Welcome to the City of Treasure Island Commission Meeting. If you wish to speak on a topic which is on today’s agenda, a speaker’s form [available in the rear of the room] must be completed and given to the City Clerk. Please do not address the Commission from your seat, but rather from the podium where your comments can be heard by all and recorded as required by Florida law. Unscheduled topics may be presented under the Public Comments section of the agenda.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL

Larry Lunn
Mayor
Saleene Partridge
Commissioner, District 3
Tyler Payne
Commissioner, District 2
Deborah Toth
Commissioner, District 1
Maribeth Wetzel
Commissioner, District 4

C. APPROVAL OF REGULAR AND WORKSHOP AGENDAS

D. PROCLAMATIONS, RECOGNITIONS, CERTIFICATES OF APPRECIATION

1. American Legion Post 158 Donation to Treasure Island Fire Association
2. American Legion Post 158 Donation to Treasure Island Police Association
3. Employee Recognition - James Newton 35 years of Service

E. PUBLIC COMMENTS FOR NON-AGENDA ITEMS

F. APPROVAL OF MINUTES

1. Approval of May 19, 2020 Board of Commissioners Regular Meeting Minutes

G. CONSENT AGENDA
H. ITEMS OF BUSINESS

1. Accept American Legion Post 158 Donation to Recreation Department
2. Accept Net Profits from the Gulf Beaches Rotary Club's 21st Annual Golf & Tennis Challenge
3. Accept Donation from Treasure Islettes
4. Discuss 4th of July Fireworks Show
5. Adopt 2020 Local Mitigation Strategy
6. Approve DEO Connectivity Grant Application

I. CITY ATTORNEY - CITY MANAGER COMMENTS

J. COMMISSIONER REPORTS

K. ADJOURNMENT

For any person desiring to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based [F.S. 286.0105]. NOTE: Any transcript shall be requested and made by the individual requesting same at his or her own expense. Therefore, a court reporter may be desired or required accordingly.

Any person with a disability who needs any accommodation in order to participate in this proceeding is entitled to assistance at no cost. Please contact the Office of the City Clerk in writing at 120 108th Avenue, Treasure Island, FL, 33706 or by phone at (727) 547-4675 at least two working days prior to the meeting to advise what assistance is needed.
The meeting was called to order at 6:00 PM by Mayor Larry Lunn

A. PLEDGE OF ALLEGIANCE

The Mayor led those in attendance in the Pledge of Allegiance.

B. ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Larry Lunn</td>
<td>Mayor</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Saleene Partridge</td>
<td>Commissioner, District 3</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Tyler Payne</td>
<td>Commissioner, District 2</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Deborah Toth</td>
<td>Commissioner, District 1</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Maribeth Wetzel</td>
<td>Commissioner, District 4</td>
<td>Present</td>
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</tr>
</tbody>
</table>

C. APPROVAL OF REGULAR AND WORKSHOP AGENDAS

Approved

D. PROCLAMATIONS, RECOGNITIONS, CERTIFICATES OF APPRECIATION

1. Proclamation - Older Americans Month

Mayor Lunn proclaimed May Two Thousand and Twenty as Older Americans Month. The proclamation recognized the importance of the physical, mental, social and emotional wellbeing of our citizens. Described were ways we can support and connect with our older community members. Mayor Lunn urged every resident to recognize older adults and the people who support them as essential members of our community.

RESULT: NO ACTION NECESSARY

E. PUBLIC COMMENTS FOR NON-AGENDA ITEMS

Dominique Reiter thanked Mayor Lunn, the Treasure Island Fire Department and the Islettes. They all
came down to Ms. Reiter’s neighborhood to celebrate Lois Nelson who turned 93 today. Dominique pointed out that the proclamation the Mayor presented is very fitting.

