Welcome to the City of Treasure Island Commission Workshop. If you wish to speak on a topic which is on today’s agenda, a speaker’s form [available in the rear of the room] must be completed and given to the City Clerk. Please do not address the Commission from your seat, but rather from the podium where your comments can be heard by all and recorded as required by Florida law. Unscheduled topics may be presented under the Public Comments section of the agenda.

I. CITY MANAGER AND CITY ATTORNEY REPORT

II. DISCUSSION

1. Authorization to renew the Annual Police Communications Services Contract with the Pinellas County Sheriff
2. Authorization to Contract with Calvin, Giordano, and Associates for Land Planning and Zoning Consult
3. Authorization to Approve Work Authorizations for Projects 1 and 2 with Calvin, Giordano, and Associates
4. FY20 Property Insurance Renewal
5. FY20 Workman’s Comp & Liability Insurance Renewal
6. Resolution 19-07 Wastewater Rate Adjustment
7. Resolution 19-08 Solid Waste Fee Adjustment
8. Resolution 19-09 Stormwater Rate Adjustment
9. Resolution 19-06 City Wide Fee Schedule

III. OLD BUSINESS

IV. CITY COMMISSION REPORTS

V. PUBLIC COMMENT

VI. ADJOURN

For any person desiring to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based [F.S. 286.0105]. NOTE: Any transcript shall be requested and made by the individual requesting same at his or her own expense. Therefore, a court reporter may be desired or required accordingly.
Any person with a disability who needs any accommodation in order to participate in this proceeding is entitled to assistance at no cost. Please contact the Office of the City Clerk in writing at 120 108th Avenue, Treasure Island, FL, 33706 or by phone at (727) 547-4575 at least two working days prior to the meeting to advise what assistance is needed.
DATE: June 18, 2019

TO: Garry Brumback, City Manager

FROM: Armand Boudreau, Public Safety Director

SUBJECT: Authorization to renew the Annual Police Communications Services Contract with the Pinellas County Sheriff's Office in the Amount of $57,300.00

BACKGROUND

The City Commission approved outsourcing the Treasure Island Police Department Communications Division to the Pinellas County Sheriff's Office in June of 2013. At that time, the Pinellas County Sheriff's Office contract was executed with a provision for annual renewals. The City has renewed the communications contract for the past six (6) years. For FY 2020, the City received a contract renewal notice from the Pinellas County Sheriff's Office along with an invoice in the amount of $57,300.00 which reflects a 2.6% increase from the previous year.

POLICY / PURPOSE

To continue to provide critical communications services for the Treasure Island Police Department.

STRATEGIC PLAN RELEVANCE

GOAL 7: Preserve the City’s unique and high-quality neighborhoods.

ANALYSIS / DISCUSSION

The Treasure Island Police Department has utilized the communications services with the Pinellas County Sheriff’s Office since 2013. Staff has been very satisfied with the quality of service and available resources. By utilizing the contracted services, Treasure Island Police Officers have access to data and information from surrounding communities which ultimately enhances the quality of service to our residents.

FUNDING
The FY2020 budget provides funding in the Police Department program budget in the Contractual Services account 001-5210-34000.

RECOMMENDATIONS

Pending City Commission approval for the FY2020 Budget, I move for the City Commission to approve/deny the Mayor to execute the renewal of the annual contract for Police Communications Services with the Pinellas County Sheriff’s Office for FY2020 in the amount of $57,300.00.

ATTACHMENTS

Exhibit 1 - Provision of Computer Aided Dispatch and Records Management System - City of Treasure Island - FY2020
Exhibit 2 - Police Communications Services Agreement - FY2020
AGREEMENT

THIS AGREEMENT is made and entered into by and between the CITY OF TREASURE ISLAND, FLORIDA, a municipal corporation (hereinafter referred to as “CITY”), and BOB GUALTIERI, as Sheriff, Pinellas County, Florida (hereinafter referred to as “SHERIFF”).

WHEREAS, the SHERIFF currently maintains a computer-aided dispatch (CAD) system; and

WHEREAS, the CITY desires to contract with the SHERIFF to permit the CITY to have full access to all the features available in the SHERIFF’S CAD system; and

WHEREAS, the CAD system is capable of handling the volume of calls that are anticipated to be generated by the CITY without reducing the speed or efficiency of the system; and

WHEREAS, the SHERIFF currently has available and utilizes a computer based system for taking, recording, and collating police reports known as the Augmented Criminal Investigative Support System (ACISS); and

WHEREAS, this computer based system allows for the preparation of police reports using the system, making retrieval of and statistical information related to such reports readily available to law enforcement personnel; and

WHEREAS, the CITY desires to contract with the SHERIFF to permit CITY officers to utilize the computer based ACISS program; and

WHEREAS, the ACISS system is capable of handling the volume of reports that are anticipated to be generated by the CITY without reducing the speed or efficiency of the system; and

WHEREAS, the CITY desires to contract with the SHERIFF for certain crime scene service; and

WHEREAS, the SHERIFF has available personnel to perform such services for the CITY; and

WHEREAS, both the CITY and the SHERIFF believe the provision of such services as hereinafter described is in the best interest of the safety and welfare of the citizens of the CITY and of Pinellas County;

NOW THEREFORE, in consideration of the mutual covenants and promises set forth below, the parties hereto agree as follows:

Page 1 of 9
A. COMPUTER AIDED DISPATCH (CAD)

1. The SHERIFF maintains a computer aided dispatch (CAD) system whose main purpose is to receive and dispatch calls for service relating to law enforcement matters, as well as additional voice and data communication with police laptop computers, portable and in-car radios and is staffed twenty-four (24) hours per day, seven (7) days per week. This system is solo operated and maintained by the SHERIFF and is housed at a location designated by the SHERIFF. The SHERIFF agrees to receive calls for the CITY police department and dispatch police services to the CITY via this CAD system.

2. The SHERIFF shall be responsible for the maintenance, upgrades and repairs to the SHERIFF’S CAD system.

3. The SHERIFF shall notify the CITY of any changes or upgrades necessary in the communication equipment owned by the CITY, to ensure that the CITY continues to have full access to the CAD system. The cost of such changes or upgrades shall be the responsibility of the CITY.

4. The SHERIFF agrees that such notice to the CITY shall be made as soon as possible after the SHERIFF becomes aware of the need for the change or upgrade.

5. The CITY agrees to make the necessary changes or upgrades in a timely manner. Failure to do so may result in termination of the Agreement.

6. All communication equipment needed, such as but not limited to, radio and laptop computers, to provide communication between the SHERIFF and the on-duty officers of the CITY shall be purchased by the CITY. However, the equipment shall meet the technical requirements for the SHERIFF’S CAD system.

7. All equipment purchased by the CITY shall remain the property of and be maintained by the CITY. The parties agree that licenses which provide for the use of software which enables access and use of the SHERIFF’S CAD system by the CITY, and for which licenses the CITY pays the SHERIFF, are not “equipment” and as such remain the SHERIFF’S property.

8. The SHERIFF agrees to provide the technical support necessary to establish the communication link between the CITY and the SHERIFF’S CAD system. This will include installation and/or configuration of hardware and software necessary for the functioning of the system as relates to radios, desk and laptop computers. Once established, if the CITY should experience any connection difficulties or related problems, the SHERIFF agrees to provide technical and troubleshooting support to ensure that all equipment, hardware, and software for which the SHERIFF is
responsible is properly configured and in working order. Any problems relating to the CITY’s hardware and software will be the responsibility of the CITY to address.

9. In return for the services specified above to be provided by the SHERIFF, the CITY shall pay to the SHERIFF the sum of FIFTY-SIX THOUSAND THREE HUNDRED TEN DOLLARS AND NO CENTS ($56,310.00), which is based upon licenses for fourteen (14) mobile units. (As noted in Attachment 1, the desktop unit requires a Visinet license but not a Netmotion license.) This cost is not inclusive of the ongoing monthly amount charged by Verizon to forward the CITY’S non-emergency phone lines, which charges shall also be paid by the CITY to Verizon once determined by Verizon. (Costs are detailed in Attachment 2, herein incorporated.)

10. Should the CITY determine a need to add additional units to its fleet which are CAD-accessible, the CITY shall be responsible for all associated costs incurred by the SHERIFF on its behalf and charged accordingly. Such costs shall be billed by the SHERIFF and payable to the SHERIFF upon receipt by the CITY.

B. AUGMENTED CRIMINAL INVESTIGATIVE SUPPORT SYSTEM (ACISS)

1. The SHERIFF shall provide a law enforcement records management system, Augmented Criminal Investigative Support System (ACISS) to the CITY for sharing automated records in order to maximize data resource sharing, increase efficiency, eliminate redundant records systems and the associated fiscal impact. In addition, the CITY’S police department will have access to and utilize the SHERIFF’s Automated Report Management System (ARMS) Data Assistants for completion of police reports. In making the Automated Records Management System available to the CITY’S police department, the SHERIFF will enable and permit police department officers to call in to the SHERIFF all police reports as the police department may deem necessary and appropriate. ARMS Data Assistants who generate these reports shall be continuously available to the CITY’S police department except at such times as the SHERIFF’S computer system is unavailable due to routine maintenance, upgrading, data back-up operations, or malfunction.

2. The CITY police department may elect for its officers to enter and generate all or a portion of their own police reports. The CITY agrees to establish and maintain a quality control system in order to maintain the integrity of the data being entered into ACISS. Failure to do so may result in payment by the CITY to ACISS to restore the integrity of the data and/or the requirement that all future reports be done utilizing ARMS Data Assistants.

3. The SHERIFF shall operate ACISS on a computer hardware system and provide a point of network connectivity for the CITY Police Department. The SHERIFF is responsible for maintaining the records management computer system, including all required software licenses, upgrades, updates and system administration. The SHERIFF is also responsible for maintaining the records management software
(ACISS), including all necessary software licenses, upgrades, updates and system administration. The CITY agrees it shall be responsible for providing and running the necessary anti-virus software on all computers connected to ACISS, and shall be responsible for performing Windows updates on a regular and ongoing basis.

4. The City’s police department local area network is able to link to the Sheriff’s Office network through a point-to-point VPN connection between the police department and the Pinellas County Sheriff’s Office via the City’s internet provider. This provides a communication link to the Sheriff’s Office public safety campus at 10750 Ulmerton Road, Largo, Florida. As network technology continues to evolve, typically with improved “throughput” and reduced cost, the system for network connectivity may be changed upon agreement by both parties. The network described herein shall provide connectivity for the records management system; any cost in connection with this communication link shall be the responsibility of the CITY. In order to provide the CITY’S police department mobile units the most efficient access to ACISS, the CITY agrees to utilize the NetMotion VPN product on the police department’s mobile (laptop) units when said units are connected outside of the police department network.

5. The SHERIFF initially provided CITY police officers and other police personnel with training in the use of the ACISS system, including utilization of the ARMS Data Assistants for the creation of police reports and self-entry by the officers. The parties agree that the goal in training CITY officers in the use of ACISS was to develop expertise on the part of one or more officers to the extent they would become responsible for training new officers who are employed by the CITY in the future; thus, said training is now the responsibility of the CITY.

6. Effective July 1, 2013, the Florida State legislature enacted §119.0701. This statute requires that all contractors comply with Florida’s public records laws with respect to services performed on behalf of a governmental agency. Specifically, the statute requires that contractors:
   a. Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the service;
   b. Provide the public with access to public records on the same terms and conditions that a public agency would provide the records and at a cost that does not exceed the cost provided by Chapter 119 of the Florida Statutes or as otherwise provided by law;
   c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law;
   d. Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are
exempt or confidential and exempt from public records disclosure requirements. Failure to comply with these provisions is considered an immediate breach of this Agreement.

7. The SHERIFF will provide to the Florida Crime Information Center (FCIC) and National Crime Information Center (NCIC) information pertaining to articles with serial numbers from all police reports it completes, in order that these articles may be documented in these database systems. Said documentation, once accomplished, will be so noted by the SHERIFF in the applicable police reports. At such time as the CITY police department elects to prepare and enter its own police reports, it shall be responsible for notifying the SHERIFF of articles and serial numbers for entry into these database systems.

8. The SHERIFF, through appropriate staff, will review each report it prepares for completeness in compliance with UCR requirements. However, it shall be the responsibility of the CITY’S police department to review and approve all reports for the accuracy and completeness of information contained therein. The CITY police department will also be responsible for ensuring that all police report supporting documents are entered into ACISS. Further, the CITY’S police department shall determine which reports require follow-up by the State Attorney and shall provide copies of those reports to the Office of the State Attorney and to such other parties as it deems appropriate or may be required by law.

9. The SHERIFF will provide to FDLE, as required by law, reports reflecting crime statistics for all Part 1, UCR reportable crimes occurring in the CITY which are reported to the SHERIFF through the ACISS system pursuant to this Agreement. The information provided shall include the number and types of crimes reported by the CITY through the ACISS system. The SHERIFF will also provide this information to the CITY police department.

10. The SHERIFF also agrees that the CITY’S police department may utilize the property and evidence tracking component of ACISS in order to document items it collects and receives, as well as document chain of custody of said items. While the SHERIFF will provide assistance in configuring ACISS in order that the police department’s items can be tracked separate and apart from that of the Sheriff’s Office, the parties agree that the SHERIFF is in no way responsible or liable for the CITY police department’s usage of ACISS for this purpose, and the CITY alone is solely responsible for the accuracy of all entries and any errors that may occur. The CITY will likewise be solely responsible for all items of property and evidence it receives and processes, stores and as appropriate, disposes of in accordance with state law and any applicable court orders.
11. In return for the services specified above to be provided by the SHERIFF, the CITY shall pay to the SHERIFF the sum of NINE HUNDRED AND NINETY DOLLARS AND NO CENTS ($990.00) This cost reflects the ongoing costs for the term of the agreement as detailed in Attachment 1, herein incorporated, and is based upon two licenses for sufficient access to ACISS. Additionally, the cost for police reports is $5.50 per report generated by ARMS Data Assistants. Said reports shall be tracked and invoiced by the SHERIFF to the CITY on a monthly basis, payable upon receipt. A charge will not be incurred for any report created solely for the purpose of adding supporting documents to an existing report file. For billing purposes, the “PSCO-Supporting Documents” template must be used in order to result in no charge.

C. TRAFFIC CRASH REPORTING SYSTEM

1. In addition to ACISS, the SHERIFF will also make a vehicle crash reporting system available to the CITY police department. The system currently in use is the Traffic and Criminal Reporting System (TraCS) although the parties agree the SHERIFF reserves the right to discontinue use of TraCS should the State of Florida no longer offer its use free of charge or for other reasons as determined by the SHERIFF. Should the SHERIFF discontinue use of TraCS, it agrees to make available at cost, if any, whatever replacement system it elects to use.

2. It will be the responsibility of the CITY police department to ensure that crash reports are entered and approved/closed in a timely manner in compliance with the standards set by Florida Statute and the Florida Department of Highway Safety and Motor Vehicles (DHSMV) guidelines. The SHERIFF will be responsible for the uploading of crash reports on its website for citizen access.

3. The SHERIFF has provided the CITY police department training in the utilization of TraCS in conjunction with the initial ACISS training. The parties agree that the goal in training CITY officers in the use of TraCS was to develop expertise on the part of one or more officers to the extent they would become responsible for training new officers who are employed by the CITY in the future; thus, said training is now the responsibility of the CITY.

D. FORENSIC SCIENCE SERVICES

1. The SHERIFF will provide to the CITY crime scene services for high priority calls to be determined by the CITY and SHERIFF. Said services shall include the documenting, photographing and processing said crime scene as such may be appropriate, within the scope and capabilities of the SHERIFF. Any processing or testing outside the SHERIFF’S capabilities shall be at the expense of the CITY but facilitated by the SHERIFF.

2. The parties agree that the term "high priority call" as used herein shall be defined as an incident, event or offense that requires a report or offense number be made,
recorded or taken by a member of the CITY'S police department for documentation purposes and which requires some action by the SHERIFF'S Forensic Science Specialists.

3. The SHERIFF shall document the time spent by Sheriff's Office personnel performing duties associated with each crime scene processed for the CITY and calculate the costs of crime scene processing based upon these personnel costs, other additional costs incurred for support personnel, and related operating costs. The CITY shall be billed on a monthly basis with payment due upon receipt.

E. TOTAL COMPENSATION

The CITY agrees to pay to the SHERIFF within thirty (30) days of the effective date of this Agreement the sum of FIFTY-SEVEN THOUSAND THREE HUNDRED DOLLARS AND NO CENTS ($57,300.00), which reflects the minimum sum due for all services to be rendered during the term of this Agreement, excluding the charges for Verizon, the police reports, as indicated above, and crime scenes processed, if any. (See Attachment 1.)

F. CONTACT PERSONS

The SHERIFF agrees to use best efforts and necessary resources available to the SHERIFF to carry out the terms and conditions of this Agreement. Both parties agree that they will cooperate and work together to carry out the terms and conditions of the Agreement. To that end, the parties agree that the following individuals shall be the contact persons of the CITY and SHERIFF respectively:

FOR THE CITY

ARMAND J. J. BOUDREAU, CHIEF
180 108th Avenue
Treasure Island, FL 33706
(727) 549-6679

FOR THE SHERIFF

MAJOR STEFANIE CAMPBELL
P. O. Drawer 2500
Largo, FL 33779-2500
(727) 582-6248

G. TERMINATION

Either party may terminate this Agreement without penalty upon providing notice of such termination in writing thirty (30) days in advance of the date of termination. Upon such termination, the SHERIFF shall retain such sum from the payment set forth above as reflects the service provided through the date of termination and shall refund the remainder to the CITY.

H. COMPLETE AGREEMENT

This Agreement constitutes the full and complete understanding of the parties.
I. **MODIFICATION**

This Agreement may be modified or amended only by a document in writing signed by the parties hereto.

J. **ASSIGNMENT**

Neither party shall assign any obligations or responsibilities under this Agreement to any third party.

K. **INDEMNIFICATION**

Each party shall be liable for the negligent acts or omissions of its own employees in the performance of this Agreement. Nothing contained herein shall be construed to limit or modify the provisions of Florida Statute 768.28. Nothing herein shall abrogate or expand the sovereign immunity enjoyed by the CITY and the SHERIFF pursuant to the provisions of Chapter 768, Florida Statutes, nor shall any third party receive any benefit whatsoever from the indemnification provided herein.

L. **TERM OF AGREEMENT**

This Agreement shall be effective October 1, 2019, through September 30, 2020.

Remainder of page intentionally left blank.
IN WITNESS WHEREOF the parties to this Agreement have caused the same to be signed by their duly authorized representatives this ____ day of ____________________, 2019.

ATTEST: 

_________________________  _____________________________
City Clerk                                Mayor

Approved as to form and correctness:

_________________________  _____________________________
City Attorney                 Armand J. J. Boudreau, Chief of Police

SHERIFF OF PINELLAS COUNTY, FLORIDA

_________________________
Bob Gualtieri, Sheriff
Pinellas County Sheriff's Office  
FY20 Ancillary Contract Cost/Support Law Enforcement Services  
TREASURE ISLAND

<table>
<thead>
<tr>
<th>Ancillary Services</th>
<th>FY20 Estimated Workload</th>
<th>Cost per unit</th>
<th>FY20 Contract Amount</th>
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</thead>
<tbody>
<tr>
<td>CAD</td>
<td>for license maintenance</td>
<td>see attached</td>
<td>$56,310.00</td>
</tr>
<tr>
<td>ACISS/RMS</td>
<td>2 for license maintenance</td>
<td>$495.00</td>
<td>$990.00</td>
</tr>
<tr>
<td>ARMS Reports</td>
<td>as requested</td>
<td>$5.50</td>
<td>as requested</td>
</tr>
<tr>
<td><strong>TOTAL FOR ALL SERVICES (not including ARMS)</strong></td>
<td></td>
<td></td>
<td><strong>$57,300.00</strong></td>
</tr>
<tr>
<td>FY19 Contract ($)</td>
<td></td>
<td>$55,825.00</td>
<td></td>
</tr>
<tr>
<td>Difference over FY19 Contract (%)</td>
<td></td>
<td>2.6%</td>
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## Provision of Computer-Aided Dispatch (CAD) and Records Management System (RMS)

**City of Treasure Island - FY20**

### CAD

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
<th>Total/Annual</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tritech CAD/ESRI Mapping mobile licenses</td>
<td>$264 per license/annual</td>
<td>$3,256.00</td>
<td>ongoing annual cost for the 12 licenses at $264 and 2 new licenses at $44</td>
</tr>
<tr>
<td></td>
<td>license/annual maintenance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NetMotion licenses</td>
<td>$31.25 per license/annual</td>
<td>$438.00</td>
<td>ongoing annual cost for the 14 licenses</td>
</tr>
<tr>
<td></td>
<td>maintenance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Verizon - TIPD non-emergency lines</td>
<td>If TIPD elects to forward their</td>
<td>tbd</td>
<td>these costs will be determined by TIPD; the City will be responsible for any ongoing costs related to its phone lines</td>
</tr>
<tr>
<td></td>
<td>non-emergency after-hours calls</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Staff: 1 Public Safety Telecommunicator</td>
<td>$70,155 (salary and benefits)</td>
<td>$52,616.00</td>
<td>charge reflects 75% of 1 position; based on projected call load</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total for CAD</strong></td>
<td></td>
<td>$56,310.00</td>
<td>(excluding charges related to phone lines)</td>
</tr>
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### ACISS/RMS

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
<th>Total/Annual</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACISS licenses</td>
<td>$495 per license/annual</td>
<td>$390.00</td>
<td>ongoing annual cost for 2 licenses</td>
</tr>
<tr>
<td>Traffic accident software (TraCS)</td>
<td>no charge</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traffic accident diagramming software</td>
<td>TraCS incl; City may choose to</td>
<td>tbd</td>
<td>likely may be no charges as officers complete their own reports; this listed</td>
</tr>
<tr>
<td></td>
<td>purchase a more robust program</td>
<td></td>
<td>for information purposes in the event S.O. should do any reports</td>
</tr>
<tr>
<td></td>
<td>from the vendor</td>
<td></td>
<td>total payable October 1st; ARMS reports if any billed monthly</td>
</tr>
<tr>
<td>ARMS Reports</td>
<td>$5.50 per report</td>
<td>tbd</td>
<td></td>
</tr>
<tr>
<td><strong>Total estimated cost for CAD and RMS</strong></td>
<td></td>
<td>$57,300.00</td>
<td>FY19 Total percentage increase</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$55,825.00</td>
<td>forensic specialist $48.84 per hour, forensic supervisor $62.81 per hour</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2.64%</td>
<td>and overhead is $7.78 per hour</td>
</tr>
<tr>
<td>Forensics</td>
<td>as requested</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hrly rate + overhead</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
DATE: August 15, 2019

TO: Garry Brumback, City Manager

FROM: Paula Cohen, Community Improvement Director

SUBJECT: Authorization to Contract with Calvin, Giordano, and Associates for Land Planning and Zoning Consult

BACKGROUND:
The City received 4 proposals from the Request for Qualifications 18-19-05 - Land Planning and Zoning Consultant Services on March 15, 2019. A committee consisting of Bob Bray - City Planner, Mike Munger - Purchasing Coordinator / Management Analyst, and Paula Cohen, Community Improvement Director reviewed the written proposals of each of the 4 planning teams. On April 8, 2019 a public meeting was held. The 3 committee members discussed and commented on their ranking of the 4 written proposals at a public meeting. The scores were then assigned to the individual planning firms and then averaged. The committee then decided to invite 3 of the 4 proposers to provide oral presentations. On April 25, 2019 a public meeting was held. The 3 Planning firms were allotted a 20 minute presentation time to describe their approach to the work. On May 21, 2019 the City Commission authorized staff to negotiate in rank order:

- Calvin, Giordano, and Associates
- The Corradino Group
- Stantec

POLICY / PURPOSE
The purpose of this item is to request authorization to contract with Calvin, Giordano, and Associates to serve as the City of Treasure Island’s Land Planning and Zoning Consultant. The majority of their work will focus on the preparation of the Evaluation and Appraisal Report, update the Comprehensive Plan, and revision of the Land Development Regulations.

