

**CITY OF TREASURE ISLAND
BOARD OF COMMISSIONERS WORKSHOP
August 3, 2004
7:00 p.m.**

I. SILENT ROLL CALL BY DEPUTY CITY CLERK:

Mayor Mary Maloof		Present
Commissioner Phil Collins		Present
Commissioner Ed Gayton		Present
Commissioner Richard Kraus	Vice-Mayor	Present
Commissioner Alan Bildz		Present

II. PUBLIC COMMENTS:

None.

III. MINUTES:

Motion was made by Commissioner Kraus and seconded by Commissioner Collins to approve the minutes as written. Upon roll call, the vote to approve was unanimous.

IV. DISCUSSION ITEMS:

1. Ord. – Wastewater Pretreatment (2nd Reading & Public Hearing 8/10) –

The Commission will consider this ordinance for second reading and public hearing at the Commission meeting on Tuesday, August 10th.

2. Set Public Hearing for Sewer Rate Increase (September 15) –

Interim City Manager Charlie Fant stated that staff is recommending the public hearing regarding the sewer rate increase be set for Wednesday, September 15th due to a conflict with the Pinellas County School Board's meeting that will be held on Tuesday, September 14th and the Commission concurred.

3. Final Payment to Westra Company for Paving –

Public Works Director Don Hambidge recommended that the Commission authorize a payment of \$35,452.40 to Westra Corporation as final payment for paving work performed under the agreement with the County during the installation of the reclaimed water system from the gas tax fund. He stated that the Commission (in 2002) authorized \$150,000 of which \$136,526.26 has been paid to date. The Public

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Works Director stated that the actual work performed totals \$171,978.66 leaving a balance of \$35,452.40.

Commissioner Kraus asked if the issues with Westra Corporation relating to the Reclaimed Water Project have been rectified and the Public Works Director responded affirmatively.

Commissioner Collins stated that the original estimate was for \$150,000 and he asked if there is some failsafe measure to be sure that Westra Corporation does not bill the City for another \$20,000.

The Public Works Director stated that the County reserved the right to open-cut some areas of road surface that are shown to be drilled and drill areas of road surface that are shown to be open-cut. He said this project involved a third party contractor, which meant the City had very little control over the project.

The Commission will consider a resolution authorizing a payment in the amount of \$35,452.40 to Westra Corporation at the Commission meeting on Tuesday, August 10th.

4. Bridge Medallions –

The Public Works Director stated that he explained the process for the medallions to Mr. Joe Roberts and he said that Mr. Roberts agreed that because the ceramic tiles are three dimensional and require hand painting, the estimate for the medallions is fair.

Mayor Maloof asked what the size of the medallions would be. The Public Works Director stated that the diameter of the insets will be 18” and the diameter of the medallions that will fit inside the insets will be 17”.

The Interim City manager stated that the medallions will be custom-made and that the artist will retain the mold for future reproduction.

Commissioner Collins asked how easy it will be to repair the medallions. The Public Works Director stated that chipping is not considered to be an issue because the color goes through the medallions making any chipping less noticeable. The Interim City Manager stated that most of the medallions will be located on the outside perimeter of the columns, making it less likely that damage will occur.

Commissioner Collins suggested that the City retain the molds versus the artist. The Interim City Manager stated that the City will have two years to address this issue, since the bascule bridge has yet to be constructed. Public Works Director

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stated that he would prefer the City pursue taking possession of the molds after the medallions have been applied to all three bridges and Commissioner Collins concurred.

Commissioner Kraus stated that the molds cost \$4,500 each and that the manufacturer would be responsible for them as long as they are in the company's possession.

Commissioner Collins asked what happens to the molds should the company (that is retaining them) go out of business. The Interim City Manager stated that the company has agreed to release the molds if it were to go out of business.

Commissioner Bildz asked how many medallions are planned for the bascule bridge. The Public Works Director stated that it would depend on the number of piers and the architectural elements.

Ms. Tricia Boat-Sorbie asked how much the medallions cost. The Interim City manager stated that the medallions cost \$450 each at a total of \$39,661 for the bid.

Ms. Boat-Sorbie stated that she agreed that it would be in the best interest of the City to have the manufacturer retain the molds until the construction of all three bridges is complete.