F. APPROVAL OF MINUTES

1. Approval of May 5, 2020 Board of Commissioners Regular Meeting Minutes

<table>
<thead>
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<tbody>
<tr>
<td>MOVER:</td>
<td>Deborah Toth, Commissioner, District 1</td>
</tr>
<tr>
<td>SECONDER:</td>
<td>Tyler Payne, Commissioner, District 2</td>
</tr>
<tr>
<td>AYES:</td>
<td>Lunn, Partridge, Payne, Toth, Wetzel</td>
</tr>
</tbody>
</table>

G. CONSENT AGENDA

None

H. ITEMS OF BUSINESS

1. Consider Amending the City-Wide Fee Schedule to increase Parking Fees as a result of the COVID Emergency

Management Analyst Mike Munger spoke to the Commission about the loss of parking revenue during March and April. He told how recently we have seen an increase in those numbers, but per CDC guidelines that increase has a cost; extra police coverage, extra public works collecting trash and extra recreation workers continually cleaning the bathrooms. In an effort to mitigate these cost we are recommending that we increase our current parking rate of $2.50 to $2.75. This increase will be lot specific. Mr. Munger explained that St. Pete Beach just went to $3.25 an hour for parking, while Madeira Beach voted to keep their parking rate at $2.50.

Discussion took place amongst the Commission Members and Administration which included conversation regarding specific lots, the cost to install parking meters and extending parking to the Allied Building Parking Lot. The Commission discussed the idea of increased rates on holiday weekends. Commissioner Payne shared that this is not a good time to be increasing our rates. Folks are stressed and strapped for cash and Treasure Island should have the cheapest parking on the beach. Commissioner Wetzel noted the private pay lot in Sunset Beach is $4.00 an hour and people are willing to pay it.

Resident Dominique Reiter asked that the City consider the employees that work in Treasure Island. They all have to pay for parking while they are working. Some of them pay almost $100.00 a week. Owners say that it is hard to keep good staff because of this cost. Ms. Reiter requested the Commission consider providing a parking pass program for folks who work in Treasure Island next year.

Discussion continued regarding the need for our local business employees to have affordable parking. The City Manager concurred that there is a problem with employees and their ability to park. Mr. Brumback affirmed that we will not be able to provide free parking but that maybe we can work out a sharing possibility in some of our lesser used lots that may give a break to these employees while still generating some revenue. He noted that it can be difficult to make a fair and equitable distribution of a limited resource.

The Commission agreed to increase the parking rate to $2.75 in 5 parking lots; Gulf Front, Tern, Ring-Billed Gull, Black Skimmer and the Allied Building.
RESULT: APPROVED [4 TO 1]
MOVER: Deborah Toth, Commissioner, District 1
SECONDER: Maribeth Wetzel, Commissioner, District 4
AYES: Lunn, Partridge, Toth, Wetzel
NAYS: Payne

2. Authorize the Mayor to Vote to Join the Big C in Using the Penny for Pinellas VI funding from the County for the Gulf Boulevard Improvement/Beautification Project

Public Works Director Mike Helfrich spoke regarding the Gulf Boulevard Undergrounding Project that has been funded by Penny for Pinellas. There are four phases to the Penny for Pinellas program. Mr. Helfrich explained that funding from Penny for Pinellas through the BIG-C is continuing and projects are being negotiated. Mike informed the Commission that the Mayor has been asked to vote on this item with the other BIG-C Mayors. They will vote to determine if the continued beautification and undergrounding of Gulf Blvd should be administered by the County or by each city. If administered by the City Treasure Island’s Penny for Pinellas IV funding would be $5,249,783.

Commission consensus was to vote for City administration for this phase of the project.

RESULT: APPROVED [UNANIMOUS]
MOVER: Deborah Toth, Commissioner, District 1
SECONDER: Tyler Payne, Commissioner, District 2
AYES: Lunn, Partridge, Payne, Toth, Wetzel

I. CITY ATTORNEY/CITY MANAGER REPORTS

City Attorney Jennifer Cowan reminded the Commissioners of the need to annually complete 4 hours of ethics training. You will be receiving an email from the Florida League of Cities that provides an opportunity to get those hours free and virtually.

The City Manager informed the City Commission that we had a pretty chaotic weekend, especially with regard to parking. We will ramp up parking enforcement, especially in Sunset Beach. Additionally, we are planning to address the three or four streets in Sunset Beach that do not have any ‘no parking’ signs on them.