STRATEGIC PLAN RELEVANCE
GOAL 5: Closely manage the intensity of redevelopment consistent with the character and scale of the community

GOAL 7: Preserve the City’s unique and high-quality neighborhoods
ANALYSIS / DISCUSSION
In order to ensure the work that would be conducted by the selected Land Planning and Zoning Consultant would meet the requirements of state statutes and more importantly properly engage the Treasure Island community; staff required the firm to prepare an extensive scope of work outlining all meetings and opportunities for review and submittal of the Evaluation and Appraisal Report, update of the Comprehensive Plan, and revisions to the Land Development Regulations.

FUNDING
The work performed by the Land Planning and Zoning Consultant will span multiple years. The City Commission will authorize individual projects for the consultant to perform. The signing of this contract does not incur an expense to the City.

RECOMMENDATION
The staff recommends the City Commission authorize the City Manager to contract with Calvin, Giordano and Associates for Land Planning and Zoning Consultant Services.

ATTACHMENT
Contract
CONTRACT BETWEEN
THE CITY OF TREASURE ISLAND
AND Calvin, Giordano & Associates, Inc.

PERTAINING TO
LAND PLANNING and ZONING CONSULTANT SERVICES
RFQ 18-19-05
AGREEMENT FOR PROFESSIONAL SERVICES

This AGREEMENT is made and entered into on the_______day of________________, 2019,
by and between the CITY of Treasure Island, FL (CITY) and______Calvin, Giordano & Associates, Inc.______
(CONSULTANT).

WITNESSETH:

WHEREAS, the CITY desires to engage the CONSULTANT to perform certain professional services
pertinent to such work in accordance with this Agreement; and

WHEREAS, the CONSULTANT desires to provide such professional services in accordance with
this Agreement; and

WHEREAS, the CITY selected the CONSULTANT in accordance with the competitive selection
process described in Section 287.055 of the Florida Statutes, and based on information and
representations given by the CONSULTANT in a Request for Qualifications dated February 8, 2019.

NOW, THEREFORE, in consideration of the premises and the mutual benefits which will accrue to
the parties in carrying out the terms of this Agreement, it is mutually understood and agreed as
follows:

1.0 AGREEMENT DOCUMENTS

This Agreement consists of this document including attachments, the Request for Qualifications (RFQ), and CONSULTANT'S proposal submitted in response to the RFQ, as if all components were set forth in this Agreement verbatim. In the event of a conflict between the terms and conditions provided in this document including the attachments and the RFQ or proposal, the provisions in this document will prevail. No amendment will be effective until and unless reduced to writing and executed by the Parties.

2.0 GENERAL SCOPE OF THIS AGREEMENT

The relationship of CONSULTANT to the CITY will be that of a professional consultant, and
CONSULTANT will provide the professional and technical services required under this Agreement
in accordance with acceptable engineering practices and ethical standards.
CONSULTANT has the discretion, subject to the requirement that it perform the services required under this Agreement competently and professionally in accordance with the applicable professional standards and otherwise comply with the terms of this Agreement, to select the means and methods of performing such services. In this regard, CONSULTANT is fully responsible for the employment, direction, supervision, compensation and control of any and all persons employed or retained by the CONSULTANT. Neither CONSULTANT nor CONSULTANT'S contractors, subcontractors, consultants, Sub-consultants, suppliers, experts, or other persons or organizations retained or utilized by CONSULTANT for the services required under this Agreement will be considered by reason of the provisions of this Agreement or otherwise as being an employee or agent of the CITY. CONSULTANT shall comply with all workers' compensation, employers' liability and other Federal, State, and municipal laws, ordinances, and regulations required of an employer performing services as provided in this agreement contemplated. Furthermore, CONSULTANT is responsible for paying all income and employment taxes, and the CITY will not be responsible for collecting and paying withholding, FUTA, FICA and any other state or federal taxes.

CONSULTANT shall perform all services in accordance with generally accepted professional standards. CONSULTANT shall perform all services as expeditiously as is consistent with professional skill and care and the orderly progress of the work. All work of any kind, must conform to and be in compliance with, and CONSULTANT shall be familiar with all applicable codes, laws, ordinances, regulations and restrictions, guidelines, standards, procedures and directives.

3.0 PROFESSIONAL TECHNICAL SERVICES

3.1 It shall be the responsibility of the CONSULTANT to work with and for the CITY to provide land planning and zoning services to:

   i. Prepare the Evaluation and Appraisal Report in accordance with Florida Statutes including, but not limited to, Chapters 163 and 166;
   ii. Prepare an update of the City’s Comprehensive Plan in accordance with Florida Statutes and as further outlined in Section 3.9.2 of this Agreement; and
   iii. Revise the Land Development Regulations to implement the updated Comprehensive Plan as further described in Sections 3.9.3 of this Agreement.

3.2 The documents will be prepared in sequence under individual work orders.

3.3 Treasure Island is a small community located in a metropolitan area. The CONSULTANT’s planning must coordinate and not conflict with the plans of other governmental agencies within the metropolitan area; including but not limited to the plans and policies of Forward Pinellas, Tampa Bay Regional Planning Council, Pinellas County, our neighboring jurisdictions, as well as federal and state agencies.

3.4 The CONSULTANT shall ensure that each stage of its planning effort includes community engagement.

3.5 Other work assignments that may be reasonably required under the general scope of this
professional agreement include the preparation of land development regulation amendments.

3.6 The CONSULTANT shall perform all services in accordance with generally accepted professional standards. The CONSULTANT shall perform all services as expeditiously as is consistent with professional skill and care and the orderly progress of the work. All work of any kind, shall conform to and be in compliance with, and the CONSULTANT shall be familiar with all applicable codes, laws, ordinances, regulations and restrictions, guidelines, standards, procedures and directives.

3.7 The CONSULTANT's services under this Agreement will be provided under Work Authorizations. Generally, each Work Authorization will include the services for a single project or assignment, and it will contain a mutually agreed-upon detailed scope of work, fee, and schedule of performance in accordance with applicable fiscal and budgetary constraints.

3.8 The CONSULTANT shall maintain an adequate and competent staff of professionally qualified personnel available to the CITY for the purpose of rendering the required engineering and/or architect services under this Agreement, and must diligently execute the work to meet the completion time established in Work Authorization.

3.9 The CONSULTANT must deliver the following to the City upon completion of this Agreement.

3.9.1 EVALUATION AND APPRAISAL REPORT
i. The CONSULTANT must provide a sufficient number of draft copies for staff, and Planning and Zoning Board and one PDF copy on a thumb drive or flash drive.

ii. Once the draft revisions are reviewed and accepted by the Planning and Zoning Board (Local Planning Agency) the final draft of the Evaluation and Appraisal Report will be provided to the staff as one original unbound copy of final document, and a PDF copy on a thumb drive or flash drive. The documents provided must be OCR searchable.

iii. Public meetings, the number of public meetings to be recommended by the consultant, and agreed to by the City.


3.9.2 COMPREHENSIVE PLAN
i. The consultant must provide a sufficient number of copies of the draft regulations for staff and the Planning and Zoning Board and one PDF copy on a thumb drive or flash drive.
ii. Once the draft revisions are reviewed and accepted by the Planning and Zoning Board (Local Planning Agency); the final draft of the Comprehensive Plan will be provided to the staff as one original unbound copy of final document, and a PDF copy on a thumb drive or flash drive. The documents provided must be OCR searchable.

iii. Public meetings, the number of public meetings to be recommended by the consultant, and agreed to by the City.

iv. Draft Comprehensive Plan presentation to the Planning and Zoning Board and the City Commission.

v. Revised reports as may be required by The Planning & Zoning Board or City Commission resulting from the State’s objections, recommendations, or comments.

vi. Potential testimony, if required, related to any administrative challenges.

vii. Consultation, if requested, on any applicable compliance agreement and mediation.

3.9.3 LAND DEVELOPMENT REGULATIONS

i. The consultant must provide a sufficient number of copies of the draft regulations for staff and the Planning and Zoning Board and one PDF copy on a thumb drive or flash drive.

ii. Once the draft revisions are reviewed and accepted by the Planning and Zoning Board (Local Planning Agency); the final draft of the Land Development Regulation revisions will be provided to City staff as one original unbound copy of the final document, and a PDF copy on a thumb drive or flash drive. The documents provided must be OCR searchable.

iii. Attend and present at public meetings. The number of public meetings to be recommended by the consultant and agreed to by the City.

iv. The consultant must present the Draft Land Development Regulation revisions to the Planning and Zoning Board and City Commission.

3.10 The CITY reserves the right to enter into contracts with other consulting firms for similar services. The CONSULTANT will, when directed to do so by the CITY, coordinate and work with other consulting firms retained by the CITY.

3.11 At all times during the performance of any of the services required under this Agreement, CONSULTANT shall comply with Title VII of the Civil Rights Act of 1964, as amended (45 C.F.R. Part 1010), and the Florida Civil Rights Act of 1992. CONSULTANT
shall not discriminate in any form or manner against its employees or applicants for employment on the basis of race, color, national origin, religion, sex, age, handicap or marital status. Further, CONSULTANT shall comply with all applicable rules, regulations or executive order promulgated to give effect to the Civil Rights Act of 1964, as amended.

4.0 WORK AUTHORIZATIONS

4.1 There is no guarantee of work under this Agreement. CONSULTANT shall begin work promptly after receipt of a fully executed copy of each Work Authorization, in accordance with Paragraph 3.7, above. Receipt of a fully executed Work Authorization constitutes written notice to proceed.

4.2 If CONSULTANT’s services called for under any Work Authorization are delayed for reasons beyond the CONSULTANT’s control, the time of performance will be adjusted as appropriate.

4.3 It is the intent of the Parties that this Agreement continue in force until five (5) years from the date of initiation, with the option of the CITY to provide up to three one-year extensions, subject to the provisions for termination contained in this Agreement. Assignments that are in progress at the Agreement termination date will be completed by the CONSULTANT unless specifically terminated by the CITY.

4.4 CONSULTANT acknowledges and agrees that time is of the essence with respect to its performance under this Agreement and any Work Authorization.

4.5 Each Work Authorization will establish the following:

a) A Work Authorization number;

b) A title for the project;

c) A general description of the purpose of the work;

d) A clear and concise description of each item of the scope of work to be performed in sufficient detail to reasonably assure both Parties as to the extent and cost of each service to be performed;

e) The scope items to which a lump sum fee applies and the total compensation that will be paid to the CONSULTANT by the CITY for completion of the project services;

f) The scope items, which time charges apply, the rates at which they will be charged by personnel category, and the maximum total compensation amount to which they are limited for each scope item;

g) The expenses qualified for reimbursement, and the rates at which they will be charged by expense category, and the maximum total reimbursement amount to which they are limited;
h) Description of deliverables;

i) The committed date of completion of the services and deliverables, with intermediate milestone dates where appropriate;

j) When sub-consultants are to be utilized, the scope items in which they will be involved, the extent to which they will be involved, and the above-referenced fees and expenses attributable to them;

k) A designated person to act on the CONSULTANT’s behalf on all matters concerning the Work Authorization;

l) The contract manager designated by the CITY; and

m) Any additional details that may be required to describe the duties and obligations of the Parties with respect to a particular Work Authorization.

5.0 INSURANCE REQUIREMENTS

The CONSULTANT shall maintain such insurance as specified in in Section VI General Conditions, Paragraph 34 - Insurance Requirements, of RFQ 18-19-05 to protect the CITY from any or all claims for property damage, personal injury, and bodily injury including death, which may arise from operations under this CONTRACT. Certificates of such insurance must be provided to the CITY prior to the CITY issuing the Purchase Order to the CONSULTANT and will also be subject to its approval for adequacy of protection. The CITY must be named as an additional insured under all policies.

6.0 PROFESSIONAL SERVICES/CONSULTANT’S COMPETITIVE NEGOTIATION ACT (CCNA) - Florida Statute 287.055

Professional Services provided under this Agreement are within the scope of the practice of architecture, landscape architecture, professional engineering, or registered land surveying, as defined by the laws of the State of Florida. Section 287.055 of the Florida Statutes applies to this Agreement.

7.0 GENERAL CONSIDERATIONS

7.1 All documents including field books, drawings, specifications, calculations, geotechnical investigation reports, etc., used in the preparation of the work must be supplied by the CONSULTANT and will become the property of the CITY and must be made available to the CITY upon request at any reasonable time, including all finished or unfinished documents and other data prepared or obtained by the CONSULTANT upon the termination of this Agreement in whole or in part. The CITY acknowledges that such documents are not intended or represented to be suitable for use by the CITY or others for
purposes other than those for which the documents are prepared. Any reuse of these documents without written verification or adaptation by the CONSULTANT for the specific purpose intended will be at the CITY’s sole risk without liability or legal exposure to the CONSULTANT.

7.2 The CONSULTANT will provide expert witnesses, if required by the CITY, to testify in connection with any suit at law. A supplemental agreement will be negotiated between the CITY and the CONSULTANT describing the services desired and will provide a basis for compensation to the CONSULTANT.

7.3 Upon the CONSULTANT’s written request, the CITY will furnish or cause to be furnished such reports, studies, instruments, documents, and other information as the CONSULTANT and CITY mutually deem necessary. The CITY does not warrant the accuracy or completeness of the information authored by third parties. The CONSULTANT is responsible for independently verifying the information contained in any documents provided.

7.4 The CITY and the CONSULTANT each bind themselves and their successors, legal representatives and assigns to the other party to this Agreement and to the partners, successors, legal representatives and assigns of each other party, in respect to all covenants of this Agreement. The CONSULTANT shall not assign or transfer its interest in this Agreement without written consent of the CITY.

7.5 To the greatest extent permitted by law, the CONSULTANT shall indemnify and hold harmless the CITY, its officers, employees, and agents from and against claims, causes of action, lawsuits, damages, judgments, losses and expenses, whether direct, indirect or consequential, including but not limited to, bodily injury, sickness, disease or death, personal injury, or injury to or destruction of tangible property, including loss of use, to the extent such claims are caused by the negligent or reckless acts or errors or omissions, or intentional wrongful misconduct by the CONSULTANT, any sub-consultant or any other person or organization employed or utilized by CONSULTANT to perform or furnish any of the services required under this Agreement, or anyone for whose acts any of them may be liable. This indemnity will include, but not be limited to, reasonable charges of engineers, attorneys, legal assistants, and other professionals, and costs of both defense and appeal in a court of law, or arbitration, or other tribunal, for any reason. This indemnification also includes claims, damages, losses, and expenses, including reasonable attorneys', experts', and legal assistants' fees and costs, to the extent caused by infringement of patents or copyrights, or public record violations incident to providing the services required under this Agreement. It is specifically understood and agreed that this indemnification agreement does not cover or indemnify the CITY for its own negligence. This Indemnification provision will survive completion or termination of this Agreement.

7.6 Nothing in this Agreement will be interpreted as a waiver by the CITY of its rights, including the limitations of the waiver of immunity, as set forth in Section 768.28 of the Florida Statutes or any other statutes, and the CITY expressly reserves these rights to the fullest extent allowed by law. This provision will survive completion or termination of this Agreement.
7.7 The CONSULTANT recognizes that the registered persons practicing engineering with the CONSULTANT as provided in Chapter 471 of the Florida Statutes are not relieved from personal liability for their professional acts and each registered person practicing engineering with the CONSULTANT who performs consulting engineering services for the CITY pursuant to this Agreement or any particular Work Authorization will be liable in accordance with section 471.023(3) of the Florida Statutes.

7.8 The CONSULTANT agrees not to engage the services of any person or persons in the employ of the CITY to an allied capacity, on either a full or part-time basis, on the date of the signing of this Agreement, or during its term.

7.9 Key personnel assigned to CITY projects by the CONSULTANT may not be removed from the projects until alternate personnel acceptable to the CITY are approved in writing by the CITY. Key personnel are identified as: Project Manager and technical experts.

7.10 The CONSULTANT shall attach a brief status report on the project(s) with each request for payment.

7.11 The CITY authorizes the City Manager—or designee—to administer the terms and conditions of this Agreement on behalf of the CITY and to make all managerial decisions on behalf of the CITY as they relate to the provisions of this Agreement. The City Manager will have the authority to transmit instructions, receive information, interpret and define the policy of the CITY and decisions pertinent to services covered by this Agreement. The City Manager has the right from time to time to designate such other employee of the CITY as the City Manager may deem advisable to perform administrative and managerial functions as they relate to provisions of this Agreement.

7.12 The services must be performed by the CONSULTANT to the reasonable satisfaction of the CITY and all questions, difficulties and disputes of any nature whatsoever that may arise under or by reason of this Agreement, any duly executed Work Authorization, the prosecution fulfillment of the services under this Agreement and the character, quality, amount and value, which cannot be settled by mutual agreement of the Parties will be settled by recourse to litigation under Florida law in the appropriate court in Pinellas County, Florida. The Agreement will be governed by and construed under the laws of the State of Florida. Each Party consents to the jurisdiction of such court in any such civil action or legal proceeding and waives any objection to the above laying of venue of any such civil action or legal proceeding in such court. This provision will survive completion or termination of this Agreement.

7.13 If any subsequent legal action or other proceedings, including but not limited to any trial proceeding or appellate proceeding, are brought for the enforcement of this Agreement, or because of any alleged dispute, breach, default or misrepresentation in connection with any provision of this Agreement, the successful or prevailing Party will be entitled to recover all costs incurred, including reasonable attorneys', legal assistants', and experts' fees and costs prior to trial, at trial, and on appeal, in addition to any other relief to which such Party maybe entitled. No entity or person other than the Parties will have any legally enforceable rights under this Agreement or by reason of its existence, other than as explicitly set forth in this Agreement. This provision survives completion or termination of this Agreement.
7.14 The CONSULTANT warrants it is duly permitted by the laws of the State of Florida to render engineering services in the State of Florida and that one or more of its officers and employees are duly registered as professional engineers in the State of Florida. The CONSULTANT recognizes that in rendering or performing professional services pursuant to the provisions of this Agreement, the CONSULTANT is working for the residents of the CITY of Treasure Island, Florida, subject to public observation, scrutiny and inquiry and based upon said recognition, the CONSULTANT shall in all of its relationships with the CITY pursuant to the provisions of this Agreement conduct itself in accordance with all of the recognized applicable ethical standards set by any related national societies, and the reasonable traditions to perform services.

7.15 The CONSULTANT and any sub-consultants understand and will comply with section 20.055(5) of the Florida Statutes and agree to cooperate with the inspector general in any investigation, audit, inspection, review or hearing pursuant to that section.

7.16 The CONSULTANT acknowledges that the portion of its books and records related to its contracting activities with the CITY may become subject to inspection and copying under the Florida Public Records Act. The CONSULTANT agrees to comply with the Florida Public Records Act, as applicable, including, but not limited to section 119.0701 of the Florida Statutes. The CONSULTANT agrees, to the extent required by law, to:

1. Keep and maintain public records that ordinarily and necessarily would be required by the public agency in performing the services of the Agreement;

2. Provide the public with access to the public records under the same terms and conditions that the CITY would provide the records and at a cost that does not exceed the cost provided for by law;

3. Ensure that the public records that are exempt or confidential, and exempt from public record disclosure requirements, are not disclosed, except as authorized by law; and

4. Meet all requirements where retained public records and transfer, at no cost, to the CITY, all public records in possession of the CONSULTANT, upon termination or completion of the Agreement and destroy any duplicate public records that are exempt or confidential, or exempt from public record disclosure requirements.

Furthermore, the CONSULTANT agrees that all records stored electronically will be provided to the CITY in a format that is compatible with the information technology systems of the CITY. The CONSULTANT shall promptly provide the CITY with a copy of any request to inspect or copy public records that CONSULTANT receives and a copy of the CONSULTANT'S response to each request. The CONSULTANT understands and agrees that failure to provide access to the public records will be a material breach of the Agreement, its amendments, and Work Authorizations.
IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

CITY CLERK, CITY OF TREASURE ISLAND
120 – 108TH AVENUE
TREASURE ISLAND, FLORIDA 33706
PHONE: (727)-547-4575
FAX: (727)-547-4582
RNICKERSON@MYTREASUREISLAND.ORG

THE CONSULTANT ACKNOWLEDGES THAT THE CITY OF TREASURE ISLAND CANNOT AND WILL NOT PROVIDE LEGAL OR BUSINESS ADVICE TO THE CONSULTANT WITH RESPECT TO ITS OBLIGATIONS PURSUANT TO THIS SECTION RELATED TO PUBLIC RECORDS. THE CONSULTANT ACKNOWLEDGES THAT IT WILL NOT RELY ON THE CITY OF TREASURE ISLAND OR ITS CITY ATTORNEY TO PROVIDE SUCH BUSINESS OR LEGAL ADVICE AND THAT CONSULTANT HAS BEEN ADVISED TO SEEK PROFESSIONAL ADVICE WITH REGARD TO PUBLIC RECORDS MATTERS ADDRESSED BY THIS AGREEMENT.

7.17 CONSULTANT has been made aware of Sections 287.133, 134 and 135 of the Florida Statutes, and the CITY's requirement that the CONSULTANT has complied with these sections in all respects prior to and will comply with these sections in all respects during the term of this Agreement.

7.18 It is understood and agreed by the Parties that if any part, term or provision of this Agreement is held to be illegal or in conflict with any law, the validity of the remaining portions or provisions will not be affected, and the rights and obligations of the Parties will be construed and enforced as if the Agreement did not contain the particular part, term or provision held to be invalid.