Ms. Boat-Sorbie said that because the molds were created specifically for Treasure Island, the City should make sure they are not used for other projects. The Interim City Manager stated that he would look into the matter.

The Commission will consider a resolution authorizing a payment of \$39,661 to the Marla Thompson Tile and Stone Company for 66 ceramic medallions for the 18 square columns on the two fixed bridges at the Commission meeting on Tuesday, August 10th.

5. Beach Stewardship – Beach Flora & Fauna Baseline Study –

Commissioner Gayton asked Dr. Bob Minning to address the schedule for Delta 7 to conduct this study including the number of weeks per season and the number of seasons.

Dr. Minning stated that Delta 7 will conduct 4 studies. He said these studies will take place in August, November, February and April for 3 weeks at a time during the day and at night. Dr. Minning said Delta 7 has divided the beach into 3 sections; Sunshine Beach, middle beach and Sunset Beach.

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Commissioner Gayton said that he understood that Delta 7 would provide two people/5 days per week for 3 weeks and submit a report to the City on the 4th week for each of the four studies and Dr. Minning concurred.

Commissioner Gayton asked if it would be possible to gather data regarding sunset Beach prior to the beach renourishment taking place. He asked if it would be possible for the City to apply for a NOAA grant to fund this study.

Commissioner Bildz stated that Delta 7 has indicated that it would like to start in August, 2004 and that the beach renourishment will not have occurred yet.

Dr. Minning stated that Delta 7 was planning to conduct the study after beach renourishment takes place on Sunset Beach. He said he would check with the company to see if it would be possible to have the study conducted before beach renourishment occurs.

The Interim City manager stated he would look into the possibility of applying for a NOAA grant to fund this study.

The Commission will consider a resolution awarding a contract to Delta 7 for a beach flora & fauna study in the amount of \$40,000 from the beach fund at the Commission meeting on Tuesday, August 10th.

6. Payment to Mercer Group – City Manager Executive Search –

The Interim City Manager stated that staff is recommending payment to the Mercer Group, Inc. in the amount of \$18,000 since the project is now complete.

Commissioner Collins highlighted 6 line items that he felt were too high considering the person selected was a local candidate and resident of Treasure Island.

Commissioner Bildz stated that he did not feel the Mercer Group did a full and thorough background check.

Commissioner Collins asked what advertising was done to justify the \$1,900 line item.

The Interim City Manager stated that he would discuss the Commission's concerns regarding the invoice with Personnel Director Fred Turner and obtain answers for the Commission prior to next week's meeting.

Commissioner Gayton stated that the agreement with the Mercer Group provided that the costs would total \$20,000 for 8 to 10 candidates and that the contract was

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reduced to \$18,000 when the City agreed to reduce the number of candidates to 5. He said the City has a contract for \$18,000 and recommended that the Commission authorize this payment.

City Attorney Maura Kiefer stated that she would obtain the backup materials and work with the Interim City Manager to address the Commission's questions.

Ms. Tricia Boat-Sorbie stated that she felt the costs should be documented before the City agreed to pay the invoice.

Mr. Glenn Kaisner stated that 4 of the 5 Commissioners indicated that they felt the Mercer Group provided them with the best City Manager candidate available. He said it should not matter that the candidate selected is a local resident and asked that the Commission pay the invoice.

7. Treasure Fest -

Mr. Harry Black, President of the Treasure Island Hotel/Motel Association, requested approval from the Commission for the use of the Treasure Island Community Center and Park to hold a festival called *Treasure Fest* Friday, October 8th and Saturday, October 9th and Canadian Thanksgiving on Monday, October 11th. He said the Mayor of Niagara Falls will be there as well as the Westlane Secondary Band and Chorus. Mr. Black encouraged businesses and local vendors to rent booths at \$150 for both days during the festival. He asked the Commission to authorize the use of tables, chairs and trash cans for these events.

Commissioner Kraus asked if the association had secured a \$1,000,000 liability policy for the event, as it is required by the City. Mr. Black said he would look into the matter.

The Interim City Manager read the memo from Mr. Harry Black regarding these events.

The Commission will consider a resolution authorizing the use of the Community Center and Park to the Hotel/Motel Hospitality Association at the Commission meeting on Tuesday, August 10th.