Manager Brumback affirmed that the City will offer a 10 week summer camp. We are prepared to assist up to 65 children while still meeting the CDC guidelines.

The City Manager thanked Assistant Public Works Director Stacy Boyles. Ms. Boyles has been doing some work behind the scenes and as a result the City is going to sponsor and host a drop off point for Feeding Tampa Bay. Our food shelters have been hit hard. We will serve as a collection site through the beginning of June.

J. COMMISSIONER REPORTS

Commissioner Toth affirmed that the Library is open with social distancing and a capacity limit of 35 people at one time. The lending machine at Treasure Bay is open as well. Please pick up after your dogs when at the Dog Park; I have recently received several complaints.

Commissioner Payne requested we make it easier to find the streaming video on the City’s website, in addition to providing a map of all parking lots and parking fees. The Commissioner reminded the others to send in their head shots and bios for the website. There is a really big boat parade scheduled for Saturday. The President Trump boat parade will take place at noon.
Commissioner Partridge reminded us that if we see something we need to say something. Last week an incident took place in Paradise Island and thankfully someone saw it and said something. Please be reminded that this is how we prevent things in our neighborhoods and build comradery in our neighborhoods. People are stressed and dealing with so many issues. Regardless of the incident, if you are wondering if you should call than just please call.

Commissioner Wetzel echoed Commissioner Partridge and encouraged folks to use the non-emergency number. She thanked the Recreation Department for installing a new pet waste station. The residents are very happy about it.

**K. ADJOURNMENT**

The meeting adjourned at 7:03 PM.
DATE: May 27, 2020

TO: Garry Brumback, City Manager

FROM: Cathy Hayduke, Recreation Director

SUBJECT: American Legion Post 158 Donation to Recreation Department

BACKGROUND
The American Legion John G. Doran Memorial Post 158, has generously donated One Thousand Dollars ($1,000) to the Recreation Department to provide scholarships for winter and summer camp participants whose families are experiencing financial hardships. The City established a Recreation Department Scholarship Fund and Everyone Plays Fund to assist families otherwise unable to afford the registration fees for winter and summer camp and the field trip costs associated with the camps.

POLICY/PURPOSE
Commission approval is required to accept the donation from the American Legion, John G. Doran Memorial Post 158 to provide scholarships for summer and winter camp registration fees and field trips.

ANALYSIS/DISCUSSION
The City of Treasure Island established a Recreation Program Scholarship Fund to provide scholarships for summer and winter camp participants whose families are experiencing financial hardships.

FUNDING
The City established a Recreation Program Scholarship Fund to assist families otherwise unable to afford the registration fees or field trip costs for summer and winter camp.

MOTION
I move to accept the generous donation from the American Legion, John G. Doran Memorial Post 158 in the amount of One Thousand Dollars ($1,000) to the Recreation Department to provide scholarships for winter and summer camp participants whose families are experiencing financial hardships.
CITY OF TREASURE ISLAND
AGENDA COVER MEMORANDUM
June 2, 2020 Item No. H.2

DATE: March 27, 2020
TO: Garry Brumback, City Manager
FROM: Cathy Hayduke, Recreation Director
SUBJECT: Accept Net Profits from the Gulf Beaches Rotary's Club 21st Annual Golf & Tennis Challenge

BACKGROUND
The annual Golf and Tennis Challenge is jointly sponsored by the Gulf Beaches Rotary Club and the City of Treasure Island. The 21st annual fundraising event was held on February 28 & 29, 2020 at Treasure Bay.

Per the standing agreement, the Rotary and the City split the net profits equally after expenses. The City's portion of the net profits is $4,634 to be used for the City of Treasure Island's Recreation Department and the TI Tennis juniors’ programs and activities.

POLICY/PURPOSE
Commission approval is required to accept a check from the Gulf Beaches Rotary for the net profits from the 20th annual Gulf Beaches Rotary Club's Golf and Tennis Challenge.

ANALYSIS/DISCUSSION
The City of Treasure Island established a Recreation Program Scholarship Fund to provide scholarships for summer and winter camp participants whose families are experiencing financial hardships.

FUNDING
The City established a Recreation Program Scholarship Fund, account 001-202200 to assist families otherwise unable to afford the registration fees for summer and winter camp.