7.19 The Parties represent and warrant that they have entered into this Agreement relying wholly upon their own judgment, belief and knowledge of the nature, extent, effect and duration of any actions, damages and liability therefore. The Parties represent that they enter into
this Agreement without relying upon any statement or representation of the adverse parties other than what has been set forth in writing in this Agreement. The Parties represent that they have had the opportunity to discuss this matter with counsel of their choosing and are satisfied with its counsel and the advice received. The Parties understand this Agreement's contents and agree that this Agreement will not be construed more strongly against any party, regardless of who is responsible for its preparation or drafting. The Parties further declare and represent that no promise, inducement, agreement or understanding not expressed in this Agreement has been made to an adverse party and that this Agreement contains the entire agreement between the Parties and that the terms of this Agreement are contractual and not a mere recital. This Agreement will be deemed and treated as drafted jointly by all the Parties, and no term, condition or provision of this Agreement will be construed more strictly against any Party.

All words used in this Agreement in the singular will extend to and include the plural, and the use of any gender will extend to and include all genders. The term "including" is not limiting. The captions and headings in this Agreement are for convenience of reference only and in no way define or limit the scope or content of this Agreement or in any way affect its provisions.

7.21 Each party acknowledges and agrees that the covenants under this Agreement, together with the consideration exchanged under this Agreement, constitute full, fair and valuable consideration for the transfers, transactions and releases required of and by the Parties pursuant to the provisions of this Agreement and that, by virtue of the above-referenced consideration, the Parties have received reasonably equivalent value in exchange for their obligations under this Agreement. The Parties acknowledge and agree that each has received and reviewed a copy of this Agreement in the presence of their respective, independent counsel retained by them. Each party understands the purport, tenor, and effect of this Agreement, and has entered into this Agreement freely and voluntarily.

7.22 Each of the Parties covenants to the other party that it has lawful authority to enter into this Agreement, that the governing or managing body of each of the Parties has approved this Agreement and that the governing or managing body of each of the Parties has authorized the execution of this Agreement in the manner set forth in this Agreement.

8.0 COMPENSATION

8.1 The CONSULTANT will be compensated for all services rendered under this Agreement in accordance with the provisions of each Work Authorization, upon presentation of CONSULTANT'S invoice. An hourly rate schedule and typical methods of compensation are attached as Exhibit "B". The amount of compensation paid to the CONSULTANT will in no event exceed the amount set forth in the Work Authorization. The amount of per diem and travel expenses paid by the CITY to the CONSULTANT will be limited to the extent set forth in section 112.061 of the Florida Statutes.

8.2 Except as may be addressed in the initiating Work Authorization, the compensation for services will be invoiced by the CONSULTANT and paid by the CITY once each month. Such invoices will be due and payable upon receipt.

8.3 The CONSULTANT agrees to allow full and open inspection of payroll records and expenditures in connection with hourly rate and cost plus fixed fee work assignments upon
request of the CITY. Recognizing that the CITY is a public entity, the CONSULTANT shall provide all of the necessary documents and records to the CITY, and to any independent auditor of the CITY upon request, as necessary pursuant to acceptable accounting standards applicable to public bodies and to provide the necessary audit trail and justification for the CITY paying said compensation and expenses.

8.4 Services to be performed in accordance with this Agreement are subject to the annual appropriation of funds by the CITY. In its sole discretion, the CITY reserves the right to forgo use of CONSULTANT for any project which may fall within the Scope of Services listed in this Agreement.

9.0 REPRESENTATIONS

CITY REPRESENTATIONS: The CITY conducted public announcement, qualification, competitive selection and competitive negotiation procedures for an Agreement in accordance with Section 287.055 of the Florida Statutes, the Consultants' Competitive Negotiation Act (CCNA). The request for proposals (RFQ 18-19-05) (the "RFQ") was publicly advertised on, February 1, 2019. Statements of Qualifications (SOQs) will be received by the deadline, including the CONSULTANT'S SOQ. The SOQs will be publicly opened on March 15, 2019. An Evaluation Committee will tentatively meet publicly on April 15, 2019 and will reach consensus on the shortlist ranking. The CITY will certify the short-listed firms, which may include the CONSULTANT, as qualified and authorize negotiation of the Agreement at a future public meeting.

CONSULTANT REPRESENTATIONS: The CONSULTANT submitted and stands behind its proposal in response to the above RFQ as accepted with the knowledge that the CITY is relying on the proposal as an inducement for entering into this Agreement. The CONSULTANT acknowledges that the CITY also relies upon the CONSULTANT's representations identified in this Agreement as an inducement for entering into this Agreement.

The CONSULTANT is legally authorized to and, by capacity and experience, is qualified to perform and render all of the professional consulting planning and zoning services identified in this Agreement and the professional qualifications of the CONSULTANT was material inducement for the CITY to enter into this Agreement with the CONSULTANT.

The CONSULTANT, in representing the CITY, shall promote the best interest of the CITY and assume towards the CITY a responsible professional relationship consistent with mutual confidence and fair dealing between CONSULTANT and the CITY.

The CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT, to solicit or secure this Agreement and that is has not paid or agreed to pay any persons, company, corporation, individual or firm, other than a bona fide employee working for the CONSULTANT any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. CONSULTANT represents that it has complied with the provision of section 287.055(6) of the Florida Statutes.
The CONSULTANT currently has no potential or actual conflict of interest with respect to providing professional services to the CITY. The CONSULTANT agrees to notify the CITY in writing of any commitments during the term of this Agreement which may constitute a potential or actual conflict of interest with respect to the professional services to be performed for the CITY. The CONSULTANT agrees that it will not knowingly engage in any contractual or professional obligations that create an appearance of a conflict of interest with respect to the service provided pursuant to this Agreement.

The CONSULTANT acknowledges that the CITY, as a unit of local government and as a subdivision of the State of Florida, is subject to controls, limitations, regulations and restraints imposed or administered pursuant to numerous applicable laws, ordinances, agreements, rules and regulations of federal, state, regional and certain local jurisdictions, governmental agencies or authorities. Additionally, the CONSULTANT acknowledges that the CITY often receives grants and participates in grant or funding agreements from federal and state agencies. All services rendered or performed by the CONSULTANT pursuant to any duly executed Work Authorization will be in conformance with any and all grant or funding agreements.

10.0 PROHIBITION AGAINST CONTINGENT FEES

The CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT to solicit or secure this Agreement and that it has not paid or agreed to pay any persons, company, corporation, individual or firm, other than a bona fide employee working for the CONSULTANT any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement.

11.0 TERMINATION

This Agreement may be terminated by either party with seven (7) days prior written notice, in the event of substantial failure to perform in accordance with the terms hereof by the other party through no fault of the terminating party. A substantial failure to perform in accordance with the terms of this Agreement, includes but is not limited to the following: (a) failure to begin services authorized under any particular Work Authorization within the time specified in that Work Authorization, or (b) failure to properly and timely perform the services required under this Agreement or as directed by the CITY, or (c) the bankruptcy or insolvency or a general assignment for the benefit of creditors by CONSULTANT or by any of CONSULTANT'S principals, partners, officers or directors, or (d) failure to obey and comply with any applicable laws, ordinances, regulations, agency agreements or other codes of conduct. In the event of any such termination, the CITY is not obligated to make any further payments to CONSULTANT until such time as the CITY has determined all direct costs, expenses, losses and damages which the CITY may have incurred as a result of such default by CONSULTANT, whereupon the CITY shall be entitled to set off all costs, expenses, losses and damages so incurred by the CITY against any amounts due CONSULTANT for services properly performed.
12.0 SUSPENSION, CANCELLATION OR ABANDONMENT

If the project described in any Work Authorization is suspended, canceled, or abandoned by the CITY, without affecting any other Work Authorization or this Agreement, the CONSULTANT will be given five (5) days prior written notice of such action and will be compensated for professional services provided up to the date of suspension, cancellation or abandonment. This Agreement will be administered and interpreted under the laws of the State of Florida.

13.0 TERMINATION OF CONVENIENCE

Either the CITY or the CONSULTANT may terminate the Agreement at any time by giving written notice to the other of such termination and specifying the effective date of such termination at least thirty (30) days before said termination date. If the Agreement is terminated by the CITY as provided in this Agreement, the CONSULTANT will be paid for services rendered through the date of termination.

14.1 NOTICE

Any notice or other writings permitted or required to be delivered under the provisions of this Agreement must be in writing and must be delivered by sending the notice by personal delivery, electronic mail, U.S. regular mail, or U.S. express mail in any event with sufficient postage affixed, and addressed as follows:

If to CITY:
City of Treasure Island
Attention: Michael Munger, Purchasing Coordinator
120 108th Avenue
Treasure Island, Florida 33706
Phone: (727)-547-4575
Fax: (727)-547-4582
mmunger@mytreasureisland.org

If to CONSULTANT:
Calvin, Giordano & Associates, Inc.
13535 Feather Sound Drive, Suite 135, Clearwater, FL 33762
Attention: Chris Giordano, MSC, CCM, Vice President
Phone: 727-394-3825
Fax: 954-921-8807
Email: Marketing@cgasolutions.com

Either party may change said address by notice in writing to the other party in the manner provided in this Agreement.
IN WITNESS WHEREOF, the parties have made and executed this Agreement on the date and year first above written.

As To
CONSULTANT
Calvin, Giordano & Associates, Inc.

BY: 
Chris Giordano, MSC, CCM, Vice President
Printed Name

WITNESS:

As To
CITY OF TREASURE ISLAND

City Manager:
Signature
Garry Brumback
Printed Name

ATTEST | City Clerk:
Signature
Ruth Nickerson
Printed Name

Approved as to form and sufficiency:
Signature
City Attorney - Jennifer Cowan

Attachment: 2 CGA - contract (2132 : Authorization to Contract with Calvin, Giordano, and Associates for Land Planning and Zoning Consult)
EXHIBIT C

CONSULTANT HOURLY RATES & CONDITIONS ADDENDUM

CONDITIONS PERTAINING TO CONSULTANT RATES:

ADDITIONAL EMPLOYEE CLASSIFICATIONS: If the CONSULTANT wishes to add additional employee classifications, the rates will undergo negotiation through the CITY. The CONSULTANT must provide sufficient justification for adding additional employee classifications.

ACTUAL RATE VARIATIONS: In the event that an employee's actual employee hourly cost is lower than the employee hourly cost for the employee classification presented in this Agreement, the CONSULTANT shall only charge the CITY for the employee's actual hourly cost.

TRUTH IN NEGOTIATIONS: All rates for the CONSULTANT under this contract must abide by the statements made in the Truth in Negotiation Certifications attached to this Agreement.

Signature: _________________________ Date: _________________________

Chris Giordano, MSC, CCM, Vice President

Printed Name: _________________________
EXHIBIT D

TRUTH IN NEGOTIATION CERTIFICATION

Pursuant to Section 287.055(5)(a), Florida Statutes, for any lump sum or cost plus a fixed fee professional services contract over the threshold amount provided in Section 287.017, Florida Statutes for CATEGORY FOUR, the City of Treasure Island (the City) requires the Consultant to execute this certificate and include it with the submittal of the Technical Proposal, or as prescribed in the contract advertisement.

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting. The truth of statements made in this Agreement may be relied on by the City and the undersigned is fully advised of the legal effect and obligation imposed on him/her by the execution of the instrument under oath.

The Consultant further agrees that the original agreement price and any additions will be adjusted to exclude any significant sums by which the City determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments must be made within (1) year following the end of the agreement. For purposes of this certificate, the end of the agreement will be deemed to be the date of final billing or acceptance of the work by the City, whichever is later.

Calvin, Giordano & Associates, Inc.
Printed Name of Consultant

Signature

March 12, 2019
Date

STATE OF Florida
COUNTY OF Broward

March 12, 2019
Date

The foregoing instrument was acknowledged before me this 12 day of March 2019 Chris Giordano, MSC, CCM (name of the person whose name is being notarized) as the Vice President (title) of Calvin, Giordano & Associates, Inc. (name of corporation/entity), personally known to me as described herein or produced as (type of identification) as identification.

Printed Name of Notary Public

My Commission Expires: 02/18/21

NOTARY SEAL ABOVE
SECTION V

DRUG-FREE WORK PLACE CERTIFICATE

IDENTICAL TIE PROPOSALS: Pursuant to Section 287.087, of the Florida Statutes, preference will be given to businesses with Drug-Free Work Place Programs. Whenever two or more Proposals which are equal with respect to price, quality, and service are received for the procurement of commodities or contractual services, a Proposal received from a business that certifies that it has implemented a Drug-Free Work Place Program will be given preference in the award process. Established procedures for processing tie Proposals will be followed in the event that none of the tied Proposers have a Drug-Free Work Place Program. In order to have a Drug-Free Work Place Program, a business must:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the work place and specifying the actions that will be taken against employees for violations of such prohibition.

2) Inform employees about the dangers of drug abuse in the work place, the company’s policy of maintaining a Drug-Free Work Place, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3) Give each employee engaged in providing the commodities or contractual services that are under the proposal a copy of the statement specified in subsection (1).

4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under the proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 of the Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring in the work place no later than five (5) days after such conviction or plea.

5) Impose a sanction on, or require the satisfactory participation in, a drug abuse assistance or rehabilitation program if such is available in the employee’s community, by any employee who is so convicted or who has pled.

6) Make a good faith effort to continue to maintain a drug-free work place through implementation of this section.

AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.

Signature

Chris Giordano, MSC, CCM, Vice President

Printed Name

March 12, 2019

Date
State of Florida
Department of State

I certify from the records of this office that CALVIN, GIORDANO & ASSOCIATES, INC. is a corporation organized under the laws of the State of Florida, filed on June 27, 1985.

The document number of this corporation is M17373.

I further certify that said corporation has paid all fees due this office through December 31, 2019, that its most recent annual report/uniform business report was filed on January 17, 2019, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Twenty-first day of February, 2019.

[Signature]
Secretary of State

Tracking Number: 0881795224CU
To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.
https://services.sunbiz.org/Files/CertificateOfStatus/CertificateAuthentication
2018 FLORIDA LIMITED LIABILITY COMPANY ANNUAL REPORT

DOCUMENT# L99000006187

Entity Name: LAMBERT ADVISORY, L.C.

Current Principal Place of Business:
100 BISCAYNE BLVD
SUITE 2510
MIAMI, FL 33132

Current Mailing Address:
100 BISCAYNE BLVD
SUITE 2510
MIAMI, FL 33132 US

FEI Number: 65-0952060

Name and Address of Current Registered Agent:
LAMBERT, PAUL
100 BISCAYNE BLVD
SUITE 2510
MIAMI, FL 33132 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE:

Electronic Signature of Registered Agent

Authorized Person(s) Detail:

<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
<th>Address</th>
<th>City-State-Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGR</td>
<td>LAMBERT, PAUL</td>
<td>100 BISCAYNE BLVD</td>
<td>MIAMI FL 33132</td>
</tr>
</tbody>
</table>

Certificate of Status Desired: No

I hereby certify that the information submitted on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath, that I am a managing member or manager of the limited liability company or the receiver or trustee empowered to execute this report as required by Chapter 605, Florida Statutes, and that my name appears above, or on an attachment with all other site empowered.

SIGNATURE: PAUL LAMBERT

MEMBER

03/24/2018
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
RBN Insurance Services
303 E Wacker Dr Ste 650
Chicago IL 60601

INSURED
Calvin, Giordano & Associates, Inc.
1800 Eller Drive
Suite 600
Fort Lauderdale FL 33316

INSURER(S) AFFORDING COVERAGE

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<tr>
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COVERAGES

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<td>MED EXP (Any one person) $10,000</td>
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<td>PERSONAL &amp; ADV INJURY $1,000,000</td>
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<td>GENERAL AGGREGATE $2,000,000</td>
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Evidence of Coverage

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

© 1988-2015 ACORD CORPORATION. All rights reserved
DATE: August 15, 2019

TO: Garry Brumback, City Manager

FROM: Paula Cohen, Community Improvement Director

SUBJECT: Authorization to Approve Work Authorizations for Projects 1 and 2 with Calvin, Giordano, and Associates

BACKGROUND:
Through the Request for Qualifications process, the Land Planning and Zoning Consultant Services Calvin, Giordano, and Associates was chosen to prepare specific planning documents for the City, as required by Florida Statutes and as desired to improve the usability of the documents.

POLICY / PURPOSE
The purpose of this item is to authorize a work request for Calvin, Giordano, and Associates to:

- prepare the Evaluation and Appraisal Report;
- update the data and analysis section of the Comprehensive Plan;
- update the Goals, Objectives and Policies and any map series of the Comprehensive Plan; and
- prepare all revisions to the City’s Land Development Regulations which are required to implement the Comprehensive Plan and/or required by Florida Statutes

STRATEGIC PLAN RELEVANCE
GOAL 5: Closely manage the intensity of redevelopment consistent with the character and scale of the community

GOAL 7: Preserve the City’s unique and high-quality neighborhoods

ANALYSIS / DISCUSSION
In order to ensure that each project would properly engage the Treasure Island community and offer the City Administration, City Commission and Local Planning Agency sufficient opportunity to comment on each work product; staff required Calvin, Giordano and Associates to prepare an extensive scope of work outlining all meetings and opportunities for review.

FUNDING
The work performed by Calvin, Giordano and Associates will span multiple years. The cost assigned to Projects 1 and 2 together is $100,500. The Fiscal Year 2018-2019 Planning Budget for Professional Services allocated $95,000 for the preparation of the Evaluation and Appraisal Report update, Comprehensive Plan update and preparation of required updates of the Land Development Regulations, as established by Florida Statutes and/or to implement the Comprehensive Plan. As the City approaches the close of the 2018-2019 fiscal year, staff will request that these budgeted funds be rolled over into the 2019-2020 fiscal year budget.

Staff had also requested pricing on a comprehensive update of the City’s land development regulations in order to streamline development review and approval processes, improve usability of the land development regulations, provide clarity to regulations and eliminate internal conflict in the code. Additionally staff asked for pricing on an optional project to amend the Future Land Use Map.

Staff is not requesting funding of Project 3 - comprehensive update of the land development regulations or the Optional Project to prepare a Future Land Use Map update at this time.

RECOMMENDATION
The staff recommends the City Commission authorize the City Manager to approve Project 1 and Project 2 work assignments with Calvin Giordano and Associates. The August 12, 2019 Calvin Giordano and Associates - Scope of Services describe these projects as follows:

**Project 1** - Evaluation and Appraisal Report Review, Preparation & Approval & Update of the Data and Analysis of the Comprehensive Plan in the amount of $48,000

**Project 2** - Evaluation and Appraisal Report - Related Comprehensive Plan and Land Development Regulation (LDR) Amendments to Implement the Comprehensive Plan in the amount of $52,500

This work authorization for Project 1 and Project 2 will complete all of the statutory responsibilities of the City of Treasure Island pertaining to planning.

ATTACHMENT
Scope of Services
City of Treasure Island Land Use and Planning Consultation Services  
August 12, 2019


Project 1:  
Evaluation & Appraisal Report (EAR) Review, Preparation & Approval  
and  
Update of the Data and Analysis of the Comprehensive Plan

Scope of Services

Task A. CGA (CONSULTANT) will meet with CITY Staff for a kickoff meeting within ten (10) working days of the Notice to Proceed. This meeting will address the following.

- Finalize the work program, project schedule, and timelines.
- Propose the public participation plan that will be utilized throughout Projects 1 and 2.
- Interviewing CITY staff to determine priorities and specific areas of concern.

Task B. CONSULTANT will attend one (1) Local Planning Agency (LPA) meeting, to initiate discussions with the LPA about the EAR, Comprehensive Plan and the Land Development Regulation project. Specifically, CONSULTANT will explain the purpose of these planning activities, the importance of the public participation process, the need to receive feedback from the LPA and the public. The CONSULTANT will describe the adoption process.

CONSULTANT shall hold one (1) advertised Public Information Meeting at LPA. The purpose of the meeting is to obtain the input from both the public and the LPA about the planning activities and work that the CONSULTANT will begin to conduct.

Task C. CONSULTANT will coordinate with CITY staff to design, host and maintain a dedicated website portal throughout the update process. The website content will include general information and pages such as, "About the Project" "Frequently Asked Questions (FAQ)" and a "Contact Us" page where inquiries regarding the project can be submitted, all linked to the CITY website. All information to be included will be vetted by the CITY prior to upload, and will meet the CITY’s policies and standards.
Task D. CONSULTANT will review adopted Comprehensive Plan, Plan priorities and amendments to identify where updates and changes are needed in each element; review available data and analysis documents, including the CITY’s adopted budget and CITY’s Capital Improvements Plan, analyze if priorities within the adopted Comprehensive Plan have been supported, identify where updates and changes are needed and begin the preparation of background data, inventory and analysis. The review will also take into consideration changes to State Statutes, specifically Chapter 163 F.S., as well as gather available information from a variety of sources and agencies.

Task E. CONSULTANT will provide draft Evaluation and Appraisal Report to the CITY staff for review and edits.

1. CONSULTANT will make edits and coordinate with CITY staff to ensure the correct version of each draft document is available and properly posted on the website and is the correct document proceeding through the public hearing and adoption process. City staff shall review the edited draft document from Task E.


1. CONSULTANT will attend one (1) Local Planning Agency Public Hearing to present the Evaluation and Appraisal Report for Board review and recommendation to the City Commission. City staff will review any and all document changes resulting from Task F1.

2. CONSULTANT will attend one (1) City Commission workshop to present the Evaluation and Appraisal report and LPA recommendations, and receive any additional input. City Staff will review any and all document changes resulting from Task F2.


1. Following the Commission workshop, CONSULTANT will incorporate any and all additional changes to finalize the Evaluation and Appraisal Report. City staff will review document changes resulting from Task G.

2. CONSULTANT will attend one (1) City Commission public hearing to present the Evaluation and Appraisal report and receive any additional public input. City Staff will review any and all document changes resulting from Task G2.

Task H. CONSULTANT will prepare draft Data & Analysis Update of the Comprehensive Plan.

1. Review and incorporate all relevant resources supplied by CITY in appropriate Data, Inventory and Analysis sections for eight (8) elements (Land Use,
Transportation, Housing, Infrastructure, Coastal Management & Conservation, Recreation & Open Space, Intergovernmental Coordination, and Capital Improvements).

