

**CITY OF TREASURE ISLAND, FLORIDA
BOARD OF COMMISSIONERS WORKSHOP MINUTES
JANUARY 17, 2012**

The workshop was opened at 8:46 p.m. by Mayor Minning.

I. DISCUSSION ITEMS:

1. Informational Item - Beach Trail Project 60% Design Update (Presented by Phil Graham)

Mr. Murphy gave a brief update on the item. They had a presentation on the 30% design level in November. They are finished with the 60% design level and will be entering into the 90% level. He introduced Phil Graham, who will make the presentation.

Mr. Graham gave an update on what has been done on the project to date. The DEP is pleased with the project so far. They are going to decide whether they consider this as a minor or major project. If it is a major project we will have to do some additional mapping and design work. He will include a narrative on why he feels it should be a minor project when he provides them with some requested additional information. He feels confident that the permit will be forthcoming. Part of the trail is into the 30 year projection of flood plain. That finding is contingent upon whether this is a minor or major project. If it is a major project that projection becomes an issue. In reality, all that means is that there would have to be more frequent control joints to aid in having better control of the concrete. They are pleased with the way the dunes were handled and the maintenance strip between the sand wall and beginning of the dunes. We can work during turtle season. The costs of the project are being updated by the project consultant. His initial estimate is based on the initial numbers, which are being reviewed with current construction prices. We are on schedule. The plans are due to go out to bid in the middle of March. DEP delayed their meeting which held them up on the plans. The 60% and 90% are running concurrent so plans are on schedule. They are sensitive to the events coming up, so the construction will be set up in such a way that there will always be access to the event areas. It will either be complete by that time, or other sections will be done during that time.

He has had another meeting with Mayor Foster on the central beach area. Plans have been delivered, and he has another meeting with him on the 27th. He has met with Ms. Armstrong at the Chamber of Commerce. She is going to organize a group of stakeholders along the trail so that they can give a presentation to them. They have about four properties interested in upgrading now, and he hopes to get more.

They want to have another meeting before they finish the plans. He wants to make a presentation to the Commission. It should be around the end of February or beginning of March, just before they go out to bid.

Commissioner Bildz clarified that the 60% and 90% are going at the same time. Mr. Graham stated that some tasks are going at the same time. Commissioner Bildz asked if this was the 90% presentation that is on the schedule for the 24th. Mr. Graham answered in the affirmative. He stated that there are some pieces not on the plans yet. Commissioner Bildz asked how many more times they would be meeting with the Commission. Mr. Graham stated that they planned on one more time but can come in twice if they wish. Commissioner

Bildz stated that if they are on schedule they will complete construction in September, which is right in the middle of the RNC event. Mr. Graham stated that they will work all that out.

Mayor Minning asked what the elements were that make it major or minor. Mr. Graham gave a brief explanation. If they look at the definition it is a minor project, but the DEP can make it a major project if they choose. Mr. Silverboard stated that there are sections of the project that even if we are leaving the south end open there will be sections in the north end that we will have to do the same thing. If the Chamber is bringing in 3000 tons that is more than 100 dump truck loads. We want to make sure we are not tearing up the sidewalks. Commissioner Collins asked if we have decided how they will be bringing it in. Mr. Silverboard stated that it will be through the St. Petersburg lot. Commissioner Collins asked if we had to get permission from St. Petersburg to do so. Mr. Silverboard answered in the affirmative, and stated that they would be responsible for any damage to the sidewalks. A brief discussion ensued regarding the dump trucks. Mr. Silverboard stated that they had to provide access points for rescue and emergency vehicles. Because the concrete was going to be relatively new they would have to be careful.

Mayor Minning stated that he is glad to hear that the Chamber is getting involved in getting the stakeholders involved.

2. Consideration of Res. 12-08, Award of a Bid for the Drainage Improvements Associated with SWFWMD Cooperative Funding Project (N312)

Mr. Murphy gave a brief explanation of the item. The city was awarded a cooperative funding grant in the amount of \$300,000. He gave a list of the areas where the drainage improvements would be done. Advanced Engineering is here to answer questions. He gave a brief explanation of the bid process that was followed. He discussed the recommended bid.