MOTION
I move to accept a check from the Gulf Beaches Rotary Club for the City's percentage of the net profits from the 21st Annual Gulf Beaches Rotary Club's Golf and Tennis Challenge in an amount of $4,634 to be used for the Recreation Department and TI Tennis juniors’ programs and activities.
March 23, 2020

Larry Lunn, Mayor
Members of the City Commission
City of Treasure Island
120 – 108th Avenue
Treasure Island, FL 33706

Dear Mayor & Commissioners:

It is with great pleasure that the Gulf Beaches Rotary Club announces another successful golf and tennis event. The 2020 Rotary Golf & Tennis Challenge, which is jointly sponsored by the Gulf Beaches Rotary Club and the City of Treasure Island, held its 21st annual fundraising event on February 28-29, 2020. The net profit from this year’s event is $10,920 (see financial details attached). Per our agreement, Rotary and the City share these profits equally. Therefore, enclosed please find a check made payable to the City of Treasure Island for your share of the net profits.

It was again a pleasure for Rotarians to work with the City and its staff to provide funds for children’s programs throughout the community. Gulf Beaches Rotary would like to specifically recognize Recreation Director Cathy Hayduke and Tennis Professional Phil Girardi for their superior efforts in making this event such a success. Their energy and willing participation is invaluable.

Sincerely,

Charles Coward & Rosemary Thompson
Event Co-Chairs
<table>
<thead>
<tr>
<th>YEAR</th>
<th>GROSS REVENUE</th>
<th>EXPENSES</th>
<th>NET PROFIT</th>
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<td>1999 (1)</td>
<td>$ 5,738</td>
<td>$ 680</td>
<td>$ 5,058</td>
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<tr>
<td>2000 (2)</td>
<td>4,656</td>
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<tr>
<td>2001 (3)</td>
<td>5,568</td>
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<tr>
<td>2002 (4)</td>
<td>4,726</td>
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<td>4,726</td>
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<tr>
<td>2003 (5)</td>
<td>6,085</td>
<td>523</td>
<td>5,562</td>
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<tr>
<td>2005 (6)</td>
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<td>5,702</td>
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<td>2006 (7)</td>
<td>7,409</td>
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<tr>
<td>2007 (8)</td>
<td>7,601</td>
<td>282</td>
<td>7,319</td>
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<tr>
<td>2008 (9)</td>
<td>8,075</td>
<td>701</td>
<td>7,374</td>
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<tr>
<td>2009 (10)</td>
<td>6,742</td>
<td>412</td>
<td>6,330</td>
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<tr>
<td>2010 (11)</td>
<td>9,302</td>
<td>915</td>
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<td>2011 (12)</td>
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<td>2012 (13)</td>
<td>10,290</td>
<td>2,424</td>
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<td>2013 (14)</td>
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<td>2014 (15)</td>
<td>11,514</td>
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<td>2015 (16)</td>
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<td>2016 (17)</td>
<td>9,820</td>
<td>2,016</td>
<td>7,804</td>
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<td>2017 (18)</td>
<td>11,573</td>
<td>2,419</td>
<td>9,154</td>
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<td>2018 (19)</td>
<td>12,755</td>
<td>2,755</td>
<td>10,000</td>
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<tr>
<td>2018 (20)</td>
<td>14,001</td>
<td>2,019</td>
<td>11,982</td>
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<tr>
<td>2020 (21)</td>
<td>13,292</td>
<td>2,374</td>
<td>10,920</td>
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### ROTARY GOLF & TENNIS CHALLENGE
Cumulative Financial Report