2. Research and prepare data from available data sources (including data provided by the CITY), as required by Florida Statutes for inclusion in eight (8) elements. This work effort shall include, but not be limited to:

   a. Addressing the Perils of Flood and all other requirements described in Chapter 163, Florida Statutes.

   b. Addressing Mobility Management requirements for consistency with the adopted Countywide Plan Rules, and in coordination with Pinellas County.

   c. Updating the Housing Element data and analysis section and add any new information based on the housing analysis including:
      • Population and employment projections;
      • Population characteristics (broken down by income and age cohort); and
      • Other relevant background information.

   d. Updating the Transportation Element data and analysis section and add any new information for the 20-year planning horizon from available sources. Update or eliminate outdated narrative, tables, dates and timelines. Traffic data will be updated to include the following:
      • Update goals which have been completed, reviewed, or achieved;
      • Incorporate any new State legislation adopted since the last EAR-based amendment;
      • Update exhibits included in the Transportation Element based on available data; and
      • Incorporate available transportation data from Forward Pinellas.

   e. Coordinate, as needed with Forward Pinellas and the Tampa Bay Regional Planning Council staff on items related to the update.

3. CONSULTANT will provide draft of all information prepared under Task H - Data & Analysis Update of the Comprehensive Plan to the CITY staff for review and edits. CONSULTANT will make edits and coordinate with CITY staff to ensure the correct version of each draft document is available and properly posted on the website and is the correct document proceeding through the public hearing and adoption process. City staff will review each edited document to ensure all changes resulting from Task H are included.
Project 1 Deliverables

All deliverables subject to review and approval by CITY staff.

- Draft documents for review by City Staff after each Task. The documents must be available to edit in Microsoft Word, Excel and .pdf.
- A fully editable electronic copy of the Data & Analysis Update of the Comprehensive Plan (in MS Word and Accessible PDF format).
- A written summary of each meeting describing, but not limited to, any major issues raised and conclusions reached.
- A written list of all comments received from all sources: including but not limited to the website, mail, email, public hearing, etc. and identification of the individual making the comment.
- A monthly written progress report shall be issued by the CONSULTANT commencing thirty calendar (30) days after the Notice to Proceed and continuing through thirty (30) calendar days after Project completion.
- All data, graphics, presentation materials, and end products for this Project shall become materials of the City and will be provided to the CITY in a format which is able to be archived.
- Fully updated project website.

Scope of Services

Task A. Public Participation and Outreach.

1. CONSULTANT will meet with CITY Staff for a kickoff meeting within ten (10) working days of the Notice to Proceed on Project 2 to finalize the project schedule, timelines and public participation plan. CONSULTANT will continue to maintain the project website that was created under Project 1. Notification of the various community outreach activities and hearings will be handled by CITY staff.

2. CONSULTANT will conduct one (1) public participation and outreach meeting with the Local Planning Agency (LPA) during this phase of the project to receive initial feedback from the LPA and the public. This meeting will be approximately two (2) hours long, and held at City Hall at a time convenient to the largest possible number of attendees.

3. CONSULTANT shall document and compile all feedback and data from all sources and give to City staff to review.

Task B: Goal, Objective, and Policy updates, Map Series updates, and updates to the Land Development Regulations needed to implement the Comprehensive Plan.

1. CONSULTANT will review adopted Goals, Objectives and Policies (GOPs) of eight (8) elements and draft recommendations for changes and updates based on the Evaluation and Appraisal Report. CGA shall provide draft GOPs recommendations and any required maps under Florida Statutes, to the City staff for review and edit.

2. CONSULTANT will provide recommendations for LDR updates to implement changes to the Comprehensive Plan to the City for review. These proposed changes will be provided for adoption, concurrent with the adoption of the amended Comprehensive Plan.

3. Following submittal of draft Comprehensive Plan elements and draft LDR updates to CITY staff for review, CITY staff will coordinate internally to get appropriate review complete with other CITY staff and will supply CONSULTANT with a consolidated list of edits. CITY staff to review Goal, Objective, and Policy updates, and updates to the Land Development Regulations needed to implement the Comprehensive Plan prior to the LPA.

4. CONSULTANT will attend one (1) Local Planning Agency Public Hearing to present the Goal, Objective, and Policy updates, and updates to the Land Development Regulations needed to implement the Comprehensive Plan for Board
review and recommendation to the City Commission. CONSULTANT to update Goals, Objectives, and Policy updates, and updates to the Land Development Regulations needed to implement the Comprehensive Plan based on recommendations from the LPA. City staff will review any and all document changes resulting from Task B4.

5. CONSULTANT will attend one (1) City Commission workshop to present the Goal, Objective, and Policy updates, map series updates and updates to the Land Development Regulations needed to implement the Comprehensive Plan and receive any additional input. CONSULTANT will incorporate any and all additional changes to finalize the Draft Goal, Objective, and Policy updates, map series updates, and updates to the Land Development Regulations needed to implement the Comprehensive Plan. City staff will review any and all document changes resulting from Task B5.

Task C: Transmittal of Comprehensive Plan, and first reading of the Land Development Regulations (LDR) needed to implement the comprehensive plan.

1. CONSULTANT will attend one (1) City Commission meeting to present the proposed Comprehensive Plan amendments inclusive of the map series updates and the proposed land development regulations, inclusive of maps in a series of public hearings to the City Commission

CONSULTANT will incorporate edits recommended by the City Commission from these public hearings prior to adoption. City Commission recommendations shall be included in the ordinance prior to sending to State and outside agencies for review.

City staff will review any and all document changes resulting from Task C.

Task D: Addressing Objections, Recommendations, and Comments on the draft Comprehensive Plan Submittal.

1. CONSULTANT will address any objections, recommendations, and comments from the FL Dept. of Economic Opportunity and other agencies mandated to review the transmittal by Florida Statutes on the proposed Comprehensive Plan amendments.

2. CONSULTANT will address any objections, recommendations, and comments from Forward Pinellas and Pinellas County on the land development regulation amendments. City staff will review any and all document changes resulting from Task D1 and D2.
Task E: Adoption of Comprehensive Plan and LDR Updates.

1. The CONSULTANT will present the Comprehensive Plan amendments inclusive of the map series updates and the proposed land development regulations, inclusive of maps at one (1) City Commission workshop. City staff will review any and all document changes resulting from Task D.

The CONSULTANT will present the Comprehensive Plan Amendments inclusive of the map series updates and second reading of the LDR updates needed to implement the Comprehensive Plan for the adoption at one (1) City Commission public hearing.

Project 2 Deliverables

All deliverables subject to review and approval by City staff.

- A fully editable electronic copy of the Comprehensive Plan (in MS Word and Accessible PDF format).
- Fully editable electronic copy of the Land Development Regulations to implement the Comprehensive Plan (in MS Word and Accessible PDF format).
- CONSULTANT shall prepare a monthly written progress report commencing thirty calendar (30) days after the Notice to Proceed is issued and continuing through thirty (30) calendar days after Project completion.
- All data, graphics, presentation materials, and end products for this Task.
- Fully updated project website.
- A written summary of each meeting describing, but not limited to, any major issues raised and conclusions reached.
- A written list of all comments received from all sources: including but not limited to the website, mail, email, public hearing, etc. and identification of the individual making the comment.
**Project 1 & 2 Summary of Tasks and Hours**


### Project 1 – EAR Review, Preparation & Approval

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<th>Description</th>
<th>Hours</th>
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<td>A</td>
<td>Project Kickoff and Interviews with City staff</td>
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<tr>
<td>B</td>
<td>LPA Public Information Meetings (2)</td>
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<td>C</td>
<td>Project website development and maintenance (ongoing)</td>
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<td>D</td>
<td>Comprehensive Plan &amp; Data and Analysis Review</td>
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<td>E</td>
<td>Draft EAR for City Staff Review</td>
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<tr>
<td>F</td>
<td>City Review of Draft EAR</td>
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<td>2. City Commission public hearing on Draft EAR (1)</td>
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<td>Finalize Data &amp; Analysis</td>
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### Project 2 – EAR Related Comprehensive Plan and Land Development Regulation (LDR) Amendments to Implement the Comp. Plan

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<td>2. LPA meeting (1)</td>
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<td>3. Compile feedback and data for Staff review</td>
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<td>B</td>
<td>Draft Comprehensive Plan and LDR Amendments</td>
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<td>1. Draft Comprehensive Plan updates</td>
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<td>Transmittal of Comprehensive Plan and 1&lt;sup&gt;st&lt;/sup&gt; reading of LDR Amendments to implement the Plan</td>
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<td></td>
<td>City Commission workshop (1); City Commission public hearing (2)</td>
<td>40</td>
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<tr>
<td>D</td>
<td>Edits based on State and Agency comments</td>
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<tr>
<td>E</td>
<td>Adoption of Comprehensive Plan Amendments, and LDR amendments to implement the Plan</td>
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<td>City Commission workshop (1); City Commission public hearing (1)</td>
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<td><strong>Project 2 Total</strong></td>
<td>350</td>
<td>$52,500</td>
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**TOTAL** 670 $100,500
Project 3 – Revise and Update the City's Land Development Regulations (LDRs).

Scope of Services

Phase 1: Initiation and Discovery.

Task A. CONSULTANT will meet with CITY Staff for a kickoff meeting within ten (10) working days of the Notice to Proceed on Project 3 to finalize the work program, project schedule, timelines and public participation plan.

Task B. CONSULTANT will begin the review and initial discovery process. CONSULTANT will work with CITY staff to identify specific concerns/issues; conduct a preliminary analysis of existing Code provisions and establish a preliminary list of identified major issues. CONSULTANT will attend two (2) meetings with CITY staff. CITY staff shall review and edit documentation prior to LPA public information meeting.

Task C: In coordination with CITY staff, CONSULTANT will continue to host, maintain and update the project website for throughout this project.

Task D. CONSULTANT will attend one (1) Local Planning Agency (LPA) public information and participation meeting assisted by CITY staff. CONSULTANT will present the list of major issues to be addressed, LDR revision and update process, discuss the public participation process, and obtain feedback from the LPA and the public on any additional issues requiring amendment.

Phase 2: Code Framework and Public Participation.

Task A. CONSULTANT will prepare a revised LDR outline, and a summary of recommendations on the major issues that were identified in Phase 1. CONSULTANT will update the outline throughout Phase 2, as additional public input is received.

Task B. CONSULTANT will attend the first of two (2) public workshops. Consultant shall present the LDR revisions and update process, initial analysis, and solicit input from the community. A variety of public participation tools will be utilized to engage the participants and receive input. Workshop will be held in the City Hall Auditorium at a time convenient to the largest number of attendees.

Task C. CONSULTANT will attend the second of two (2) public workshops. At the public workshop, the Consultant shall present the proposed LDR revisions and analysis to date, and solicit additional input from the community. A variety of public participation tools will be utilized to engage the participants and receive input. Workshop will be held in the City Hall Auditorium at a time convenient to the largest number of attendees.
Task D. CONSULTANT will attend up to two (2) meetings with CITY staff to refine the issues and proposed code framework. CITY staff will review and edit the findings of the initial discovery process and other documentation prior to the LPA meeting. City to review Task D documents.

Task E. Attend one (1) Local Planning Agency (LPA) public participation and outreach meeting assisted by CITY staff. CONSULTANT will present the findings of the initial discovery process and the input received from the two public workshops. CONSULTANT will receive and incorporate additional feedback from the Board and attendees.

Phase 3: Draft Land Development Regulation Amendments

Task A. CONSULTANT will prepare the first of two (2) drafts of the proposed amendments to the LDRs.

1. The first draft will be a culmination of previous tasks, which includes Board and public input, and the final framework and outline. CONSULTANT will review first draft with CITY staff and incorporate proposed revisions into second draft.

2. Additional input from the LPA meeting will also be included in the second draft. City staff to review/comment on draft #2.

Task B. CONSULTANT will attend up to three (3) meetings with CITY staff to refine the proposed draft LDR prior to presentation at the LPA and City Commission hearings. City staff to review and edit proposed LDR draft.

Task C. CONSULTANT will attend up to three (3) Local Planning Agency (LPA) public hearings to present the proposed draft LDR’s in three groupings, and solicit additional Board or public input. Format of the presentation of the LDR groupings will be determined in consultation with CITY staff.

Task D. CONSULTANT will prepare an updated draft LDR incorporating comments received during this phase. CITY staff will review and edit.

Phase 4: Adoption of Land Development Regulation Amendments

Task A. CONSULTANT to attend one (1) Local Planning Agency (LPA) public hearing to present the final draft of the proposed LDR’s. City staff to review and edit final LDR draft.

Task B. CONSULTANT shall attend one (1) City Commission workshop to present the final draft LDR changes.

1. CONSULTANT shall incorporate any changes discussed prior to the first City Commission public hearing. City staff to review and edit.
**Task C.** CONSULTANT to attend the first (1) City Commission public hearing to present the final draft of the proposed LDR’s.

**Task D.** CONSULTANT will revise the LDR’s between the hearings to incorporate any changes discussed. City staff to review and edit.

**Task E.** CONSULTANT shall attend one (1) City Commission workshop prior to the second (final) public hearing to present the proposed LDR changes.

**Task F.** CONSULTANT will revise the LDR’s between the hearings to incorporate any changes discussed. City staff to review and edit.

**Task G.** CONSULTANT shall attend one (1) City Commission public hearing to present the draft land development regulations proposed for adoption.

**Project 3 Deliverables**

All deliverables subject to review and approval by City staff.

- Drafts of the proposed LDR’s to be considered by the City in a form that has all changes tracked within an “underlined/strikethrough” type system that clearly indicates how each provision of the existing regulations are being relocated, eliminated, or modified.
- Drafts of the proposed LDR in a digital format that is generally accessible by the public.
- Major issues summary and recommendations.
- Updated website.
- A written summary of each meeting, but not limited to, describing any issues raised and conclusions reached, and any recommended future actions.
- Workshop notes with a description of, but not limited to, any issues raised and any recommended future actions.
- CONSULTANT shall prepare a monthly written progress report commencing thirty calendar (30) days after the Notice to Proceed is issued and continuing through thirty (30) calendar days after Project completion.
- A map or map series of any Zoning Map changes that are a result of the revised LDR.
- Provide for Project completion within thirty (30) days of LDR adoption:
  a. A fully editable LDR that is in a Microsoft Word and Accessible PDF format compatible with City computer systems, including all graphics/illustrations, which is internet ready.
  b. All data, graphics, presentation materials, and end products for this Project.
  c. An on-going list of major policy issues identified through the LDR review process that may require additional detailed analysis and community engagement to be pursued by the City separately from, or parallel to this Project.
## Project 3 Summary of Tasks and Hours

Revise and Update the City’s Land Development Regulations.

### Project 3 – Revise and Update the City’s Land Development Regulations (LDR).

<table>
<thead>
<tr>
<th>Phase</th>
<th>Tasks</th>
<th>Hours</th>
<th>Labor</th>
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<tr>
<td><strong>Phase 1 – Project Initiation and Discovery</strong></td>
<td>Task A. Project Kickoff Meeting with Staff</td>
<td>10</td>
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<td></td>
<td>Task B. Project Initiation and Discovery; including (2) meetings with City staff;</td>
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<td>Task C. Continued website maintenance.</td>
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<td>Task D. Public Information Meeting with LPA (1)</td>
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<td><strong>Sub Total – Phase 1</strong></td>
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<td><strong>Phase 2 – Code Framework &amp; Public Participation</strong></td>
<td>Task A. Code Framework and Outline</td>
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<td>Task B. Public Workshop No. 1</td>
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<td>Task C. Public Workshop No. 2</td>
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<td>Task D. Meetings with City staff (2)</td>
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<td><strong>Phase 3 – Draft Land Development Regulations</strong></td>
<td>Task A. Creation of Draft LDR Revisions (2 drafts)</td>
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<td>Task B. Meetings with City Staff/Administration on Draft LDR Sections (3)</td>
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<td>Task C. LPA Review of Draft Sections (3 meetings)</td>
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<td>Task D. Updated draft for City staff review</td>
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<td><strong>Sub Total – Phase 3</strong></td>
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<td><strong>Phase 4 – Adoption</strong></td>
<td>Task A. LPA Public Hearing (1)</td>
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<td>Task B. City Commission workshop (1)</td>
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<td>Task C. City Commission 1st Public Hearing (1)</td>
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<td>Task D. LDR Revisions for City staff review</td>
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<td><strong>Sub Total – Phase 4</strong></td>
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**Project Total**: 1545 hours, **$205,725**
SUPPLEMENTAL (All Projects and Tasks):

Additional services not specifically enumerated herein will be based on the hourly rates contained in CONSULTANT'S professional fee schedule (attached).

CONSULTANT or its sub-consultants will attend additional meetings, workshops, or public hearings based on the following:

- Follow-up meetings with any of those groups identified within the Scope of Services, and any additional meetings with groups outside of those identified within the Scope of Services will be based on the hourly rates contained in CONSULTANT'S Professional Fee Schedule (attached).

- Additional Community Meetings/Workshops @ $4,500 per meeting. Deliverables to include workshop notes with outcome action statement.

- Additional Public Hearings (Local Planning Agency & City Commission) @ $3,500 per meeting. Deliverables to include summary report on changes introduced into the draft at the public meeting.

The CONSULTANT will engage the services of the sub-consultants on an as need basis to assist with the review or interpretation of specific data, based on their standard hourly rates. The use of the sub-consultants for this purpose will be authorized by the CITY prior to engaging their services.

Expert witness testimony, depositions, attendance at administrative hearings, or similar services will be based on the hourly rates for these services contained in the CONSULTANTS professional fee schedule.

If additional traffic data collection is required, these services will be provided as an additional service. This scope of services does not include updating the functional classification transportation map with Complete Streets information per FDOT's design manual roadway classifications. This information can be provided as an additional service.

Any Zoning Map amendments that may be recommended as a result of revising the City's Land Development Regulations, and requested by the CITY, will be completed based on the standard hourly rates contained in CONSULTANT'S professional fee schedule.

Electronic copies of documents and materials will be provided to the CITY. All printing and package preparation for meetings and hearings will be handled by the CITY.

All public notices and legal advertising will be handled by the CITY.
OPTIONAL PROJECT

Project 4 – Future Land Use Map (FLUM) Amendment.

Project Scope of Services:

**Task A.** CONSULTANT will coordinate with CITY staff on a pre-application meeting related to the ‘proposed’ FLUM amendment for seven (7) parcels south of 97th Avenue. This will include a consistency review with Forward Pinellas Countywide Plan Rules.

**Task B.** CONSULTANT will prepare the necessary analysis and application materials for review and approval by the CITY.

**Task C.** CONSULTANT will attend one (1) Local Planning Agency (LPA) hearing for review and recommendation of proposed map amendments to the CITY Commission.

**Task D.** CONSULTANT will attend two (2) CITY Commission workshops and two (2) City Commission public hearings for the approval and transmittal of the proposed FLUM amendments to the State and required agencies.

**Task E.** CONSULTANT will prepare the necessary documents for transmittal pursuant to Chapter 163, Florida Statutes.

**Project 4 Summary of Tasks and Hours**

Future Land Use Map (FLUM) Amendment (Optional).

<table>
<thead>
<tr>
<th>Project 4 – Future Land Use Map Amendment (7 Parcels S. of 97 Ave.)</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Task A. Pre application meeting</td>
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<tr>
<td>Task B. Formal Application Preparation and Submittal</td>
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<td>Task C. LPA Hearing</td>
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<td>Task D1. City Commission Workshop (#1) City Commission public hearing (1)</td>
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<tr>
<td>Task D2. City Commission workshop (#2) City Commission public hearing (2)</td>
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<td>Task E. Transmittal</td>
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<td><strong>Total – Task 3</strong></td>
<td><strong>133</strong></td>
<td><strong>$19,950</strong></td>
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City of Treasure Island Planning Consultant Services

Scope of Services 08-12-2019
Tentative Timeline:

See Exhibit A
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFRS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on the IMPORTANCE: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. This certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, CONDITIONS AND EXCLUSIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

PRODUCER
RBN Insurance Services
303 E Wacker Dr Ste 650
Chicago IL 60601

INSURED
Calvin, Giordano & Associates, Inc.
1800 Eller Drive
Suite 600
Fort Lauderdale FL 33316

CERTIFICATE NUMBER: 839972159

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE IS ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, CONDITIONS AND EXCLUSIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGES

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<th>POLICY EXP DATE</th>
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Evidence of Coverage

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Packet Pg. 56
BACKGROUND
In 2010, the City of Treasure Island hired an Insurance Consultant (InterRisk) to conduct a comprehensive review of the City’s property, casualty, and workers’ compensation insurances. As a result of that process, the City elected to purchase coverage with World Risk Management (WRM) through Public Risk Management’s (PRM) property insurance pool due to the higher limits and broader language proposed by WRM and recommended by the Consultant. And the City elected to purchase casualty lines and workers compensation insurance through Public Risk Insurance Agency (PRIA), due to higher limits on non-monetary damages coverage proposed by PRIA and recommended by the consultant.

Historically the City has completed renewal insurance applications for both WRM and PRIA. This has allowed for each agency to provide a competitive quote on all lines of coverage and provided the City with the best possible renewal due to competition. However, because of special coverages on the City’s current property policies, our open liability claims, and two-year liability policy agreements, WRM and PRIA have not provided quotes for all lines in recent years. That being said, staff is planning to market our entire property, casualty, and workers’ compensation program next fiscal year so that we can ensure we are delivering the most competitive and cost effective rates for FY 21.

POLICY / PURPOSE
The current property insurance policies with WRM will expire on September 30, 2019.

ANALYSIS / DISCUSSION
WRM provided a property and crime renewal quote at an increased rate of 11.4% over last year’s premium amount. This renewal includes adding coverage for the new City Hall. We can attribute the rate increase as a result of a hardening property insurance market which stems from two consecutive years of substantial claim losses due to Hurricanes Irma and Michael. Despite our community being a barrier island, our renewal rate is almost 5% less than PRM’s
overall average for the entire property insurance pool, which saw a 16% rate increase over last year.

WRM’s proposed premium for FY 20 is $101,460 which is an increase of $10,482 from the prior year.

A complete copy of the renewal proposal is available in the City Clerk’s office.

**FUNDING**
Funding is included in the property insurance budgets in the proposed FY 2020 budget.

**RECOMMENDATIONS**
Staff recommends approval of the FY 2020 property insurance renewal proposal from World Risk Management.

**MOTION**
I move to approve and authorize the renewal of property insurance with World Risk Management for FY 2020.
BACKGROUND
In 2010, the City of Treasure Island hired an Insurance Consultant (InterRisk) to conduct a comprehensive review of the City’s property, casualty, and workers’ compensation insurance.
As a result of that process, the City elected to purchase coverage with World Risk Management (WRM) through Public Risk Management’s (PRM) property insurance pool due to the higher limits and broader language proposed by WRM and recommended by the Consultant. And the City elected to purchase casualty lines and workers compensation insurance through Public Risk Insurance Agency (PRIA), due to higher limits on non-monetary damages coverage proposed by PRIA and recommended by the consultant.

