLAND
BOARD OF COMMISSIONERS ORIENTATION WORKSHOP**

April 25, 2003

1:00 p.m. – 5:00 p.m.

A. ROLL CALL:

Mayor Mary Maloof		Present
Commissioner Phil Collins		Present
Commissioner Irving S. Ellsworth		Present
Commissioner Richard Kraus		Present
Commissioner Barbara Blush	Vice-Mayor	Present

B. DISCUSSION:

1. Mayor Maloof called the orientation session to order at 1:01 p.m. and announced that the primary topic for the meeting would be an orientation workshop to be presented by City Staff and the City Attorney. She then asked the staff to begin their presentations.
2. City Manager Chuck Coward presented a draft of a new "Handbook for Elected and Appointed Officials" that had recently been prepared by the City Staff. After a short discussion of the handbook in general, he focused on Chapter One and discussed the Council-Manager form of government.
3. City Attorney Jim Denhardt reviewed the City Commission's Rules of Procedure for the conduct of Workshops and Regular meetings. After discussion, Commissioner Blush asked that the idea of a two meeting per month be placed on the May 6th workshop agenda for further discussion.

Mark Santos, the City's Information Technology Coordinator, discussed the television production of City Commission meetings including the use of microphones, the monitor and the camera locations and angles.

The City Manager then discussed the weekly process for the preparation of meeting agendas and information materials.

4. The City Manager handed out a membership roster for each of the six committees and boards which are appointed by the City Commission. He also discussed the duties, responsibilities and purpose of each.

The City Attorney continued with a presentation on "quasi-judicial" actions and the legal elements of these issues. Commissioner Ellsworth asked that the staff notify the Commission as soon as it posts official notice that quasi-judicial topics will be placed on a future agenda. The Commission concurred.

5. The City Attorney discussed Florida Law which is applicable to City Commissioner's giving special attention to the Florida Sunshine Law, the Public Meetings Act, the Open Records Law and conflicts of interest.

6. It being 3:00 pm, the Commission took a 15 minute break and reconvened at 3:15 pm.
7. The City Manager discussed the Treasure Island City Code, how it is organized, what it contains and how it is amended.

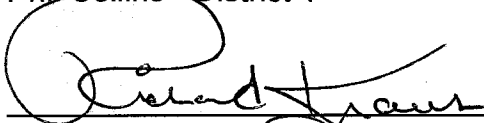
Lynn Rosetti, City Planner, also addressed Volume II of the City Code, the LDR's, and then continued with a discussion on the City's Comprehensive Plan. She outlined the future actions on the Comprehensive Plan which are required of the City by the State of Florida.

8. The I.T. Coordinator discussed the City's technology improvements giving special attention to the CATV system, the city's web site and its Email system. The Commission indicated considerable interest in this topic and the staff responded that the upcoming budget workshop would be an ideal place for future discussions on this topic.
9. The Commission viewed a video produced by the Florida League of Cities titled "Public Officials Liability". The City Attorney followed with a short discussion of permitted executive sessions, rules of procedure that cover unruly meeting participants and the Commission's quasi-judicial role.
10. It being 4:50 pm, Mayor Maloof adjourned the meeting and announced that this topic will be continued in a second study session meeting scheduled for Tuesday, April 29, 2003.

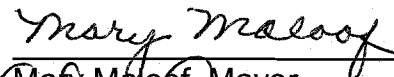
C. ADJOURNMENT:



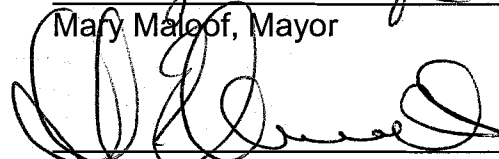
Phil Collins - District 1



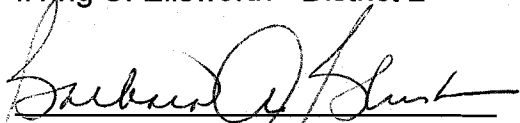
Richard Kraus - District 3



Mary Maloof, Mayor




Irving S. Ellsworth - District 2



Barbara Blush - District 4

ATTEST:



Charles S. Coward, City Clerk