Commissioner Collins stated that he would like the Commission to be advised as to whether a job went over or into the not-to-exceed amount. He asked that they receive a memo at the close of each project. Mr. Murphy answered in the affirmative. Commissioner Collins asked for clarification on the cost to the City. Mr. Murphy explained that the city would pay the entire cost and be reimbursed by SWFWMD for the grant amount. Commissioner Caldwell stated that she thought the memo was a good idea.

Commissioner Bildz asked about the time for the project. A brief discussion ensued as to the timeframe and whether it would be completed on time. Mr. Murphy stated that he thought it would be.

Mayor Minning asked what the experience was with Castco as there was a big difference between the high bid and low bid. Mr. Reidy stated that Castco is a general contractor that they have done numerous projects with. He briefly discussed several projects that they did with them. They are local firm that has been in business for quite a few years, and he has worked with them for about twenty years. Mayor Minning asked if they were on time and within budget. Mr. Reidy stated that they are most often on time and within budget, and if not, there was a good reason why.

This item will move forward to the next meeting agenda.

3. Consideration of Res. 12-09, Award of a Bid for the Installation of Windows and Energy Efficient Lighting in City Facilities

Mr. Murphy gave a brief explanation of this item. Earlier this year the city was awarded a grant to install new energy efficient windows and lighting in city facilities. He discussed the windows and lights that would be replaced, and the costs involved. He read his staff report. He discussed the bid process and stated that the project should be complete by the anticipated completion date.

Commissioner Collins stated that Mr. Murphy did an excellent job. Mr. Murphy stated that it was not negotiating, but tailoring the scope of the project.

Commissioner Bildz asked what lighting occupancy sensors are. Mr. Murphy explained that they would control lights by turning them on when someone walked into a room and would be on a timer. A brief discussion ensued about LED lighting, and the expense to replace it.

Mr. Murphy stated that they should see savings on air conditioning by switching to the Low E windows.

Commissioner Coward asked if there was a possibility that there might be another grant next year. Mr. Silverboard stated that Ms. Poirrier got this grant. They don't know at this time if another one will be available.

Mayor Minning asked about why we would be required to pay for mobilization. Mr. Murphy explained that we have to pay some of the internal costs by matching funds. They are tracking time to use as part of the match. A brief discussion ensued about what the grant was providing for construction.

Commissioner Collins asked what would be done with all the bulbs that would be removed. Mr. Kadaj explained that they would be removed by the contractor and disposed of properly. Commissioner Collins asked if they would be recycled or just destroyed. Mr. Kadaj stated that they would have to be disposed of properly.

This item will move forward to the next meeting agenda.

4. Consideration of Res. 12-10, Award of a Bid for the Purchase of a New 50kw Generator

Mr. Bruce gave a brief explanation of the item. This is part of the emergency plan in the event of a power loss to the lift stations. The second generator was purchased last year. This is the third generator to be purchased. This generator is the same configuration as the others, but is more powerful.

Commissioner Coward asked if we have had a need to use the one that was purchased last year. Mr. Murphy stated that it was used today during a Progress Energy shut down. Commissioner Coward asked if we have two. Mr. Murphy answered in the affirmative. One, which is a very large one, was designed for a specific location. The smaller generators are better and have a quicker response for smaller locations. Commissioner Coward asked if we had ever had to provide power to all of the lift stations. Mr. Murphy stated that we had a situation last year.

Commissioner Collins stated that this is not a luxury, it is a necessity. It may not be needed all the time, but when it is needed it is really needed. Commissioner Coward stated that it is only necessary on rare occasions. Mr. Silverboard gave an explanation of other uses for it.

It would be used at the EOC in the event of an emergency. The large generator is difficult to move from place to place.