Historically the City has completed renewal insurance applications for both WRM and PRIA. This has allowed for each agency to provide a competitive quote on all lines of coverage and provided the City with the best possible renewal due to competition. However, because of special coverages on the City’s current property policies, our open liability claims, and two-year liability policy agreements, WRM and PRIA have not provided quotes for all lines in recent years. That being said, staff is planning to market our entire property, casualty, and workers’ compensation program next fiscal year so that we can ensure we are delivering the most competitive and cost effective rates for FY 21.

POLICY / PURPOSE
Last year the Commission authorized staff to bind a two-year policy for workers’ compensation and liability insurance coverages to take advantage of a two-year rate guarantee provided by PRIA. The current liability and workers’ compensation insurance policies with PRIA will expire on September 30, 2020.

ANALYSIS / DISCUSSION
PRIA provided a package liability and workers’ compensation renewal proposal at an overall increased rate of 2.94% which equates to a premium increase of $11,827 over last year.
Because of the rate guarantee, we are seeing a higher premium cost due to the increase in payroll and total insured value of our vehicle assets.

Currently the City’s experience rate for workers’ compensation is 1.34, which is an increase from last year’s 1.30. The experience rates are calculated by the three previous years’ claims; so the 1.34 rate represents the claims experience from FY 16, 17, and 18. However, we are beginning to see a shift in momentum and the City is showing tremendous progress with reducing the severity of workers’ compensation claims. This policy year’s claim costs are down approximately 90% compared to last year which will position the City for a significant decrease to experience rate next year.

The total premium for FY 20 for both liability and workers’ compensation coverage is $414,300.

A complete copy of the renewal proposal is available in the City Clerk’s office.

FUNDING
Funding is included in the workers’ compensation and liability insurance budgets in the proposed FY 2020 budget.

RECOMMENDATIONS
Staff recommends authorizing the City Manager to have purchasing authority for premium payments to Public Risk Insurance Agency for the second year of a two-year liability and workers' compensation insurance policy.

MOTION
I move to approve and authorize the City Manager purchasing authority for premium payments to Public Risk Insurance Agency for the second year of a two-year workers’ compensation and liability insurance policy.
DATE: August 27, 2019

TO: Garry Brumback, City Manager

FROM: Amy Davis, Finance Director / Assistant City Manager

SUBJECT: Resolution 19-07 Wastewater Rate Adjustment

BACKGROUND

The Wastewater Fund is a self-supported Enterprise Fund, whereby the sewer fees support the City’s wastewater program. One of the most important things the Commission will do as part of the budget process is set utility rates that meet the anticipated wastewater expenditure requirements in order to maintain sound financial operations and fund the anticipated operational and capital needs of the City’s wastewater collection system.

The City’s Sewer Rate consists of two components, the base rates and the volumetric rate. The base rate is a fixed charge regardless of the consumption level and the volumetric rate is based on the consumption level. Additionally, the volumetric component includes the Purchase Sewer Adjustment (PSA) that represents the pass-through costs charged by the City of St. Petersburg for the treatment of the City’s sewer.

POLICY / PURPOSE

To adopt the proposed sewer rate increase that was included in the proposed budget to be effective as of the December 2019 billing.

STRATEGIC PLAN RELEVANCE

Goal 1: Strengthen the financial stability of the City in an ever-changing economic environment and Goal 3: Proactively maintain and improve infrastructure that meets the future needs of the City.

ANALYSIS / DISCUSSION

The proposed FY 2020 Budget includes a $2.00 per thousand gallons Purchase Sewer Adjustment (PSA) to the volumetric rate effective as of the December 2019 billing cycle. The PSA is being proposed to increase from .97 cents to $2.00 to pass-through the increase in
treatment costs charged by the City of St. Petersburg supporting significant capital improvements to their wastewater system.

There is no base fee increase being proposed that support the City’s sewer collection system and city staff that maintain this system. The current base fee level will support the capital investment in the City’s wastewater system and maintain an appropriate fund balance in the next fiscal year. The capital investments consist of continued lift station rehabilitation, manhole and sewer main relining, lift station vault door rehabilitation and equipment replacements as reflected in the proposed budget.

The base fee is currently and will remain $28.70/bi-monthly and the proposed volumetric fee for 0-3,000 gallons of consumption is $10.22 per 1,000 gallons and $12.02 per 1,000 gallons in excess of 3,000 of consumption as reflected in the attached Wastewater Fee Schedule.

**FUNDING**

Increase in projected revenue due to the proposed Wastewater rate increase is estimated to be $230,000 to fund the increase in sewer treatment costs being charged by the City of St. Petersburg.

**MOTION**

I move to approve and authorize Resolution 19-07.

Attachments:
1. Resolution 19-07 and attached Wastewater Fee Schedule (also included in proposed budget document and city-wide fee schedule)
RESOLUTION NO. 19-07
A RESOLUTION OF THE CITY COMMISSION OF THE CITY
OF TREASURE ISLAND ADOPTING A WASTEWATER
RATE INCREASE COMMENCING WITH THE DECEMBER
2019 BILLING CYCLE; AND PROVIDING AN EFFECTIVE
DATE

WHEREAS, the City of Treasure Island’s Wastewater Collection System
management activities currently operate as an enterprise fund; and

WHEREAS, it is the intent of the enterprise fund to cover the cost of doing
business; and

WHEREAS, a rate increase to include a $2.00 Purchase Sewer Adjustment (PSA)
to the volumetric rate is necessary to cover the projected cost of operations; and

WHEREAS, the volumetric rate increase reflects the Purchase Sewer Adjustment,
which covers the increase in the sewer treatment costs charged by the City of St.
Petersburg for the treatment of the City’s wastewater; and

WHEREAS, the City Commission finds it in the best interest of the public to
maintain wastewater collection systems and to authorize an increase to the wastewater
rates beginning with the December 2019 billing cycle.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF TREASURE
ISLAND DOES RESOLVE THAT:

Section 1. That the City of Treasure Island authorizes a sewer rate increase to
the volumetric rate per thousand gallons to the wastewater rates to reflect a
$2.00 Purchase Sewer Adjustment, beginning with the December 2019 billing
cycle, and adopts the attached Wastewater Rate Schedule.

Section 2. This Resolution is effective immediately upon adoption.

This Resolution was offered during Regular Session of the City Commission of the
City of Treasure Island, Florida, sitting on the 17th day of September 2019 by
Commissioner _______ who moved its adoption; was seconded by ________ and upon
roll call, the vote was:

YEAS:
NAYS:
ABSENT OR ABSTAINING:

ATTEST:

__________________________  __________________________
Ruth Nickerson, City Clerk  Lawrence Lunn, Mayor
### City of Treasure Island

#### Sewer Rate Bi-Monthly Rate Schedule

Effective Billing Cycles as of December 2019

#### Volumetric Rate Adjustment to reflect Purchase Sewer Adjustment (PSA) Only - No Base Rate Increase

<table>
<thead>
<tr>
<th>Description</th>
<th>Existing Fiscal Year 2019</th>
<th>Fiscal Year 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Base Charge - Bi-Monthly</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Single Family</td>
<td>$ 28.70</td>
<td>$ 28.70</td>
</tr>
<tr>
<td>Duplex</td>
<td>$ 50.12</td>
<td>$ 50.12</td>
</tr>
<tr>
<td>Multifamily</td>
<td>$ 26.90</td>
<td>$ 26.90</td>
</tr>
<tr>
<td>Hotel</td>
<td>$ 20.42</td>
<td>$ 20.42</td>
</tr>
<tr>
<td>3/4&quot; or 1&quot;</td>
<td>$ 28.70</td>
<td>$ 28.70</td>
</tr>
<tr>
<td>1.5&quot;</td>
<td>$ 70.55</td>
<td>$ 70.55</td>
</tr>
<tr>
<td>2&quot;</td>
<td>$ 107.55</td>
<td>$ 107.55</td>
</tr>
<tr>
<td>Greater than 2&quot;</td>
<td>$ 168.41</td>
<td>$ 168.41</td>
</tr>
<tr>
<td>Non-Metered</td>
<td>$ 28.70</td>
<td>$ 28.70</td>
</tr>
<tr>
<td><strong>Volumetric Charge</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Block 1 (0-3,000)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rate per Thousand Gallons</td>
<td>$ 8.22</td>
<td>$ 8.22</td>
</tr>
<tr>
<td>Purchased Sewer Adjustment (PSA)*</td>
<td>$ 0.97</td>
<td>$ 2.00</td>
</tr>
<tr>
<td>Total Block 1 Rate per Thousand Gallons</td>
<td>$ 9.19</td>
<td>$ 10.22</td>
</tr>
<tr>
<td>Block 2 (Above 3,000)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rate per Thousand Gallons</td>
<td>$ 10.02</td>
<td>$ 10.02</td>
</tr>
<tr>
<td>Purchased Sewer Adjustment (PSA)*</td>
<td>$ 0.97</td>
<td>$ 2.00</td>
</tr>
<tr>
<td>Total Block 2 Rate per Thousand Gallons</td>
<td>$ 10.99</td>
<td>$ 12.02</td>
</tr>
</tbody>
</table>

* The Volumetric Charge is adjusted effective each October to account for increases in purchased sewer costs.

The proposed Purchase Sewer Adjustment (PSA) is to be determined each September as follows:

\[
\text{Purchase Sewer Adjustment (PSA)} = \frac{\text{Projected Annual Purchased Wastewater Cost}}{\text{Projected Annual Revenue Gallons}}
\]

Where: Projected Annual Purchased Wastewater Cost = Total cost of wholesale wastewater purchases

Projected Annual Revenue Gallons = Total billed wastewater flow (based on metered water sales; in thousands of gallons) for wastewater customers served by the City

Base Year Cost = $5.78 per thousand gallons as derived from the projected cost for Fiscal Year 2017
DATE: August 27, 2019

TO: Garry Brumback, City Manager

FROM: Amy Davis, Finance Director / Assistant City Manager

SUBJECT: Resolution 19-08 Solid Waste Fee Adjustment

BACKGROUND

The Solid Waste Fund is a self-supporting fund whereby fees support the City’s Solid Waste and Recycling programs. The City has been offering residential recycling service to single family residents and as of December 2018 expanded recycling service to multi-family residents. Recycling services is outsourced to vendors to provide the service, and both residential and commercial refuse collection is provided by the City.

The Solid Waste Fees include both solid waste and recycling fees, together these two components make up the solid waste fees.

POLICY / PURPOSE

To adopt the proposed Solid Waste Rate adjustments to reflect an increase in the recycling rates included in the proposed FY 2020 Budget, effective as of the December 2019 billing.

STRATEGIC PLAN RELEVANCE

Goal 1: Strengthen the financial stability of the City in an ever-changing economic environment. Objective 4: To adopt a solid waste rate structure that funds the ongoing operations of the City’s solid waste program.

ANALYSIS / DISCUSSION

There is no proposed fee increase in the base refuse fee, however, there is a proposed increase in the recycling fee. The reason for the increase is to cover the contractual increase in the recycling cost being charged by the contractor/vendor providing the services and to fund the purchase of recycling cans for single family residents. Currently, the single family recycling cans are owned by the vendor. By the City purchasing recycling cans, it will allow for a smoother transition as vendors may change in the future and allows the City to manage and maintain the cans as they wear providing a higher level of service than currently.
The attached Solid Waste Fee schedule reflect the proposed recycling fee increase of 4% and no proposed fee changes in the base solid waste fees. A single family residents solid waste fee will remain $15.20/month and the recycling fee is proposed to increase from $6.79/month to $7.06/month for a total monthly Solid Waste Fee of $22.26/month. The multi-family residents will have no changes in the refuse bulk container fees and the recycling fee is proposed to increase from $4.58/unit per month to $4.76/unit per month. The proposed recycling fee increase will have no impact on commercial properties as they obtain recycling services on their own.

**FUNDING**

The projected revenue due to the proposed fee schedule along with the contractual costs of providing recycling are included in the proposed FY 2020 Budget.

**MOTION**

I move to approve Resolution No. 19-08.

**Attachments:**

1. Resolution 19-08 with attached Solid Waste Rate Schedule (also included in budget document and city-wide fee schedule)
RESOLUTION NO. 19 - 08

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TREASURE ISLAND ADOPTING A SOLID WASTE RATE INCREASE COMMENCING WITH THE DECEMBER 2019 BILLING CYCLE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Treasure Island's Solid Waste/Refuse Management activities currently operate as an enterprise fund; and

WHEREAS, it is the intent of the enterprise fund to cover the full cost of for solid waste management and the City’s recycling program; and

WHEREAS, a rate adjustment in the Solid Waste fees is necessary to reflect an increase in the recycling fees resulting from a contractual increase from the recycling vendor and the purchase of replacement recycling cans for single family residents; and

WHEREAS, the City Commission finds it in the public's interest to provide solid waste management and a recycling program and therefore, authorizes an adjustment to the Solid Waste rates beginning with the December 2019 billing cycle.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF TREASURE ISLAND DOES RESOLVE THAT:

Section 1. That the City of Treasure Island authorizes an adjustment to the Solid Waste rates, beginning with the December 2019 billing cycle, and adopts the attached Solid Waste Rate Schedule.

Section 2. This Resolution is effective immediately upon adoption.

This Resolution was offered during Regular Session of the City Commission of the City of Treasure Island, Florida, sitting on the 17th day of September 2019 by Commissioner _______ who moved its adoption; was seconded by Commissioner _______ and upon roll call, the vote was:

YEAS:

NAYS:

ABSENT OR ABSTAINING:

__________________________ Lawrence Lunn, Mayor

ATTEST:

__________________________
Ruth Nickerson, City Clerk
RESIDENTIAL REFUSE AND RECYCLING SERVICE INCLUDES: One City supplied 60 or 90 gallon container picked up twice weekly. One City supplied recycling container picked up once weekly, yard waste picked up once weekly.

<table>
<thead>
<tr>
<th>Unit</th>
<th>Solid Waste</th>
<th>Recycling</th>
<th>Monthly Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Family</td>
<td>$15.20</td>
<td>$7.06</td>
<td>$22.26</td>
</tr>
<tr>
<td>Duplex</td>
<td>$30.41</td>
<td>$14.12</td>
<td>$44.53</td>
</tr>
<tr>
<td>Triplex</td>
<td>$45.61</td>
<td>$21.12</td>
<td>$66.73</td>
</tr>
<tr>
<td>4 Units</td>
<td>$60.82</td>
<td>$28.18</td>
<td>$89.00</td>
</tr>
<tr>
<td>5 Units</td>
<td>$76.02</td>
<td>$35.23</td>
<td>$111.25</td>
</tr>
<tr>
<td>6+ Units</td>
<td>See Multi-Family 6+ Rate Category</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Extra Trash Can Service</td>
<td>$10.03</td>
<td>(66% of the single family Solid Waste Rate)</td>
<td></td>
</tr>
</tbody>
</table>

COMMERCIAL ROLL OUT CONTAINER REFUSE ONLY: (NO RECYCLING)

Commercial: $15.20

MULTI-FAMILY 6+ UNITS REFUSE AND RECYCLING:

REFUSE BULK CONTAINER:
Fees below are calculated as follows:($11.4642) X (container size, in cubic yards) X (# of weekly pickups) X (52 weeks) / (12 months).

<table>
<thead>
<tr>
<th>Container Size (Cubic Yards)</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$99.36</td>
<td>$149.04</td>
<td>$198.71</td>
<td>$248.40</td>
<td>$298.07</td>
<td>$347.75</td>
</tr>
<tr>
<td>2</td>
<td>$198.71</td>
<td>$298.07</td>
<td>$397.43</td>
<td>$496.78</td>
<td>$596.14</td>
<td>$695.49</td>
</tr>
<tr>
<td>3</td>
<td>$298.07</td>
<td>$447.11</td>
<td>$596.14</td>
<td>$745.18</td>
<td>$894.21</td>
<td>$1,043.24</td>
</tr>
</tbody>
</table>

Recycling Service Charge $4.76 per Unit per month, pick up is once a week.

COMPACTED MULTI-FAMILY REFUSE CONTAINER WITH TREASURE ISLAND COLLECTION:
Service charges shall be prorated on the basis of the charges applicable to the respective establishments as determined by the City.
Recycling Service Charge $4.76 per Unit per month, pick up is once a week.
**City of Treasure Island, Florida**  
**Solid Waste Monthly Rate Schedule**  
**Effective Billing Cycle as of December 2019**

**COMMERCIAL REFUSE ONLY BULK CONTAINER:**
Fees below are calculated as follows: \((\$11.4642) \times \text{(container size, in cubic yards)} \times \text{(# of weekly pickups)} \times \text{(52 weeks)} / (12 \text{ months})\).

<table>
<thead>
<tr>
<th>Container Size (Cubic Yards)</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$99.36</td>
<td>$149.04</td>
<td>$198.71</td>
<td>$248.40</td>
<td>$298.07</td>
<td>$347.75</td>
</tr>
<tr>
<td>2</td>
<td>$198.71</td>
<td>$298.07</td>
<td>$397.43</td>
<td>$496.78</td>
<td>$596.14</td>
<td>$695.49</td>
</tr>
<tr>
<td>3</td>
<td>$298.07</td>
<td>$447.11</td>
<td>$596.14</td>
<td>$745.18</td>
<td>$894.21</td>
<td>$1,043.24</td>
</tr>
</tbody>
</table>

**COMPACTED COMMERCIAL REFUSE CONTAINER WITH TREASURE ISLAND COLLECTION:**
Service charges shall be prorated on the basis of the charges applicable to the respective establishments as determined by the City.

**CONTRACTUAL COMMERCIAL COMPACTOR RATE**
Service charges shall be prorated on the basis of the charges applicable to the respective establishments as determined by the City.

**Extra Bulk Container Pickup**

<table>
<thead>
<tr>
<th>Extra Bulk Container Pickup</th>
<th>1 - yard</th>
<th>2 - yard</th>
<th>3 - yard</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$11.50</td>
<td>$23.00</td>
<td>$34.50</td>
</tr>
</tbody>
</table>

**Special Pick Up Rate:**
Household waste including but not limited to appliances and furniture is $10.00, plus $5.00 for each item with appliances being $10.00 each.

**Yard Waste Pick Up Rate:**
Each hopper in excess of the two hoppers included in residential service is $5.00 each.
BACKGROUND

The Stormwater Fund is a self-supporting fund whereby fees support the City’s stormwater management program. However, the City’s Stormwater System needs are substantial and the treatment of stormwater have and will continue to become more stringent. The fund cannot support the level of stormwater system needs unless the rate is increased 10% each year over a 5-year period, of which FY 2020 will be year 2 of 5. It is hoped that at the end of this 5-year period the fund will arrive at a sustainable level to support the on-going major capital investments required. The proposed FY 2020 Budget includes a 10% stormwater rate increase for FY 2020 effective as of the December 2019 billing. The proposed rate increase is across all rate classes as shown in attached rate schedule.

POLICY / PURPOSE

To adopt the proposed stormwater rate increase that was included in the proposed FY 2020 Budget to be effective as of the December 2019 billing.

STRATEGIC PLAN RELEVANCE

Goal 1: Strengthen the financial stability of the City in an ever-changing economic environment.
Objective 4: To adopt a stormwater rate structure that funds the ongoing operations, maintenance and improvement of the City’s stormwater system.

ANALYSIS / DISCUSSION

The proposed fee increase along with anticipated Southwest Florida Water Management District (SWFWMD) grant funding will support the increased capital investments in the City’s stormwater system as well as maintain an appropriate fund balance. The capital investments consist of projects that will assess and prioritize improvements city-wide with the stormwater master plan currently underway, drainage improvements on the East Causeway, street-end improvements,
and to begin the city-wide curb replacement initiative which will be performed over a 12 to 15 year period.

For a single family house, the current stormwater rate is $12.14/monthly with a 10% increase, the proposed rate is $13.36/monthly, an increase of $1.22/monthly. The other rate classes are shown on the attached rate schedule.

**FUNDING**

Increase in projected annual revenue due to the proposed stormwater rate increase is estimated to be $127,800.

**MOTION**

I move to approve Resolution No. 19-09.

**Attachments:**
- Resolution 19-09 and the attached Stormwater Rate Schedule (also included in budget document and city-wide fee schedule)
RESOLUTION NO. 19-09

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TREASURE ISLAND ADOPTING A STORMWATER RATE INCREASE COMMENCING WITH THE DECEMBER 2018 BILLING CYCLE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Treasure Island’s Stormwater Management activities currently operate as an enterprise fund; and

WHEREAS, it is the intent of the enterprise fund to be a continuing source of revenue sufficient to plan, construct, and operate the City's Stormwater Management System; and

WHEREAS, a rate adjustment of 10% in the Stormwater Utility Rate is necessary to cover the projected cost of operations and capital projects; and

WHEREAS, the City Commission finds it in the best interest of the public to maintain the Stormwater Management Services and to authorize an increase to the stormwater rates beginning with the December 2019 billing cycle.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF TREASURE ISLAND DOES RESOLVE THAT:

Section 1. That the City of Treasure Island authorizes a 10% rate increase to the stormwater rates beginning, with the December 2019 billing cycle, and adopts the attached Stormwater Rate Schedule.

Section 2. This Resolution is effective immediately upon adoption.

The foregoing Resolution was offered during Regular Session of the City Commission of the City of Treasure Island, Florida, sitting on the 17th day of September 2019 by Commissioner ________ who moved its adoption; was seconded by Commissioner ________ and upon roll call, the vote was:

YEAS:

NAYS:

ABSENT OR ABSTAINING:

__________________________ Lawrence Lunn, Mayor

ATTEST:

__________________________ Ruth Nickerson, City Clerk
City of Treasure Island  
Stormwater Management Rate Schedule  
Effective Billing Cycles as of December 2019  
10% Rate Increase

<table>
<thead>
<tr>
<th>Category</th>
<th>Monthly Rate</th>
<th>Bi-Monthly Rate</th>
<th>% Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Family</td>
<td>$13.36</td>
<td>$26.71</td>
<td>10%</td>
</tr>
<tr>
<td>Duplex (for both units)</td>
<td>$17.56</td>
<td>$35.12</td>
<td>10%</td>
</tr>
<tr>
<td>Multiple Family (per unit)</td>
<td>$12.06</td>
<td>$24.12</td>
<td>10%</td>
</tr>
<tr>
<td>Hotel/Motel (per unit)</td>
<td>$10.41</td>
<td>$20.81</td>
<td>10%</td>
</tr>
<tr>
<td>Commercial (per EDU*)</td>
<td>$16.04</td>
<td>$32.08</td>
<td>10%</td>
</tr>
<tr>
<td>Public Property (per EDU*)</td>
<td>$16.04</td>
<td>$32.08</td>
<td>10%</td>
</tr>
<tr>
<td>Impervious Single Family Lots</td>
<td>$13.36</td>
<td>$26.71</td>
<td>10%</td>
</tr>
</tbody>
</table>

*EDU = Equivalent Dwelling Unit, calculated per City of Treasure Island Ordinance 94-1 (1,513 sq feet).

