

City of Treasure Island Single Stream Recycling Service RFP: 1112-07

Questions and answers

1. The RFP states, "The contractor will offer customers, upon their request, a smaller 32 gallon rollout container if requested." My question to the City is why can't the residents that want a smaller container just keep their current rollout containers? The contractor would be responsible for any future replacement of the current rollout containers.

Answer – The City will addend the RFP to state that "The Contractor may allow customers who wish to retain their current 32 gallon recycling container to do so in lieu of receiving a new 32 gallon container as an option to the full sized 60 gallon roll around container. The contractor shall verify in his proposal that the existing 32 gallon containers will work with their single stream recycling process. The contractor shall be responsible for any future replacement of the current and new rollout containers of both sizes.

2. Is Schedule C requesting the percentage increase, total collection cost, or both?

Answer – Schedule C is a matrix to provide the annual contractual escalation rate (percentage) for the pricing provided for in the matrix shown in Schedule B. The heading should be corrected to mean Years 2 – 5 as well.

3. We have several questions concerning the "Total Net Price" submittal form.

- a. Schedule A has two separate totals per year. On the submittal form does the City want Line C & F totaled per year, and then that total for each year added together for the Schedule A dollar amount?

Answer – Total lines C & F and then total that for the five years to provide the answer on the submittal form.

- b. Is the total number for Schedule B all of the squares added together?

Answer – Since the total amount of cost is unknown for this schedule providing a total would not be helpful. This information is being provided in the bid as pricing that a contractor will offer to those multifamily customers that wish to participate by recycling on premises through a franchise arrangement through the successful contractor. Schedule B will be removed from the total net price.

- c. For Schedule C do we just take the Schedule B total amount and multiply it by the first year percent of increase, and then take that adjusted total and multiply it by the second years total, and so on?

Answer – Schedule C is ment to show the annual escalation % rate applied to the prices provided in schedule B. Schedule C under total net price will be removed.

- d. Is the Schedule E line for the performance bond amount, or the actual cost of the performance bond?

Answer – Schedule E is the cost of the performance bond.

4. In the General Conditions section, we had two points of discussion.

- a. On page 8, number 10 states the City can award the request for proposal on a split order basis. Our interpretation of the RFP is that the City is seeking one vendor to supply single stream recycling service. Is this interpretation correct or do we need to structure our submittal so that each service the City has requested could be a stand-alone entity?

Answer – The City will award a contract to a single contractor for the entire scope of work outlined. This will be removed from the language of the RFP.

- b. On page 9, number 20 states the contract may be terminated in whole or in part by the City at any time and for any reason...The City's RFP includes such items as trucks, several thousand rollout containers, and possible capital for improvements at the drop off sites. We would like to open up this clause for discussion to benefit all responses.

Answer – The replacement language for section 20 on page 9 should be: Termination for Convenience - Should the CITY decide to terminate this CONTRACT solely for its convenience, the CITY will notify the CONTRACTOR in writing stating such. The CITY will be obligated to pay the CONTRACTOR only for the Work performed until the effective date of the notice including all materials consumed in the execution of the Work that cannot be returned for credit of future use by the CONTRACTOR. CONTRACTOR shall provide documentation to the satisfaction of the CITY of all claims to be paid due to this termination. The CITY shall not pay the CONTRACTOR for unearned profit resulting from termination of the CONTRACT

5. Page 2 – Single Family Recycling Service – In addition to the requested cart sizes are there any other required specifications, i.e. color, logo, etc.?

Answer – No preferred color or logo.

6. Page 3 – Term of five (5) years with two (2) two year renewal terms – are the renewal terms by mutual consent?

Answer – Yes.

7. Page 3 – Schedule A Pricing for Single Family Service and Drop-Off Recycling Center Service – please list the existing prices in place for each service.

Answer – The current single family service is \$5.51/month. Commercial and multifamily premises pay \$5.51 per month to defray costs associated with use of the four recycling centers.

8. Page 4 – Schedule B Optional Multi-Family Single Stream Recycling – please list the number of multi-family complexes along with the existing level of service and pricing.

Answer – The number of multi-family customers is 108. There is no current on premises recycling offered to those customers. Each premises pays \$5.51/month to defray the use of the four recycling centers.

9. Page 4 - Schedule D Capital Contribution to modify four (4) Drop-Off Sites – will the City be performing the modifications, if any, to these sites?

Answer – The City intends to make the required modifications.

10. Page 5 – Schedule E Performance Bond Cost – why is this necessary?

Answer – The City’s policies require that a performance bond be secured for all contracts where the total cost of all work is expected to be \$500,000 or more. Being that this is a five year contract the total is expected to exceed that threshold.

11. Page 5 – Submittals to be Provided with Priced Proposals

- a) A complete list of all clients currently under contract – can this be narrowed down to Pinellas County and or, the tri-county area.

Answer – This shall be for Pinellas and Hillsborough only.

- b) Conceptual plans for upgrading the drop-off centers – what is the City’s vision for these sites?

Answer – The City’s model for this upgrade would involve the use of single stream roll off dumpsters, similar to what the City now has in place at Roselli Park on the Isle of Capri.

12. Will the City please supply the single-family; drop-off center and multi-family recycle tonnage numbers, by year, for the last contract period?

Answer – the total tonnage of all recyclables collected in FY 2010 – 2011 was 612 tons

13. Will the City please distribute any questions that have been asked by potential bidders concerning this RFP?

Answer – Yes, they will be posted on the City website and will also be available at the pre-bid meeting.