Commissioner Bildz asked if there was a fuel tank included with the other generators. Mr. Bruce explained that the fuel tank is bolted onto the trailer and is one package. It is the same as the others. Commissioner Bildz asked how often we redo the fuel. Mr. Bruce explained that they are run monthly and put stabilizer in them. They would follow a similar process as they do with the bridge generators. Mr. Murphy stated that another thing they will do is train many of their DPW employees to operate the equipment. They will use them for a limited period of time in order to turn the fuel over.

Commissioner Coward stated that she would like to see them wait another year.

This item will move forward to the next meeting agenda.

II. OLD BUSINESS:

Commissioner Collins made brief comments about the problems with the parking meters. He thinks it should be addressed as it is bad PR for the city. Mr. Silverboard has told him that there is no money budgeted now, but there will be money included in the next budget to convert to a receipt driven system. Commissioner Collins asked if there is a way to take it on a case by case basis to be reimbursed if they didn't function properly. Mr. Silverboard stated that if they can provide evidence such as a credit card receipt they can be refunded. Commissioner Coward commented that the person here tonight could get a parking pass.

Commissioner Caldwell asked to discuss board and committee rosters. Some applications have come in recently. She recapped the vacancies on the various boards and committees. She encouraged people to fill out applications if they are interested. Commissioner Coward stated that she has called people to serve on the Code Enforcement Board. She asked if there is another way to handle it, such as using a Special Magistrate. Mr. Silverboard answered in the affirmative. Ms. Kiefer stated that all four cases for this month came into compliance, so it was decided not to pay a Special Magistrate for cases where everyone has come into compliance. Even if we have a code board we can call a Special Magistrate session if something is very serious.

Commissioner Bildz asked when the lanes on Gulf Boulevard would be restriped. Mr. Silverboard stated that we are getting lighted barricades out. They are supposed to put the new ramps in by the end of the week, and once those are in they will come out to do the striping shortly after. He will provide them with a date tomorrow. He wants to emphasize that they tried to work with DOT for months because we knew it was very narrow and dangerous. The DOT insisted that it would enhance pedestrian safety and they would not approve a permit unless it was for the configuration that they are in. He spoke with the DOT again today and was told that if the pedestrian islands were removed there could be no crosswalks. DOT went out at our insistence before they made us do this and measured the width as we didn't think there was sufficient width to accommodate it, but they insisted that it be designed as it was designed. Commissioner Coward stated that she attended the meeting and people were allowed to give their opinion, but she didn't feel that it mattered. She asked if they are going to tear up what we have now. Mr. Silverboard answered in the affirmative. They are going to remove the "fancy" pavement and install the traffic islands, and change the signals to a "wig wag" design. They will be converting to strobe lights at a later time. Commissioner Bildz stated that as complaints increase it might be better to take the crosswalks out. Mr. Silverboard stated that we would have to get a permit from DOT to remove them.

Commissioner Bildz asked if anything has been done regarding the lots coming into compliance with the new parking regulations. Mr. Silverboard stated that they had a meeting with Mr. Amico recently. They went through all of his properties and put in writing everything that he has to do to come into compliance. He indicated that he might go for a rezoning and special exception. Commissioner Bildz asked if we were going to get the city lot across the street from the pavilion rezoned. Mr. Silverboard stated that it is on the to do list.

III. CITY MANAGER/CITY ATTORNEY REPORTS AND COMMENTS:

Ms. Kiefer stated that we don't have a signed order yet. She commented that someone mentioned cigarette butts on the beach. She recently drafted an ordinance for Indian Rocks Beach. Tobacco use is regulated by the state. What she suggested to Indian Rocks Beach was to increase the littering fine and to require that cigarette butts only be disposed of in approved designated areas. Mayor Minning asked if enforcement would require observation. Ms. Kiefer answered in the affirmative and stated that compliance is 90% voluntary.

IV. REPORTS & COMMENTS BY COMMISSIONERS:

None

V. PUBLIC COMMENTS:

None

VI. ADJOURNMENT:

The workshop was adjourned at 9:58 p.m. by Mayor Minning.