City of Treasure Island  
Stormwater Management Rate Schedule  
Effective Billing Cycles as of December 2018

<table>
<thead>
<tr>
<th>Category</th>
<th>Monthly Rate</th>
<th>Bi-Monthly Rate</th>
<th>% Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Family</td>
<td>$12.14</td>
<td>$24.29</td>
<td>10%</td>
</tr>
<tr>
<td>Duplex (for both units)</td>
<td>$15.96</td>
<td>$31.93</td>
<td>10%</td>
</tr>
<tr>
<td>Multiple Family (per unit)</td>
<td>$10.96</td>
<td>$21.93</td>
<td>10%</td>
</tr>
<tr>
<td>Hotel/Motel (per unit)</td>
<td>$9.46</td>
<td>$18.92</td>
<td>10%</td>
</tr>
<tr>
<td>Commercial (per EDU*)</td>
<td>$14.58</td>
<td>$29.16</td>
<td>10%</td>
</tr>
<tr>
<td>Public Property (per EDU*)</td>
<td>$14.58</td>
<td>$29.16</td>
<td>10%</td>
</tr>
<tr>
<td>Impervious Single Family Lots</td>
<td>$12.14</td>
<td>$24.29</td>
<td>10%</td>
</tr>
</tbody>
</table>

*EDU = Equivalent Dwelling Unit, calculated per City of Treasure Island Ordinance 94-1 (1,513 sq feet).
BACKGROUND

Last year was the first year that the Commission adopted a city-wide fee schedule for increased transparency and ease of use and was approve by Resolution 18-65 on September 18, 2018. The Fee Schedule is a list of fees as approved by the City Commission to charge for City Services and may be amended from time to time.

The first review of the proposed City-wide Fee Schedule took place at the July 17th Budget Workshop. However, the reduced building permit fees and the commission directed change to increase the Beach Pavilion facility rental fee increases were not yet included.

STRATEGIC PLAN RELEVANCE

GOAL 1: Strengthen the financial stability of the City in an ever-changing economic environment. GOAL 2: Create and maintain functional and cost-effective City facilities and grounds to serve the needs of the community.

DISCUSSION

The amendments incorporated in the attached fee schedule are a result of the collaborative effort among city staff and the City Commission. A few years ago, the collective initiative was to examine all existing City fees and ensure they were aligned with the current marketable rates and those set by State Statute were in compliance in a combined city-wide fee schedule.

The attached Fee Schedule highlights the changes being proposed by showing strikethrough and additions. Some of the more significant changes are:

- Reduced building permit fees to comply with new state legislation that limits the fund balance amount within the Building Fund
• Building Inspection fee changes to reflect updated fees charged by Safe Built/M.T. Causely
• Increased facility rental charge for the Beach Pavilion by $50/event
• Added Pickle Ball fees.
• Restructure Treasure Bay fee packages
• Increase marina boat slip rental by $25/month
• Reflects all utility rate changes

MOTION

I move to approve Resolution 19-06, effective October 1, 2019.

Attachments:
Resolution 19-06 and attached Fee Schedule with the following attachments:
  Attachment A - Safe Built Fee Schedule
  Attachment B - Fire Plan Review and Fire Inspection Fee Schedule
  Attachment C - Sewer Rate Schedule
  Attachment D - Solid Waste Rate Schedule
  Attachment E - Stormwater Rate Schedule
RESOLUTION NO. 19-06

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TREASURE ISLAND AMENDING THE FEE SCHEDULE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Commission last updated the fee schedule with the passage of Resolution 18-65 on September 18, 2018; and

WHEREAS, the proposed amendments to the fee schedule become effective October 1, 2019; and

WHEREAS, the City Commission has reviewed the proposed FY 2020 budget that incorporates the changes in the amended fee schedule; and

WHEREAS, the City of Treasure Island Commission, after due consideration, has determined that amending the fee schedule is in the best interest of the City of Treasure Island.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF TREASURE ISLAND DOES RESOLVE THAT:

Section 1. The amended fee schedule, attached hereto as Exhibit 1 and made a part hereof, is approved.

Section 2. This Resolution is effective immediately upon adoption.

The foregoing Resolution was offered during Regular Session of the City Commission of the City of Treasure Island, Florida, sitting on the 17th day of September, 2019 by Commissioner ________ who moved its adoption; was seconded by Commissioner ________ and upon roll call, the vote was:

YEAS:

NAYS:

ABSENT OR ABSTAINING:

________________________________ Lawrence Lunn, Mayor

ATTEST:

______________________________
Ruth Nickerson, City Clerk
FEE SCHEDULE

Effective October 1, 2019 or as otherwise noted
**ARTICLE I. COMMUNITY IMPROVEMENT**

1. **Base Fee** ...................................................................................................................................................... 6
2. **Total Valuation Fee – $1,000.00 or less** .................................................................................................. 6
3. **Total Valuation Fee – over $1,000.00** ..................................................................................................... 6
4. **Fee for Certification Surcharge** ............................................................................................................... 6
5. **Fee for State Surcharges** .......................................................................................................................... 6
6. **Fee for Revision to Existing Permit or Partial Inspection** .................................................................. 6
7. **Fee for Extension of Time on a Permit** ................................................................................................... 6
8. **Fee for a Same Day Inspection** ................................................................................................................ 7
9. **Fee per Tent for Special Events, Permit Contractor Change, Contractor Trailer, Contractor Storage Trailer, Temporary Power Pole, and Temporary Structures** ................................................ 7
10. **Moving Fee and Demolition Fee** .............................................................................................................. 7
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ARTICLE I. COMMUNITY IMPROVEMENT

1. Base Fee – For issuing each permit: $50.00 [Florida Building Code – Section 109.2, Schedule of Permit Fees and Chapter 42]

2. Total Valuation Fee – $1,000.00 or less – base fee only $50.00 (where only a final inspection is required – additional inspections required shall be charged a $50.00 plus $15.00 $10.00. If, in the opinion of the building official, the valuation for the scope of work: construction, addition, alteration, repair, remodel, and/or replacement appears to be understated or underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates or a copy of the contract to meet the approval of the building official. [Florida Building Code – Section 109.2, Schedule of Permit Fees and Chapter 42]

3. Total Valuation Fee – over $1,000.00 – Base fee of $50.00 plus $15.00 $15.00 $10.00 for each thousand or fraction thereof. If, in the opinion of the building official, the valuation for the scope of work: construction, addition, alteration, repair, remodel, and/or replacement appears to be understated or underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates or a copy of the contract to meet the approval of the building official. [Florida Building Code – Section 109.2, Schedule of Permit Fees and Chapter 42]

4. State Surcharge 553.721 – A surcharge assessed at the rate of 1 percent of the permit fees associated with the enforcement of the Florida Building Code. The minimum amount collected on any permit issued shall be $2.00. (Required by Florida Statute) [Section 553.721, F.S. Surcharge]

5. State Surcharge 468.631 – A surcharge assessed at the rate of 1.5 percent of all permit fees associated with enforcement of the Florida Building Code. The minimum amount collected on any permit shall be $2.00. (Required by Florida Statute).

6. Fee for Re-inspection – The contractor shall pay a re-inspection fee of $50.00 for each inspection failure.

7. Fee for revision to an Existing Permit or Partial Inspection Request:
   a. A revision to an existing permit shall be charged a $50.00 revision fee, plus any valuation fees (#2 or #3 above) and State Surcharges for each inspection requested shall be charged.
   a.b. A request for a partial inspection shall be charged $50.00 per partial inspection requested.

7.8. Fee for Extension of Time on a Permit
   a. Extension of a building permit which has not yet expired and fulfills the “permit intent” of Florida Building Code – Section 105.4.1 - $100.00
   b. Extension of a building permit which has been expired – applicant must reapply for a new permit [Florida Building Code - Section 105.4.1.1]
8.9. Fee for a Same Day Inspection - $40.00 and this service is subject to the availability of an inspector to provide this service

10. Fee per Tent for Special Events, Permit Contractor Change, Contractor Trailer, Contractor Storage Trailer, Temporary Power Pole, Temporary Structures, and per Tree permitted to be removed – Fees for permits where no work valuation is pertinent shall be based upon an initial fee of $50.00 covering one inspection and a fee of $50.00 for each additional inspection required. The number of inspections required shall be at the discretion of the City Commission, City Manager, Community Improvement Director, Fire Department, or Building Official as the situation warrants.

9.a. After a tree removal has been permitted, a donation may be made to the Green Utility Fund in lieu of re-planting tree(s) – Section 72-111(b).

10.11. Moving Fee and Demolition Fee – for the demolition or the moving of any building or structure, the fee shall be $150.00

a. Valuation of Moving or Demolition Work of $0 to $15,000.00 = $150.00

b. Valuation of Moving or Demolition Work greater than $15,000.00 = 1% of moving or demolition cost

11.12. Plan Review Fees – When a plan is required to be submitted, a plan review fee shall be paid to the City at the time of submitting plans and specifications for checking. Said plan review fee shall be equal to one-half of the permit fee as set forth in this Exhibit. The plan review fee is in addition to any permit fee or other plan review fee.

a. Fire Plan Review – See Exhibit B for fee schedule (Section 18-65)

13. After The Fact Permit - Where a permit is required by the Code of Ordinances and/or Land Development Regulations the work is started prior to obtaining the permit, the (permit fees) herein specified shall be:

a. Two (2) times the permit fee, on the 1st occurrence by the property owner and/or contractor;

b. Three (3) times the permit fee, on the 2nd occurrence by the property owner and/or contractor;

c. Five (5) times the permit fee, each time thereafter by the property owner and/or contractor.

The payment of the five (5) times fee shall not relieve any persons from fully complying with the requirement of the Code of Ordinances and Land Development Regulations. [Florida Building Code – Section 109.4, Work commencing before permit issuance]

12. FEMA Flood Plain Management Ordinance Penalties – Where work for a permit is required by the Land Development Regulations and is in violation of exceeding the substantial improvement 50% rule, the (permit fees) herein specified shall be five (5) times, but the payment of such five (5) times fee shall not relieve any persons from fully complying with
the requirements of the Land Development Regulations in the execution of the work not from any other penalties prescribed herein

   a. Building Inspections after 5:00 p.m. Monday through Friday and Saturdays - $111.00 $120.00 per hour with a 2-hour minimum plus 25% administrative fee. [ATTACHMENT A]
   b. Building Inspections on a US Federal Recognized and City Recognized Holidays and Sundays - $148.00 $170 per hour with a 2-hour minimum plus 25% administrative fee. [ATTACHMENT A]

14.15. Adult Use Permits – [City of Treasure Island, Land Development Regulations, Chapter 62]
   a. Adult use permit from the City Manager or designee - $250.00 [Section 62-4, TI-LDR]
   b. Appeal of certification of noncompliance to City Commission - $350.00 [Section 62-4(c)(1), TI-LDR]
   c. Extension of preliminary adult use permit - $50.00 [Section 62-4(d)(1), TI-LDR]
   d. Appealing the denial of extension of adult use permit to City Commission - $350.00 [Section 62-4(d)(1), TI-LDR]
   e. Permanent adult use permit - $100.00 [Section 62-4(d)(1), TI-LDR]
   f. Renewal of adult use permit - $100.00 annually [Section 62-4(d)(2), TI-LDR]
   g. Appeal of City Manager’s decision to revoke permanent adult use permit to City Commission - $350.00 [Section 62-4(d)(3), TI-LDR]
   h. Variance - $350.00 for the 1st variance request and $100 for each additional request [Section 62-6, TI-LDR]

15.16. Planning and Zoning Board / Local Planning Agency Fees
   a. Appeal to an administrative decision $350.00
   b. Variance request – base fee (one variance) - $350.00. Each Additional Variance Requested - $100.00.
   c. Special exception request – $350.00.
   d. Site plan review
      i. Single family and duplex - $300.00.
      ii. Multifamily, Commercial, and Institutional - $600.00.
      iii. Minor Modification to Previously Approved Site Plan – One-half regular site plan review fee.
e. Subdivision (plat) review
   i. Preliminary Plat - $500.00.
   ii. Final Plat - $250.00.
   iii. The cost of recording the plat shall be paid by the applicant.

   f. Comprehensive plan text amendment / future land use map amendment – $2,250.00

   g. Rezoning fee - $2,000.00.

   h. Request for a text amendment to the land development regulations - $2,000.00

   i. After the fact (no permit) board review - $300.00 surcharge per case.

16.17. City Commission Hearing Fees

   a. Variance and Special Exception fees shall be the same as Planning and Zoning Board fees.

   b. Vacation of an easement shall be $300.00. The cost of recording shall be paid by the applicant.

   c. Vacation of a right-of-way shall be $300.00. The cost of recording shall be paid by the applicant.

   d. License agreements with property owners along the Central Beach Trail who wish to make public improvements between the rear property line of their lot and the Central Beach Trail; the $400.00 fee shall be waived.
      i. All subsequent requests for amendments to existing license agreements shall be $200.00.

   e. Release of Unity of Title shall be $150.00.

   f. After-the-Fact Case (no permit) for Board Review - $300.00 surcharge per case.

   g. All special events on private property which are open to the public for a fee or not, or for profit or not, requiring staff approval, shall pay a special event permit application fee of $100.00; for City Commission approval, a special event permit application fee shall be $200.00 [City of Treasure Island, Land Development Regulations, Section 68-571 - Special event permit]

   h. Other City Commission hearing fees shall be $150.00, unless otherwise stipulated.

   i. Appeals to site plan review by Planning and Zoning Board [Section 70-111, TI-LDR] – Amount shall be one half of the Planning and Zoning / Local Planning Agency site plan review fee

   j. Special Event Parking - $350.00 [Section 68-468(14), Off-Street Parking, TI-LDR]

17.18. Fee to Connect to Public Sanitary Sewer System – For structures not previously connected $325.00
18.19. Returning Signs That Were Placed in the Right-Of-Way or On Public Property - $10.00 per sign for each occurrence.

19.20. Transportation Mobility Fee – Per Pinellas County Code.

21. Land Use / Zoning Verification Letter – $25.00 for determination of number of legal units and/or legal use

22. Land Development Regulation Interpretation Letter – $75.00

22.23. Lot Line Adjustment – $200.00 - The cost of the recording shall be paid by the applicant.

22.24. After-The-Fact (No Permit) Planning Staff Review Only, (Planning and Zoning Board Review Not Required) – $100.00 surcharge per case

22.25. Property Card Interpretation – $75.00 for determination of number of legal units and/or legal use

25. Lien Search Requests and Registration of Foreclosing Properties – $50.00 per parcel

   a. Lien Search requests will be processed at $50.00 per parcel. A Rush Lien Search will be processed within 3 business days at a fee of $75.00 per parcel.

   a.b. Registration of foreclosing residential or commercial properties will be processed at a fee of $100.00 per property – Ordinance 2-173.

24.26. Staff Assistance Preparing a Florida Department of Environmental Protection Permit for Use of the Public Beach - $150.00 per application plus any applicable permit application fees.

25.27. Doggie Dining Permit [City of Treasure Island, Code of Ordinances, Section 6-52. - Application requirement]

   a. Application fee $100.00

   b. Annual renewal fee $40.00

26.28. Sidewalk Café Use Permit [City of Treasure Island, Land Development Regulations, Section 68-571 - Special event permit]

   a. Application fee $100.00

   b. Annual renewal fee $50.00

27.29. National Pollutant Discharge Elimination System (NPDES) Inspection Fees - $25.00 each

28.30. Advanced Wireless Infrastructure Deployment Act; Florida Statutes 337.401(7)

   (Chapter 42 – Article III, Communications Rights-of-Way Usage.)

   a. Registration
1. Annual Registration – No fee
2. Transfer of Registration – No fee
3. Registration Amendments – No fee
4. Registration Renewal – No fee

b. Annual Local Business Tax – (Section 46-103. - Schedule of receipt tax)
c. Annual Pass-Through Providers $500 per linear mile (Section 42-72)
d. Rate to collocate small wireless facilities on a city utility pole shall be $150 per pole annually, or the maximum amount allowed by applicable law.
e. Rate to collocate small wireless facilities on a non-city owned utility pole – No fee.
f. Permit fee for installation of a new utility pole (same fee schedule as issuance of a building permit – See items listed under Community Improvement Department)
   1. Base Fee
   2. Total Valuation Fee – $1,000.00 or less
   3. Total Valuation Fee – over $1,000.00
   4. Fee for Certification Surcharge
   5. Fee for Radon Surcharge
   6. Fee for Re-inspection
   7. Fee for Requested Additional Inspection or Partial Inspection
   8. Fee for Extension of Time on a Permit
   9. Extension of a building permit which has not yet expired and fulfills the “permit intent” of Florida Building Code – Section 105.4.1
   10. Extension of a building permit which has been expired – applicant must reapply for a new permit
   11. Fee for a Same Day Inspection
   12. After The Fact Permit

g. Appeal of a decision of the City Manager or designee - $350.00
ARTICLE II. FIRE AND RESCUE

29.31. Fire Code Inspections and New Construction Plan Reviews:

The occupant of any commercial premises or the owner of such commercial premises when there is no occupant and the owner of any residential premises on which the City conducts any fire safety inspections in accordance with any federal, State or local law shall remit to the City a fee for the inspection as set forth in the attached fee schedule as adjusted as herein provided. Such fees shall be reviewed and adjusted administratively if necessary once per fiscal year.

a. Fire Inspections are conducted by the Treasure Island Fire Inspector; see Exhibit B for Fee Schedule (Resolution 18-65)

b. Fire Plan Reviews are conducted by the Treasure Island Fire Inspector; see Exhibit B for Fee Schedule (Resolution 18-65)

30.32. Special Detail Fees

a. Fire Personnel - Extra Duty Rates
   i. Firefighter/EMT - $34.00 per hour
   ii. Paramedic - $43.00 per hour
   iii. Fire Apparatus - $44.00 per hour
   iv. Fire Inspector - $34.00 per hour
   v. Holiday Rates for all fees shall be applied at 1.5 times the standard rates

b. Apparatus - Extra Duty Rates
   i. ALS Cart - $150.00 per event, per day
   ii. ALS Unit - $200.00 per event, per day
   iii. Fire Suppression Unit - $200.00 per event, per day
# ARTICLE III. PARKS AND RECREATION

### 31.33. Children’s Camps

Summer and Winter Camp Fees [Resolution 08-80]

**Summer Camp 10 Week Program Fee** (adjustments are made for camps more or less than 10 weeks)

<table>
<thead>
<tr>
<th></th>
<th>Resident/Taxpayer</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Registration Fee</td>
<td>$450.00</td>
<td>$700</td>
</tr>
<tr>
<td>Late Registration Fee</td>
<td>$500.00</td>
<td>$750</td>
</tr>
<tr>
<td>Weekly Rate</td>
<td>$80.00</td>
<td>$110</td>
</tr>
</tbody>
</table>

**Extended Care**

- Before or After Care: $25.00 per week per family
- Both Before and After Care: $40.00 per week per family

**Winter Camp Fees** (adjustments are made for weekly rates based on camp dates)

<table>
<thead>
<tr>
<th></th>
<th>$25 per day</th>
<th>$30 per day</th>
</tr>
</thead>
</table>

*Taxpayer is defined for Children’s Camps as Treasure Island Business Owners and St. Pete Beach Residents per reciprocal agreement.

### 32.34. Treasure Bay Golf and Tennis [Resolution 07-88]

#### Tennis (plus tax)

<table>
<thead>
<tr>
<th>Service</th>
<th>Resident/Taxpayer</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tennis Daily Fee - Adults</td>
<td>$10.00</td>
<td>$11.00</td>
</tr>
<tr>
<td>Asphalt Courts*</td>
<td>$2.00</td>
<td>$3.00</td>
</tr>
<tr>
<td>Tennis Daily Fee - Juniors under age 15 years old (fifty percent off the posted rate)</td>
<td>$5.00</td>
<td>$5.50</td>
</tr>
</tbody>
</table>

#### Pickleball (plus tax)

<table>
<thead>
<tr>
<th>Service</th>
<th>Resident/Taxpayer</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily</td>
<td>$2.00</td>
<td></td>
</tr>
<tr>
<td>Annual Pickle Pass</td>
<td>$80.00</td>
<td></td>
</tr>
</tbody>
</table>

#### Foot Golf (plus tax)

<table>
<thead>
<tr>
<th>Service</th>
<th>Resident/Taxpayer</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 hole</td>
<td>$8.00</td>
<td>$10.00</td>
</tr>
<tr>
<td>9 holes twice</td>
<td>$10.00</td>
<td>$12.00</td>
</tr>
<tr>
<td>Juniors, 15 &amp; under</td>
<td>$8.00</td>
<td>$8.00</td>
</tr>
<tr>
<td>Family Rate (up to 2 adults and 3 juniors)</td>
<td>$25.00</td>
<td>$25.00</td>
</tr>
<tr>
<td>Pre-Paid 10 Play Card (individual play)</td>
<td>$60.00</td>
<td>$80.00</td>
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</table>

#### Memberships (plus tax)

<table>
<thead>
<tr>
<th>Service</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Tennis Pre-paid 10 play card</td>
<td>$80.00</td>
<td>$90.00</td>
</tr>
<tr>
<td>Tennis, monthly adult card</td>
<td>$80.00</td>
<td>$90.00</td>
</tr>
<tr>
<td>Tennis 4-monthly card</td>
<td>$240.00</td>
<td>$250.00</td>
</tr>
<tr>
<td>Tennis 12-monthly card</td>
<td>$600.00</td>
<td>$620.00</td>
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### Memberships (plus tax)

<table>
<thead>
<tr>
<th>Membership</th>
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<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tennis 12-Month couple</td>
<td>$720.00</td>
<td>$800.00</td>
</tr>
<tr>
<td>Tennis 12-Month junior 15 &amp; UNDER</td>
<td>$180.00</td>
<td>$200.00</td>
</tr>
<tr>
<td>Tennis 72-Hour advance reservation single</td>
<td>$30.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Tennis 72-Hour advance reservation couple</td>
<td>$40.00</td>
<td>$60.00</td>
</tr>
<tr>
<td>Tennis 72-Hour advance reservation family</td>
<td>$50.00</td>
<td>$70.00</td>
</tr>
<tr>
<td>Golf League Women's 5 play card winter</td>
<td>$40.00</td>
<td>$45.00</td>
</tr>
<tr>
<td>Golf League Women's 10 play card winter</td>
<td>$110.00</td>
<td>$120.00</td>
</tr>
<tr>
<td>Golf League 10 Play Card summer</td>
<td>$70.00</td>
<td>$80.00</td>
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<tr>
<td>Golf Pre-Paid 10 play card Monthly card winter</td>
<td>$80.00</td>
<td>$90.00</td>
</tr>
<tr>
<td>Golf Pre-Paid 10 play card Monthly card winter</td>
<td>$120.00</td>
<td>$130.00</td>
</tr>
</tbody>
</table>

### Golf (plus tax)

<table>
<thead>
<tr>
<th>Membership</th>
<th>Resident/Taxpayer*</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Golf Daily Fee – May through December 9 hole / twilight</td>
<td>$10.00</td>
<td>$11.00</td>
</tr>
<tr>
<td>Golf Daily Fee – January through April 9 hole / twilight</td>
<td>$14.00</td>
<td>$15.00</td>
</tr>
<tr>
<td>Golf Daily Fee – Juniors (under age 15 years)</td>
<td>$5.00 summer</td>
<td>$5.50 summer</td>
</tr>
<tr>
<td>18 holes (year-round)</td>
<td>$7.00 winter</td>
<td>$7.50 winter</td>
</tr>
<tr>
<td></td>
<td>9 hole rate plus $2.00</td>
<td></td>
</tr>
</tbody>
</table>

* Taxpayer is defined for Treasure Bay fees as residents of St. Pete Beach per reciprocal agreement.