8. Donation to Neighborly Care Network –

The Interim City Manager stated that the Neighborly Care Network is requesting a donation of \$2,500 in support of the organization's continued efforts to provide services to the seniors of our community. He said the City has budgeted \$2,500 for this purpose in the FY 2003-04 budget.

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Commissioner Collins asked how many people use this service in Treasure Island. Commissioner Gayton said there are 44 people that use it at a cost of \$36,900.

The Commission will consider a resolution authorizing a donation of \$2,500 to the Neighborly Care Network at the Commission meeting on Tuesday, August 10th.

9. Procedure for Appointing Board/Committee Members –

Mayor Maloof stated that this item will be postponed for the workshop meeting on Tuesday, August 17th.

10. Annual Board/Committee Appointments –

Deputy City Clerk Jennifer Nye stated that the Commission was provided with a list of the annual appointments as well as two vacancies that exist on the Mitigation Planning Committee and one vacancy on the Planning & Zoning Board.

Commissioner Ed Gayton made the following nominations/re-appointments:

- Richard McLean Beach Stewardship Committee District 2.
- Glenn Kaisner Code Enforcement Board
- Richard Harris Code Enforcement Board
- Pam McIntyre Planning & Zoning Board District 2
- George Getz Library Trustees

Commissioner Kraus made the following nominations/re-appointments:

- Shar Wright Beach Stewardship Committee District 3
- Clara Lee Selby Personnel Advisory Board District 3
- Frank McConnell Planning & Zoning Board District 3

Commissioner Collins made the following re-appointment:

- Robert Shogren Planning & Zoning Board District 1

Commissioner Bildz made the following re-appointments:

- Dennis Velasco Beach Stewardship Committee District 4
- Christopher Sierra Planning & Zoning Board District 4

Mayor Maloof made the following re-appointments:

- Dr. Bob Minning Beach Stewardship Committee Mayor

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- Paul Schiano Planning & Zoning Board At Large

Commissioner Kraus asked if there is a district 2 appointment for the Personnel Advisory Board. Commissioner Gayton stated that appointments to the Personnel Advisory Board are made at large.

Commissioner Gayton said that he would recuse himself from nominating his brother, Joseph Gayton, for re-appointment to the Personnel Advisory Board and said that he had discussed the matter with the City Attorney.

Commissioner Kraus nominated Joseph Gayton for re-appointment to the Personnel Advisory Board.

The Commission will consider a resolution making annual appointments and filling vacancies on the boards and committees at the Commission meeting on Tuesday, August 10th.

11. Early Voting Legislation –

The Deputy City Clerk reviewed a memo with the Commission regarding a bill passed by the Florida Legislature that requires all municipalities to provide early voting for 15 days prior to all municipal elections.

The Deputy City Clerk outlined three options the Pinellas County Supervisor of Elections (SOE) provided for municipalities to respond to this legislation:

1. Opt out of early voting by ordinance.
2. Conduct early voting at city/town halls and public libraries.
3. Adopt an ordinance that the municipality will contract with the Pinellas County SOE.

The Deputy City Clerk stated that Pinellas County SOE Deborah Clark will address early voting legislation at the Pinellas County Clerks' Association meeting on Tuesday, August 17th.

12. Rules of Procedure –

Commissioner Gayton stated that the Commissioners were provided with a draft of the proposed *Rules of Procedure* and copies of *Robert's Rules of Order* for their review.

The Commission discussed Article I Section 3. Agenda pertaining to the Commission not taking official action at workshop meetings and whether *Robert's*

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Rules of Order should be used to govern the Commission's parliamentary procedure.

Ms. Kathy McCreary stated that she hopes the Commission would not restrict the audience from asking questions at meetings. Commissioner Gayton stated that it is not the intent of *Robert's Rules of Order* to limit audience participation.

The Commission agreed to leave *Robert's Rules of Order* out of the *Rules of Procedure*.

The City Attorney stated that she would review the draft *Rules of Procedure* and advise the Commission of any changes she felt were necessary.

The Commission will discuss the *Rules of Procedure* further at the next Commission workshop meeting on Tuesday, August 17th.

13. 50th Anniversary Celebration –

Mayor Maloof indicated that there was nothing to report on the 50th anniversary celebration at this time.