33.35. Reservation/Private Rental of Treasure Bay Playground Area/Picnic Areas and Grounds for Gathering
   a. 50 people or less, $100 plus tax for 6 hours

34.36. Reservation/Private Rental of Treasure Island Park Pavilion [Resolution 14-75]
   a. Reserve Pavilion - $100.00 plus tax for 6 hours

35.37. Reservation/Private Rental of Rosselli Park Picnic Area with Restrooms [Resolution 14-75]
   a. Picnic tables and restroom facilities - $100.00 plus tax for 6 hours
   b. Tables - $5.00 per table
   c. Chairs - $1.00 per chair
   d. Delivery of tables and chairs within the City of Treasure Island - $25.00

36.38. Bus Rental with a Commercial Licensed Driver - $100.00 per hour

37.39. Marina Rental And Application Fees [Resolutions 02-10 and 07-04]
a. Boat Slip Rental - Resident Fee $250.25/Non-Resident Fee $300 plus tax per month per slip includes parking

b. Boat Slip Rental with Lift - $15.00 per foot per month plus tax with a minimum of 28 feet

c. Application Fee - $45.00 will be charged with each application for Boat Slip Rental. Fee will be applied to first month’s rent should the vessel be found in conformance and the applicant is offered a boat slip. Application fee will not be refunded should the boat fail inspection and not be offered a slip in the city marina.

d. Transient Slip Rental - $5.00 per hour (metered)

e. Security Deposit - equaling one current month’s slip rental plus thirty percent (20%30%) to cover electricity, sales tax and any other applicable charges.

38.40. City Facilities Rental Fees [Resolutions 02-71, 07-86, 10-88]

a. Community Center (up to 250 people, includes parking) *plus tax

   Residents and Non-Residents
   Facility Rental Fee* $800.00 for six (6) hours
   Overtime Fee per hour* $100.00 after initial six (6) hours
   Premium Dates/Holidays* $1,000.00 for six (6) hours
   Non-Profit Rental Fee $536.00 for six (6) hours
   [501(c)(3) organizations only]
   Security Deposit: Half of rental fee due at time of application

b. City Hall Auditorium (up to 150 people, includes parking) *plus tax

   Residents and Non-Residents
   Facility Rental Fee* $600.00 for six (6) hours
   Overtime Fee per hour* $100.00 after initial six (6) hours
   Premium Dates/Holidays* $800.00 for six (6) hours
   Non-Profit Rental Fee $402.00 for six (6) hours
   [501(c)(3) organizations only]
   Security Deposit: Half of rental fee due at time of application

c. Community Center Garden Room (up to 40 people, includes parking) *plus tax

   Facility Rental Fee* Residents Non-Residents
   Monday - Friday $100.00 for six (6) hours $200.00 for six (6) hours
   Monday - Friday $300.00 all day $400.00 all day
   Saturday & Sunday $300.00 for 6 hours $400.00 for six (6) hours
   Saturday & Sunday $500.00 all day $600.00 all day

   Residents and Non-Residents
   Premium Dates/Holidays* rental fee + $200.00
   Use of Kitchen* (upon availability) $100.00 for six (6) hours
Facility Rental Fee*  Residents  Non-Residents

Use of Kitchen* (upon availability)  $200.00 all day
Security Deposit: Half of rental fee due at time of application

d. Beach Pavilion / Treasure Bay Clubhouse, (up to 50 people, includes parking) *plus tax

Facility Rental Fee*

<table>
<thead>
<tr>
<th></th>
<th>Residents</th>
<th>Non-Residents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday - Thursday</td>
<td>$200.00 for six (6) hours</td>
<td>$300.00 for six (6) hours</td>
</tr>
<tr>
<td>Friday - Sunday</td>
<td>$300.00 for six (6) hours</td>
<td>$400.00 for six (6) hours</td>
</tr>
<tr>
<td>Overtime Fee* per hour</td>
<td>$100.00</td>
<td>$100.00</td>
</tr>
</tbody>
</table>

Premium Dates/Holidays* rental fee + $200.00
Security Deposit: Half of rental fee due at time of application

Prices for Beach Pavilion are an additional $50 to all prices shown above.

39.41. Class Instructor Fees - Twenty-five percent (25%) of gross monthly class revenue

40.42. Use of Public Beach or Public Property Review - City Staff Review Only

a. $50.00 Treasure Island Resident/Business or $75.00 Non-Resident for a small gathering of less than 25 people for a wedding ceremony or memorial service and inclusive of only a 10’ x 10’ tent and arch.

b. $75.00 Treasure Island Resident/Business or $100.00 Non-Resident for a gathering of more than 25 people for a wedding ceremony or memorial service and inclusive of only a 10’x10’ tent and arch.

c. $200.00 Treasure Island Resident/Business or $250.00 Non-Resident for a gathering of more than 75 people for a wedding ceremony or memorial service and inclusive of only a 10’x10’ tent and arch.

41.43. Use of Public Beach or Public Property Review - City Commission Review [Res. 14-75]

All events on public property or the public beach which are open to the public for fee or not, or for profit or not, requiring City Commission approval, except City sponsored or Commission exempted public events: $500.00 non-refundable

Other fees for use of public beach or public property: costs for City services (trash pickup and disposal, police special detail, etc.) to be reimbursed to the City upon approval of the event by the City Manager or City Commission.

The determination of whether a use requires City Commission approval under this subsection shall be at the sole discretion of the City Manager or designee.

42.44. License agreement request for City-owned beach area generally from 104th Avenue to 119th Avenue shall be $500.00 plus any City Attorney fees (non-refundable).

a. All subsequent requests for amendments to existing license agreements shall be $200.00 per request.
ARTICLE IV. FINANCE

45. Parking
   a. Parking Meter Rates - $2.50 per hour
   b. Resident Parking Permits - $45.00 annually
   c. Black Skimmer Lot - fifty percent (50%) off posted parking meter rates per hour (includes 16 parking spaces) [Resolution 02-71]
   d. City Event Parking - No less than $15.00 but up to $20.00 per vehicle, per day

46. Returned Checks Service Charge
   a. Set according to the allowable service charge per Florida Statute, Section 832.07

47. Notary Services
   a. Each instrument $10.00 (for non-City Business)
   b. No charge for City Related Business

ARTICLE V. PUBLIC RECORDS

48. Retrieval, Duplication, and Certification of Records [Section 119.07, F.S., Res. 11-82]
   a. Duplication of a one-sided document up to a size of 8 ½” x 14” is $.15 per copy
   b. Duplication of a two-sided document up to a size of 8 ½” x 14” is $.20 per copy
   c. Duplication of documents exceeding 8 ½” x 14” or documents the City is incapable of reproducing on existing City equipment shall be charged at the actual cost to duplicate the record(s).
   d. Paperless records provided on a CD or DVD is $1.25 per disc.
   e. The requestor may provide a USB drive to receive paperless copies of records; however the drives must be scanned by IT Department staff first to ensure the health of the City’s network. The charge shall be a minimum of actual cost of scanning and the duplication of the record(s).
   f. Certified copies are $1.00 per document/instrument, plus applicable duplication charges.
   g. Labor charges for extensive public records requests are applicable to any request requiring thirty (30) minutes or more of staff time in a single day to research and respond to a request. The actual cost is calculated using the hourly wage plus benefits of the lowest paid employee capable of performing the service.
ARTICLE VI. POLICE DEPARTMENT

49. Fingerprinting Service - $15.00
50. Special Detail (officer and vehicle) - $60.00 per hour
51. Pet Registration – No charge
52. Portable Breath Test - $25.00
53. Equipment Inspection - $5.00

ARTICLE VII. PUBLIC WORKS

54. After Hours Wastewater Inspection Fee
   a. Wastewater inspections after 3:30 p.m. Monday through Friday and all day on Saturdays - $100.00 per hour plus 25% administrative fee.
   b. Wastewater inspections on City-recognized Holidays and Sundays - $125.00 per hour plus 25% administrative fee.

55. City Signboard in Treasure Island Causeway Fee (Administrative Policy #16)
   a. $20.00 for one sign (East or West)
   b. $25.00 for two signs (East and West) up to 14 days.
ARTICLE VIII. UTILITY FEES
SEE ATTACHMENTS C, D, & E

60. Sewer

<table>
<thead>
<tr>
<th>Base Charge Bi-Monthly</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Family</td>
<td>28.70</td>
</tr>
<tr>
<td>Duplex</td>
<td>50.12</td>
</tr>
<tr>
<td>Multifamily</td>
<td>26.90</td>
</tr>
<tr>
<td>Hotel</td>
<td>20.42</td>
</tr>
<tr>
<td>3/4&quot; or 1&quot;</td>
<td>28.70</td>
</tr>
<tr>
<td>1.5&quot;</td>
<td>70.55</td>
</tr>
<tr>
<td>2&quot;</td>
<td>107.55</td>
</tr>
<tr>
<td>Greater than 2&quot;</td>
<td>168.41</td>
</tr>
<tr>
<td>Non-Metered</td>
<td>28.70</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Volumetric Charge</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Block 1 (0-3,000)</td>
<td></td>
</tr>
<tr>
<td>Rate per Thousand Gallons</td>
<td>8.22</td>
</tr>
<tr>
<td>Purchased Sewer Adjustment (PSA)*</td>
<td>-97.200</td>
</tr>
<tr>
<td>Total Block 1 Rate per Thousand Gallons</td>
<td>9.19 10.22</td>
</tr>
<tr>
<td>Block 2 (Above 3,000)</td>
<td></td>
</tr>
<tr>
<td>Rate per Thousand Gallons</td>
<td>10.02</td>
</tr>
<tr>
<td>Purchased Sewer Adjustment (PSA)*</td>
<td>-97.200</td>
</tr>
<tr>
<td>Total Block 2 Rate per Thousand Gallons</td>
<td>10.99 12.02</td>
</tr>
</tbody>
</table>

61. Solid Waste Services

a. Residential Services

<table>
<thead>
<tr>
<th>Unit</th>
<th>Solid Waste</th>
<th>Recycling</th>
<th>Monthly Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Family</td>
<td>$15.20</td>
<td>$6.79 7.06</td>
<td>$21.99 22.26</td>
</tr>
<tr>
<td>Duplex</td>
<td>$30.41</td>
<td>$33.57 14.12</td>
<td>$43.98 44.53</td>
</tr>
<tr>
<td>Triplex</td>
<td>$45.61</td>
<td>$20.34 21.12</td>
<td>$65.92 66.73</td>
</tr>
<tr>
<td>4 Units</td>
<td>$60.82</td>
<td>$27.09 28.18</td>
<td>$87.91 89.00</td>
</tr>
<tr>
<td>5 Units</td>
<td>$76.02</td>
<td>$33.88 35.23</td>
<td>$109.90 111.25</td>
</tr>
<tr>
<td>6+ Units</td>
<td>See Multi-Family 6+</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commercial Roll Out</td>
<td>Refuse Only (no recycling)</td>
<td>$15.20</td>
<td></td>
</tr>
<tr>
<td>Extra Trash Can Service</td>
<td>$7.60 10.03 (66% of Single Family Solid Waste Rate)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
b. Multi-Family 6+ Units Refuse and Recycling – Refuse Bulk Container

Fees calculation: \((11.4642 \times \text{container size, in cubic yards}) \times \text{# of weekly pickups} \times \text{52 weeks} / \text{12 months}\)

<table>
<thead>
<tr>
<th>Container Size (Cubic Yards)</th>
<th>Pickups per Week</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>7</td>
</tr>
<tr>
<td>1</td>
<td>$99.36</td>
</tr>
<tr>
<td></td>
<td>$149.04</td>
</tr>
<tr>
<td></td>
<td>$198.71</td>
</tr>
<tr>
<td></td>
<td>$248.40</td>
</tr>
<tr>
<td></td>
<td>$298.07</td>
</tr>
<tr>
<td></td>
<td>$347.75</td>
</tr>
<tr>
<td>2</td>
<td>$198.71</td>
</tr>
<tr>
<td></td>
<td>$298.07</td>
</tr>
<tr>
<td></td>
<td>$397.43</td>
</tr>
<tr>
<td></td>
<td>$496.78</td>
</tr>
<tr>
<td></td>
<td>$596.14</td>
</tr>
<tr>
<td></td>
<td>$695.49</td>
</tr>
<tr>
<td>3</td>
<td>$298.07</td>
</tr>
<tr>
<td></td>
<td>$447.11</td>
</tr>
<tr>
<td></td>
<td>$596.14</td>
</tr>
<tr>
<td></td>
<td>$745.18</td>
</tr>
<tr>
<td></td>
<td>$894.21</td>
</tr>
<tr>
<td></td>
<td>$1043.24</td>
</tr>
</tbody>
</table>

Recycling Service for $4.58 - 4.76 monthly per unit

c. Multi-Family 6+ Units Refuse and Recycling – Compacted Refuse Multi-Family Refuse Container with Treasure Island Collection

Service charges shall be prorated on the basis of the charges applicable to the respective establishments as determined by the City.

Recycling Service for $4.58 - 4.76 monthly per unit

d. Commercial Bulk Container

Fees calculation: \((11.4642 \times \text{container size, in cubic yards}) \times \text{# of weekly pickups} \times \text{52 weeks} / \text{12 months}\)

<table>
<thead>
<tr>
<th>Container Size (Cubic Yards)</th>
<th>Pickups per Week</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>4</td>
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<tr>
<td></td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>7</td>
</tr>
<tr>
<td>1</td>
<td>$99.36</td>
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<tr>
<td></td>
<td>$149.04</td>
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<td>$198.71</td>
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<td>$248.40</td>
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<td>$447.11</td>
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<td>$596.14</td>
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<tr>
<td></td>
<td>$745.18</td>
</tr>
<tr>
<td></td>
<td>$894.21</td>
</tr>
<tr>
<td></td>
<td>$1043.24</td>
</tr>
</tbody>
</table>

e. Compacted Commercial Refuse Container with Treasure Island Collection

Service charges shall be prorated on the basis of the charges applicable to the respective establishments as determined by the City.

h. Contracted Compactor Rate

Service charges shall be prorated on the basis of the charges applicable to the respective establishments as determined by the City.

i. Extra Bulk Container Pickup
   i. 1 yard - $11.50
   ii. 2 yard - $23.00
   iii. 3 yard - $34.50

j. Special Pick Up Rate - Household waste including but not limited to appliances, furniture is $10.00, plus $5.00 for each item with appliances being $10.00 each.
k. Yard Waste Pick Up Rate - Each hopper in excess of the two hoppers included in residential service is $5.00 each.

l. Commercial Accounts that have a residential sized solid waste can, may choose to opt-out of recycling services.

63. Stormwater

<table>
<thead>
<tr>
<th>Category</th>
<th>Bi -Monthly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Family</td>
<td>$24.29 26.71</td>
</tr>
<tr>
<td>Duplex (for both units)</td>
<td>$31.93 35.12</td>
</tr>
<tr>
<td>Multiple Family (per unit)</td>
<td>$21.93 24.12</td>
</tr>
<tr>
<td>Hotel/Motel (per unit)</td>
<td>$18.92 20.81</td>
</tr>
<tr>
<td>Commercial (per EDU*)</td>
<td>$29.16 32.08</td>
</tr>
<tr>
<td>Public Property (per EDU*)</td>
<td>$29.16 32.08</td>
</tr>
<tr>
<td>Impervious Single Family Lots</td>
<td>$24.29 26.71</td>
</tr>
</tbody>
</table>

*Equivalent Dwelling Unit equals 1,513 sq. feet per Ordinance 94-1.
ARTICLE IX. BUSINESS TAX
Adopted by Ordinance 14-02

Abstracts of Title

Adult entertainment establishment, bookstore, etc. fee set by City Commission

Advertising:

- Agencies
- Card directory
- Directories, guidebooks
- Handbills
- Outdoor advertising, persons engaged in business of painted walls or electric displays or other devices leased or rented, not otherwise specifically receipted (See "signs")
- Parade, including automobiles and wagons carrying advertising signs and musical instruments or other devices to attract attention, for each parade
- Schemes and devices not provided for

Agent, agencies, including but not limited to book or magazine, claims and collections, credit agencies or bureaus, detective, employment, investment or security, loan, manufacturer's agent, and travel or transportation agents

Alarm systems, fire, burglary, medical monitoring, etc.

Amusement parks, children's playground and mechanical equipment

Amusement parlors, owner or manager

Animal grooming service, not permitted as kennel

Answering services

Antiques, dealers in

Appraisers

Architects

Armored car service

Art gallery

Artist

Auctions and auctioneers:

- Personal property, per diem
- Real estate
- Shops or stores, owners or managers
### A

**Automobiles, trucks and RV's:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agencies, sale or rental (in addition to all other receipts)</td>
<td>55.81</td>
</tr>
<tr>
<td>Automobile, bus for hire, each</td>
<td>88.52</td>
</tr>
<tr>
<td>Cruising taxicabs</td>
<td>36.44</td>
</tr>
<tr>
<td>Driver of automobile for hire, taxicabs or bus, each</td>
<td>18.17</td>
</tr>
<tr>
<td>Filling station:</td>
<td></td>
</tr>
<tr>
<td>1 pump/dispenser</td>
<td>36.44</td>
</tr>
<tr>
<td>1 pump/dispenser and repair service</td>
<td>88.52</td>
</tr>
<tr>
<td>Additional pump/dispenser</td>
<td>3.62</td>
</tr>
<tr>
<td>Parking lot, temporary, per day</td>
<td>18.17</td>
</tr>
<tr>
<td>Storage or parking lots, capacity:</td>
<td></td>
</tr>
<tr>
<td>1—50</td>
<td>88.52</td>
</tr>
<tr>
<td>51 or more</td>
<td>177.40</td>
</tr>
<tr>
<td>Used car lot</td>
<td>267.38</td>
</tr>
<tr>
<td>Wash and polish only</td>
<td>88.52</td>
</tr>
</tbody>
</table>

### B

**Bait, dealers in**

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>52.08</td>
</tr>
</tbody>
</table>

**Bakeries**

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>88.52</td>
</tr>
</tbody>
</table>

**Banks**

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>88.52</td>
</tr>
</tbody>
</table>

**Barbershops and beauty shops:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 station</td>
<td>88.52</td>
</tr>
<tr>
<td>Each additional station</td>
<td>18.17</td>
</tr>
<tr>
<td>Technician (nail, cosmetology, etc.)</td>
<td>52.08</td>
</tr>
</tbody>
</table>

**Billiards, pool, for public use or profit**

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>52.08</td>
</tr>
</tbody>
</table>

**Boats:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charter, cruise or party:</td>
<td></td>
</tr>
<tr>
<td>1—6 passengers</td>
<td>52.08</td>
</tr>
<tr>
<td>7—21 passengers</td>
<td>88.52</td>
</tr>
<tr>
<td>22+ passengers</td>
<td>125.00</td>
</tr>
<tr>
<td>Storage/dry:</td>
<td></td>
</tr>
<tr>
<td>1—25 boats</td>
<td>106.73</td>
</tr>
<tr>
<td>26+ boats</td>
<td>160.28</td>
</tr>
<tr>
<td>Boat and yacht brokers</td>
<td>106.73</td>
</tr>
</tbody>
</table>
B

Sales 106.73
Rentals 177.40
Marinas:
   1—25 boats 106.73
   26+ boats 160.28
Bondsmen 354.74
Bookkeeping and income tax service 88.52
Boot and shoe repair shop 88.52
Bottled drinks, wholesale
   1 truck 177.40
   Each additional truck 36.44
Bottled water, delivery of:
   1 truck 88.52
   Each additional truck 36.44
Bottled gas, dealers in 88.52
Bowling alleys:
   First alley 88.52
   Each additional alley 36.44
Brokers:
   Wholesale dealers in merchandise 354.74
Business and computer machine, rental 88.52

C

Camera and photographic supply shops 106.73
Carnivals, including side shows incident thereto, per week or fraction thereof 3,561.39
Carpet and rug cleaning establishment 88.52
Caterers 88.52
Circus:
   Circus shows and tent shows, per day 1,069.64
   Parade 486.20
Clinic, medical, dental, etc. 88.52
Computer programming, 1 employee 88.52
Congregate care, adult congregate living facility and group care facility:
   1—10 residents 121.54
C

Each additional resident 12.13

Consignment shops 88.52

Contractors:

General 177.40

All others 88.52

Copy service, duplicating, engraving, lithography, mimeographing and multigraphing 88.52

D

Data processing and related services 88.52

Dentists 88.52

Detective agencies 88.52

Distributor 88.52

Diver 88.52

Doctors/physicians 88.52

Drafting 88.52

Dressmaking establishment and hemstitch sewing, including tailors and needlework 36.44

Drugstores 88.52

Dry cleaning, laundries, linen service 88.52

E

Entertainments, musicals, concerts or shows, where not held in receipted theater or hall.

Apply to City Commission for permission and tax

Equipment rental 88.83

Exhibits

Apply to City Commission for permission and tax

Exterminators, termites or vermin, in addition to all other receipts 88.52

F

Family day care centers:

1—5 residents or day care 88.52

Each additional resident 0.00

Finance companies, any person who engages in a financing service or effecting the purchase or collection of deferred merchandise purchase agreements or notes 88.52
F

Florists 88.52
Fuel oil dealer 88.52
Furniture, refresh, reupholster 88.52

G

Game machines, each machine to be paid by the owner or person in whose place of business the machine is operated, each machine, in addition to all other receipts 3.62
Golf, miniature 88.52
Guns, dealer in revolvers and pistols 474.02

H

Halls for rent, where admission is charged 177.40
Health clubs, salons, spas 88.52
Hearing aids, agent or dealer 88.52
Home health care, nursing, aides 88.52
Home occupations 88.52

I

Ice retail stations, each 36.44
Insurance:
  Agency 88.52
  Branch offices 88.52
  Claims 88.52
  Company 88.52
  Title 177.40
Interior decorators 88.52
Investment counselors 88.52

J

Janitorial service 88.52

L

Laboratories, analytical or dental 88.52
Landscape gardener, lawn service 88.52
Launderettes or self-service laundries:
  First 10 machines 88.52
<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Each additional machine</td>
<td>4.83</td>
</tr>
<tr>
<td><strong>Lawn service only</strong></td>
<td>88.52</td>
</tr>
<tr>
<td><strong>Lawn and tree spraying</strong></td>
<td>88.52</td>
</tr>
<tr>
<td><strong>Lawyers, each</strong></td>
<td>88.52</td>
</tr>
<tr>
<td><strong>Lecturers and instructors</strong></td>
<td>354.74</td>
</tr>
<tr>
<td><strong>Locksmiths, each</strong></td>
<td>88.52</td>
</tr>
<tr>
<td><strong>Mail order establishment</strong></td>
<td>88.52</td>
</tr>
<tr>
<td><strong>Management consultant</strong></td>
<td>88.52</td>
</tr>
<tr>
<td>** Massage parlors**</td>
<td>88.52</td>
</tr>
<tr>
<td><strong>Mental healers, not including members of Christian Science profession</strong></td>
<td>354.74</td>
</tr>
<tr>
<td><strong>Merchant and merchandising:</strong></td>
<td></td>
</tr>
<tr>
<td>Wholesalers</td>
<td>88.52</td>
</tr>
<tr>
<td>Merchants, demonstrators, exhibitors selling merchandise at exhibits or shows, 1 week only</td>
<td>42.47</td>
</tr>
<tr>
<td>Retail store</td>
<td>88.52</td>
</tr>
<tr>
<td><strong>Messenger or package delivery service</strong></td>
<td>88.52</td>
</tr>
<tr>
<td><strong>Motorcycles, motorbikes and motor scooters:</strong></td>
<td></td>
</tr>
<tr>
<td>Motordrome sales</td>
<td>177.40</td>
</tr>
<tr>
<td>Rental only</td>
<td>177.40</td>
</tr>
<tr>
<td>Repair only</td>
<td>88.52</td>
</tr>
<tr>
<td><strong>Moving pictures, or other theaters or permanent places of amusement</strong></td>
<td>88.52</td>
</tr>
<tr>
<td><strong>Music studios</strong></td>
<td>88.52</td>
</tr>
<tr>
<td><strong>N</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Newspapers and publications:</strong></td>
<td></td>
</tr>
<tr>
<td>Daily</td>
<td>890.77</td>
</tr>
<tr>
<td>Other than daily, excepting religious educational, charitable, fraternal or veterans sponsored</td>
<td>106.73</td>
</tr>
<tr>
<td><strong>Nursery and service plants, etc.</strong></td>
<td>88.52</td>
</tr>
<tr>
<td><strong>O</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Occult—Clairvoyant, fortunetelling, palm reading, crystal ball, and any of the mystic arts</strong></td>
<td>474.02</td>
</tr>
<tr>
<td><strong>Opticians/optometrists</strong></td>
<td>88.52</td>
</tr>
<tr>
<td><strong>Osteopaths</strong></td>
<td>88.52</td>
</tr>
</tbody>
</table>
Patrols, night patrolmen or private watchmen, each, on recommendation of the city commission 88.52
Pawnbrokers 1,245.88
Pet shops and supplies 106.73
Photostat and blueprint shop 88.52
Photographers:
Each 52.08
Studio 88.52
Piano tuners, each. 52.08
Professions:
Accountant, acupuncturist, appraisers, architect, attorney, auditor, chemist, chiroprist, chiropractor, counselors, consultants, dentists, designer (industrial and residential), draftsmen, electrologist, engineer (individual or firm), naprapath, naturopathy, homeopathic physician, oculist, optician, optometrist, osteopath, pharmacist, physical culturist or therapist, physician, physiotherapist, podiatrist, psychologist, stocks and bonds broker, surveyor (individual or firm), veterinary surgeon, and any other professions not listed 88.52
Promoter 354.74
Property management 88.52
Psychologists 88.52
Public relations, each individual or firm 88.52

Real estate agency/office:
Broker 88.52
Sales representative if covered under broker 0.00
Sales representative if not covered under broker 88.52
Registration of business tax receipts 12.13
Rental units:
1 unit 24.31
2—5 units, each 6.04
Each additional unit over 5 4.83
Condo/hotel (each unit) 24.31
Repair shops, other than garage and machine, proprietor only 88.52
Restaurants, bars, cafeterias, lounges or lunch rooms:
1—25 persons, occupancy 88.52
Over 25 persons, occupancy (in addition to all other receipts) 133.09

Schools, private operated for profit:
1—10 students 88.52
11—25 students 125.00
26—50 students 177.40
Over 50 students 267.38

Second (multiple) businesses 50 percent of regular receipt tax

Secondhand store:
Dealer in clothing 88.52
Dealer in all other commodities 88.52

Signs, painters, firms, companies, association of persons or corporations engaged in business of sign painting 88.52
Solicitation, telephone, etc. 88.52

Supermarkets 177.40

Surveyors 88.52

Swimming pools:
Construction of (see "contractor"). 88.52
Sales and service 88.52
Maintenance only 88.52

Tanning salon 88.52

Telephone and telegraph companies, branch offices 88.52

Unclassified:
Every business, occupation, profession or exhibition, substantial, fixed or temporary, engaged in by any person within the city for which no receipt fee has been set forth and not specifically designated in this schedule 106.73

Undertakers or ambulance service 354.74

Vending machines, each (this receipt shall be in addition to all other receipts) 4.83
<table>
<thead>
<tr>
<th>Class</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Veterinarians</td>
<td>88.52</td>
</tr>
<tr>
<td>Warehouses, bonded or storage</td>
<td>88.52</td>
</tr>
<tr>
<td>Weighing machines, each, to be paid by the owner, or by the person in whose place of business the machine is located, in addition to all other receipts</td>
<td>4.83</td>
</tr>
</tbody>
</table>
Exhibit A
Rate Sheet
for the City of Treasure Island
May 28, 2019

<table>
<thead>
<tr>
<th>SERVICE</th>
<th>STANDARD HOURLY RATE</th>
<th>BEYOND 5 PM AND SATURDAYS*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Official</td>
<td>$98 per hour</td>
<td>$147.00 per hour with a 2-hr minimum</td>
</tr>
<tr>
<td>Full-time Multi-certified, 1&amp;2 Family Inspector, excluding natural disaster</td>
<td>$85 per hour</td>
<td>$120.00 per hour with a 2-hr minimum</td>
</tr>
<tr>
<td>Plans Examiners and Inspectors (on as-needed, on-call basis, excluding natural disaster events)</td>
<td>$85 per hour</td>
<td>$11 per hour with a 2-hr minimum</td>
</tr>
<tr>
<td>In the event of a natural disaster, the City will be provided with licensed, qualified staff to conduct damage assessment services</td>
<td>$84 per hour</td>
<td>$126.00 per hour with a 2-hr minimum</td>
</tr>
<tr>
<td>If additional plans examiners and inspectors are required to perform construction plan review and inspection services</td>
<td>$84 per hour plus expenses i.e., lodging, travel, and meals</td>
<td>$126.00 per hour with a 2-hr minimum plus expenses i.e., lodging, travel, and meals</td>
</tr>
<tr>
<td>Code Enforcement</td>
<td>$70 per hour</td>
<td>$105 per hour</td>
</tr>
<tr>
<td>(Applies when work schedule exceeds 37.5 hours per week)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Architects and Engineer Services</td>
<td>$144 per hour</td>
<td>$216 per hour with a 2-hr minimum</td>
</tr>
<tr>
<td>Permit Clerk(s)</td>
<td>$55 per hour</td>
<td>$82.50 per hour with a 2-hr minimum</td>
</tr>
</tbody>
</table>

*Services requested for US Federal Recognized Holidays and Sundays will be provided at 2 times the standard hourly rate with a 2-hour minimum.
## Exhibit B

**Fire Inspection & Fire Plan Review Fees**

<table>
<thead>
<tr>
<th>FIRE INSPECTION SERVICE:</th>
<th>FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Common Areas - Townhouse Complex</td>
<td>$ 75.00</td>
</tr>
<tr>
<td>Family Service Home-Child Care, ALF/ACLF less than 7 persons</td>
<td>$ 40.00</td>
</tr>
<tr>
<td>Family Service Home-Child Care, ALF/ACLF 7 persons or greater</td>
<td>$ 75.00</td>
</tr>
<tr>
<td>Fire Hydrant Services</td>
<td>$ 25.00</td>
</tr>
<tr>
<td>Fire Protection System</td>
<td>$ 50.00</td>
</tr>
<tr>
<td>Automotive Fueling Facility</td>
<td>$100.00</td>
</tr>
<tr>
<td>Marine Fueling Facility</td>
<td>$110.00</td>
</tr>
<tr>
<td>Industrial Facility</td>
<td>$ 75.00</td>
</tr>
<tr>
<td>Tourist Lodging Complex- 3 to 10 units</td>
<td>$ 75.00</td>
</tr>
<tr>
<td>Tourist Lodging Complex - 11 to 20 units</td>
<td>$110.00</td>
</tr>
<tr>
<td>Tourist Lodging Complex - 21 to 49 units</td>
<td>$125.00</td>
</tr>
<tr>
<td>Tourist Lodging Complex - 50 units or greater</td>
<td>$175.00</td>
</tr>
<tr>
<td>Occupied Multiple Business Unit @ $30.00 per unit</td>
<td></td>
</tr>
<tr>
<td>Unoccupied Multiple Business Unit @ $15.00 per unit</td>
<td></td>
</tr>
<tr>
<td>Permanent Residential Complex - 3 to 10 units</td>
<td>$ 50.00</td>
</tr>
<tr>
<td>Permanent Residential Complex - 11 to 20 units</td>
<td>$ 90.00</td>
</tr>
<tr>
<td>Permanent Residential Complex - 21 to 49 units</td>
<td>$110.00</td>
</tr>
<tr>
<td>Permanent Residential Complex 50 units or greater</td>
<td>$145.00</td>
</tr>
<tr>
<td>Places of Assembly 1 to 49 persons</td>
<td>$ 50.00</td>
</tr>
<tr>
<td>Places of Assembly 50 to 149 Persons</td>
<td>$ 75.00</td>
</tr>
<tr>
<td>Places of Assembly 150 persons or greater</td>
<td>$100.00</td>
</tr>
<tr>
<td>Marine Service</td>
<td>$250.00</td>
</tr>
<tr>
<td>Fire Sprinkler System Check</td>
<td>$ 25.00</td>
</tr>
<tr>
<td>Stand Alone Business &lt; or = 3000 Sq. Ft.</td>
<td>$ 50.00</td>
</tr>
<tr>
<td>Stand Alone Business &gt; 3000 Sq. Ft.</td>
<td>$100.00</td>
</tr>
<tr>
<td>Service Description</td>
<td>Fee</td>
</tr>
<tr>
<td>-----------------------------------------------------------------------------------</td>
<td>------</td>
</tr>
<tr>
<td>Storage Facility &lt; or = 5000 Sq. Ft.</td>
<td>$ 75.00</td>
</tr>
<tr>
<td>Storage Facility &gt; 5000 Sq. Ft.</td>
<td>$100.00</td>
</tr>
<tr>
<td>Fuel Tank Installations</td>
<td>$ 50.00</td>
</tr>
<tr>
<td>LP Tank Installations</td>
<td>$ 50.00</td>
</tr>
<tr>
<td><strong>FIRE PLAN REVIEWS AND INSPECTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>Building Services Equipment Plan Review and Inspection (Installation or Replacement of kitchen hood ansul system, trash chute, etc.)</td>
<td>$ 60.00</td>
</tr>
<tr>
<td>Fire Protection Systems Plan Review and Inspection (Installation or Replacement of fire alarm, fire sprinkler, standpipe system, etc.)</td>
<td>$ 60.00</td>
</tr>
<tr>
<td>New Construction Projects Plan Review and Inspection:</td>
<td></td>
</tr>
<tr>
<td>- Up to 1,500 square feet</td>
<td>$ 60.00</td>
</tr>
<tr>
<td>- In excess of 1,500 square feet ($60 + $30 = $90)</td>
<td>$ 90.00</td>
</tr>
<tr>
<td>Remodel / Addition Project Plan Review and Inspection:</td>
<td></td>
</tr>
<tr>
<td>- Up to 1,500 square feet</td>
<td>$ 30.00</td>
</tr>
<tr>
<td>- In excess of 1,500 square feet ($30 + $30 = $60)</td>
<td>$ 60.00</td>
</tr>
<tr>
<td>- Remodel Commercial Common Areas</td>
<td>$ 60.00</td>
</tr>
<tr>
<td>Site Plan Review</td>
<td>$ 60.00</td>
</tr>
<tr>
<td>LP Gas Retail Bottle Displays</td>
<td>$ 60.00</td>
</tr>
<tr>
<td>LP Gas Tank Installations</td>
<td>$ 60.00</td>
</tr>
<tr>
<td>First Re-inspection (for failure)</td>
<td>$ 30.00</td>
</tr>
<tr>
<td>Second Re-inspection (for failure)</td>
<td>$ 30.00</td>
</tr>
<tr>
<td><strong>RE-INSPECTION FEES:</strong></td>
<td></td>
</tr>
<tr>
<td>Code Compliance 1st visit</td>
<td>$ 30.00</td>
</tr>
<tr>
<td>Code Compliance 2nd visit</td>
<td>$ 30.00</td>
</tr>
<tr>
<td>Code Compliance 3rd visit</td>
<td>$ 30.00</td>
</tr>
<tr>
<td>Code Compliance 4th visit &amp; each subsequent visit</td>
<td>$ 30.00</td>
</tr>
</tbody>
</table>
Exhibit C
City of Treasure Island
Sewer Rate Bi-Monthly Rate Schedule
Effective Billing Cycles as of December 2019
Volumetric Rate Adjustment to reflect Purchase Sewer Adjustment (PSA) Only - No Base Rate Increase

<table>
<thead>
<tr>
<th>Description</th>
<th>Existing Fiscal Year 2019</th>
<th>Fiscal Year 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Base Charge - Bi-Monthly</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Single Family</td>
<td>$ 28.70</td>
<td>$ 28.70</td>
</tr>
<tr>
<td>Duplex</td>
<td>$ 50.12</td>
<td>$ 50.12</td>
</tr>
<tr>
<td>Multifamily</td>
<td>$ 26.90</td>
<td>$ 26.90</td>
</tr>
<tr>
<td>Hotel</td>
<td>$ 20.42</td>
<td>$ 20.42</td>
</tr>
<tr>
<td>3/4&quot; or 1&quot;</td>
<td>$ 28.70</td>
<td>$ 28.70</td>
</tr>
<tr>
<td>1.5&quot;</td>
<td>$ 70.55</td>
<td>$ 70.55</td>
</tr>
<tr>
<td>2&quot;</td>
<td>$ 107.55</td>
<td>$ 107.55</td>
</tr>
<tr>
<td>Greater than 2&quot;</td>
<td>$ 168.41</td>
<td>$ 168.41</td>
</tr>
<tr>
<td>Non-Metered</td>
<td>$ 28.70</td>
<td>$ 28.70</td>
</tr>
<tr>
<td><strong>Volumetric Charge</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Block 1 (0-3,000)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rate per Thousand Gallons</td>
<td>$ 8.22</td>
<td>$ 8.22</td>
</tr>
<tr>
<td>Purchased Sewer Adjustment (PSA)*</td>
<td>$ 0.97</td>
<td>$ 2.00</td>
</tr>
<tr>
<td>Total Block 1 Rate per Thousand Gallons</td>
<td>$ 9.19</td>
<td>$ 10.22</td>
</tr>
<tr>
<td>Block 2 (Above 3,000)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rate per Thousand Gallons</td>
<td>$ 10.02</td>
<td>$ 10.02</td>
</tr>
<tr>
<td>Purchased Sewer Adjustment (PSA)*</td>
<td>$ 0.97</td>
<td>$ 2.00</td>
</tr>
<tr>
<td>Total Block 2 Rate per Thousand Gallons</td>
<td>$ 10.99</td>
<td>$ 12.02</td>
</tr>
</tbody>
</table>

* The Volumetric Charge is adjusted effective each October to account for increases in purchased sewer costs.

The proposed Purchase Sewer Adjustment (PSA) is to be determined each September as follows:

\[
\text{Purchase Sewer Adjustment (PSA) = } \frac{\text{Projected Annual Purchased Wastewater Cost}}{\text{Projected Annual Revenue Gallons}}
\]

Where: Projected Annual Purchased Wastewater Cost = Total cost of wholesale wastewater purchases

Projected Annual Revenue Gallons = Total billed wastewater flow (based on metered water sales; in thousands of gallons) for wastewater customers served by the City

Base Year Cost = $5.78 per thousand gallons as derived from the projected cost for Fiscal Year 2017

Attachment: FY 2020 Proposed Fee Schedule_Combined (2139 : FY 20 City Wide Fee Schedule)
RESIDENTIAL REFUSE AND RECYCLING SERVICE INCLUDES: One City supplied 60 or 90 gallon container picked up twice weekly. One City supplied recycling container picked up once weekly, yard waste picked up once weekly.

<table>
<thead>
<tr>
<th>Unit</th>
<th>Solid Waste</th>
<th>Recycling</th>
<th>Monthly Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Family</td>
<td>$15.20</td>
<td>$7.06</td>
<td>$22.26</td>
</tr>
<tr>
<td>Duplex</td>
<td>$30.41</td>
<td>$14.12</td>
<td>$44.53</td>
</tr>
<tr>
<td>Triplex</td>
<td>$45.61</td>
<td>$21.12</td>
<td>$66.73</td>
</tr>
<tr>
<td>4 Units</td>
<td>$60.82</td>
<td>$28.18</td>
<td>$89.00</td>
</tr>
<tr>
<td>5 Units</td>
<td>$76.02</td>
<td>$35.23</td>
<td>$111.25</td>
</tr>
<tr>
<td>6+ Units</td>
<td>See Multi-Family 6+ Rate Category</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Extra Trash Can Service</td>
<td>$10.03</td>
<td>(66% of the single family Solid Waste Rate)</td>
<td></td>
</tr>
</tbody>
</table>

COMMERCIAL ROLL OUT CONTAINER REFUSE ONLY: (NO RECYCLING)

Commercial $15.20

MULTI-FAMILY 6+ UNITS REFUSE AND RECYCLING:

REFUSE BULK CONTAINER:
Fees below are calculated as follows:($11.4642) X (container size, in cubic yards) X (# of weekly pickups) X (52 weeks) / (12 months).

<table>
<thead>
<tr>
<th>Container Size (Cubic Yards)</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$99.36</td>
<td>$149.04</td>
<td>$198.71</td>
<td>$248.40</td>
<td>$298.07</td>
<td>$347.75</td>
</tr>
<tr>
<td>2</td>
<td>$198.71</td>
<td>$298.07</td>
<td>$397.43</td>
<td>$496.78</td>
<td>$596.14</td>
<td>$695.49</td>
</tr>
<tr>
<td>3</td>
<td>$298.07</td>
<td>$447.11</td>
<td>$596.14</td>
<td>$745.18</td>
<td>$894.21</td>
<td>$1,043.24</td>
</tr>
</tbody>
</table>

Recycling Service Charge $4.76 per Unit per month, pick up is once a week.

COMPACTED MULTI-FAMILY REFUSE CONTAINER WITH TREASURE ISLAND COLLECTION:
Service charges shall be prorated on the basis of the charges applicable to the respective establishments as determined by the City.
Recycling Service Charge $4.76 per Unit per month, pick up is once a week.
CommerciAl Refuse Only Bulk Container:

Fees below are calculated as follows: \((\$11.4642 \times \text{container size, in cubic yards}) \times \text{# of weekly pickups} \times 52 \text{ weeks} \div 12 \text{ months})\).

<table>
<thead>
<tr>
<th>Container Size (Cubic Yards)</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$99.36</td>
<td>$149.04</td>
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<td>$298.07</td>
<td>$397.43</td>
<td>$496.78</td>
<td>$596.14</td>
<td>$695.49</td>
</tr>
<tr>
<td>3</td>
<td>$298.07</td>
<td>$447.11</td>
<td>$596.14</td>
<td>$745.18</td>
<td>$894.21</td>
<td>$1,043.24</td>
</tr>
</tbody>
</table>

Compacted Commercial Refuse Container with Treasure Island Collection:

Service charges shall be prorated on the basis of the charges applicable to the respective establishments as determined by the City.

Contractual Commercial Compactor Rate:

Service charges shall be prorated on the basis of the charges applicable to the respective establishments as determined by the City.

<table>
<thead>
<tr>
<th>Extra Bulk Container Pickup</th>
<th>1 - yard</th>
<th>2 - yard</th>
<th>3 - yard</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$11.50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>$23.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>$34.50</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Special Pick Up Rate:

Household waste including but not limited to appliances and furniture is $10.00, plus $5.00 for each item with appliances being $10.00 each.

Yard Waste Pick Up Rate:

Each hopper in excess of the two hoppers included in residential service is $5.00 each.
## Exhibit E

City of Treasure Island

Stormwater Management Rate Schedule

Effective Billing Cycles as of December 2019

10% Rate Increase from prior year

<table>
<thead>
<tr>
<th>Category</th>
<th>Monthly Rate</th>
<th>Bi-Monthly Rate</th>
<th>% Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Family</td>
<td>$13.36</td>
<td>$26.71</td>
<td>10%</td>
</tr>
<tr>
<td>Duplex (for both units)</td>
<td>$17.56</td>
<td>$35.12</td>
<td>10%</td>
</tr>
<tr>
<td>Multiple Family (per unit)</td>
<td>$12.06</td>
<td>$24.12</td>
<td>10%</td>
</tr>
<tr>
<td>Hotel/Motel (per unit)</td>
<td>$10.41</td>
<td>$20.81</td>
<td>10%</td>
</tr>
<tr>
<td>Commercial (per EDU*)</td>
<td>$16.04</td>
<td>$32.08</td>
<td>10%</td>
</tr>
<tr>
<td>Public Property (per EDU*)</td>
<td>$16.04</td>
<td>$32.08</td>
<td>10%</td>
</tr>
<tr>
<td>Impervious Single Family Lots</td>
<td>$13.36</td>
<td>$26.71</td>
<td>10%</td>
</tr>
</tbody>
</table>

*EDU = Equivalent Dwelling Unit, calculated per City of Treasure Island Ordinance 94-1 (1,513 sq feet).