V. CITY MANAGER/CITY ATTORNEY REPORTS AND COMMENTS:

The City Attorney stated that she provided the Commission with Attorney Thomas Pelham's legal opinion regarding Coastal Construction Control Line (CCCL) issues. She asked the Commissioners to contact her to discuss the legal opinion.

The Interim City Manager reported that he met with Ms. Olivia Cox and the Public Works Director regarding the sand sculpture project. He said that sites for the sculpture were discussed and that Ms. Cox would be submitting a formal proposal for the Commission's consideration in the near future.

The Interim City Manager asked the Commission to set the next budget workshop meeting. He suggested Monday, August 9th or Wednesday August 11th.

Commissioner Gayton suggested that the Commissioners review the budget and provide the Interim City Manager with any deletions or additions to the budget prior to the workshop and the Commissioners concurred.

The Commission will hold the second budget workshop meeting on Wednesday, August 11th at 5:00 p.m.

VI. REPORTS & COMMENTS BY COMMISSIONERS:

Commissioner Collins reported that he attended the BIG-C meeting on Wednesday, July 28th. He reviewed the main topic of discussion regarding the Gulf Boulevard Mile Marker Program with the Commission.

Commissioner Kraus reported that he also attended the BIG-C meeting on Wednesday, July 28th. He reviewed with the Commission the topics of FEMA Reimbursement for emergency debris removal and Gulf Boulevard pedestrian safety that were also covered at the meeting:

Mayor Maloof stated that the Suncoast League of Cities' has asked cities to provide the association with any issues, projects or concerns that are of "regional" interest. Mayor Maloof suggested that the Commission submit the issue of Gulf Boulevard pedestrian safety to the Suncoast League and she asked the Commissioners to inform her of any other regional issues they would like to have addressed.

Mayor Maloof reminded the board and committee volunteers that then Volunteer Recognition Reception will be held on Wednesday, September 15th at 5:30 pm at the Treasure Island Tennis & Yacht Club.

Mayor Maloof announced that she received a notification from U.S. Senator Bill Nelson indicating there are grant funds available for projects pertaining to coastal resources.

Mayor Maloof reported that the Pinellas Planning Council (PPC) has requested that an appointment be made to the council to replace former Mayor Tom DeCesare as a representative of Treasure Island, Madeira Beach and St. Pete Beach. She asked the Commissioners to advise if they are interested in serving on the PPC. Commissioner Collins volunteered to serve on the PPC.

Mayor Maloof stated that former Mayor Tom DeCesare served in Madeira Beach for 11 years and she wished him a fond farewell.

VII. PUBLIC COMMENTS:

Ms. Kathy McCreary stated that Gulf Boulevard pedestrian safety is an extremely important issue. She asked the Commission to encourage the Police Department to give out more tickets to drivers that speed on Gulf Boulevard.

Dr. Bob Minning asked if the Commission received a legal opinion regarding the beach ownership issue. The City Attorney stated that a legal opinion on the CCCL issue was received.

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Dr. Bob Minning stated that he spoke with Ms. Nicole Elko of Pinellas County Coastal Management and the project manager for the Army Corps of Engineers. He said Florida Department of Environmental Protection (FDEP) staff recommended approval of the permit modification so that Sunset Beach can be included as part of the beach renourishment program for Upham Beach. He said beach renourishment of Sunset Beach is expected to occur around the end of August or the beginning of September.

Dr. Minning requested that the Beach Stewardship Committee be included in the dune restoration project especially in terms of the re-vegetation.

Mayor Maloof stated her concern regarding FDEP's denial for our sand sharing plan. She said that Dr. Minning pointed out that other areas received approval for this type of project. She said she would contact Florida Senator Dennis Jones to see if he can address this issue at the state level in Tallahassee.

Mayor Maloof stated that Ms. Barbara Ost, who served as Secretary to the Police Department, passed away last Sunday. Mayor Maloof extended the Commissioners' deepest sympathies to the family of Ms. Ost.

VIII. ADJOURNMENT:

Mary Maloof, Mayor

Phil Collins - District 1

Ed Gayton - District 2

Richard Kraus - District 3

Alan Bildz - District 4

ATTEST:

Jennifer Nye, Deputy City Clerk