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<tr>
<th>Categories</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
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<tr>
<td><strong>I. Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>• Players: Tennis Golf</td>
<td>(41) 1025</td>
<td>(34) 850</td>
<td>(35) 875</td>
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<tr>
<td>• Court Sponsors Each @ $100</td>
<td>(30) 3000</td>
<td>(36) 3600</td>
<td>(36) 3600</td>
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<tr>
<td>• Food &amp; Drink</td>
<td>673</td>
<td>500</td>
<td>509</td>
<td></td>
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</tr>
<tr>
<td>• Preview Party</td>
<td>(62) 1550</td>
<td>(39) 975</td>
<td>(59) 1475</td>
<td></td>
<td></td>
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<tr>
<td>•* Glow Golf</td>
<td>-0-</td>
<td>660</td>
<td>-0-</td>
<td></td>
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<tr>
<td>•* Silent Auction</td>
<td>2379</td>
<td>3050</td>
<td>2840</td>
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<tr>
<td>• Contributions etc.</td>
<td>3953</td>
<td>4136</td>
<td>3868</td>
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<tr>
<td><strong>Total Revenue</strong></td>
<td>$ 12,755</td>
<td>$14,001</td>
<td>$13,292</td>
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</tbody>
</table>

| **II. Expenses**                |        |        |        |        |        |
| • Food & Drink                  | 1672    | 1059   | 1438   |        |        |
| • Tent & Supplies               | 1083    | 960    | 934    |        |        |
| **Total Expenses**              | $ 2,755 | $ 2,019 | $ 2,374 |        |        |

| **III. Net Profit**             | $10,000 | $11,982 | $10,920 |        |        |
| City of TI                      | 5,000   | 5,991   | 5,460   |        |        |
| Gulf Beaches Rotary             | 5,000   | 5,991   | 5,460   |        |        |
# Golf & Tennis Cost Allocation 2020

<table>
<thead>
<tr>
<th></th>
<th>Total</th>
<th>50% Rotary</th>
<th>50% CTI</th>
<th>Due to Rotary</th>
<th>Due to CTI</th>
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<td><strong>Revenue</strong></td>
<td>$ 13,292</td>
<td>$ 6,646</td>
<td>$ 6,646</td>
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<tr>
<td><strong>Expenses</strong></td>
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<tr>
<td>Tent</td>
<td>867</td>
<td>GBR</td>
<td>434</td>
<td>433</td>
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<tr>
<td>GDG Catering</td>
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<td>GBR</td>
<td>495</td>
<td>496</td>
<td>496</td>
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<td>ABC Liquor</td>
<td>58</td>
<td>GBR</td>
<td>29</td>
<td>29</td>
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<tr>
<td>Supplies</td>
<td>359</td>
<td>CTI</td>
<td>179</td>
<td>180</td>
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<tr>
<td>Supplies</td>
<td>97</td>
<td>GBR</td>
<td>49</td>
<td>48</td>
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<tr>
<td><strong>Total</strong></td>
<td>$ 2,372</td>
<td>$ 1186</td>
<td>$ 1186</td>
<td>$ 1006</td>
<td>$ 180</td>
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<tr>
<td>Due to Rotary</td>
<td>(1006)</td>
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<td>1006</td>
<td>1006</td>
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<tr>
<td>Due to City of TI</td>
<td>180</td>
<td></td>
<td>(180)</td>
<td></td>
<td>180</td>
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<tr>
<td>Expense Adjustment</td>
<td>(826)</td>
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<td>826</td>
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<td><strong>Net Expenses</strong></td>
<td>$ 2,372</td>
<td>$ 360</td>
<td>$ 2012</td>
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<tr>
<td><strong>Net Profit</strong></td>
<td>$ 10,920</td>
<td>$ 6,286</td>
<td>$ 4634</td>
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<tr>
<td>Due to Rotary</td>
<td></td>
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<td>$ 6,286</td>
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<tr>
<td>Less Credit Card receipts</td>
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<td></td>
<td></td>
<td>(1943)</td>
<td>(City credit card receipts)</td>
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<tr>
<td>Due to City of TI</td>
<td></td>
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<td></td>
<td>$ 2691</td>
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</tbody>
</table>
DATE: May 21, 2020

TO: Garry Brumback, City Manager

FROM: Cathy Hayduke, Recreation Director

SUBJECT: Accept Donation from Treasure Islettes

BACKGROUND
The Treasure Islettes have generously donated Two Thousand Dollars ($2,000) to the Recreation Department to provide scholarships for winter and summer camp participants whose families are experiencing financial hardships. The City established a Recreation Department Scholarship Fund and Everyone Plays Fund to assist families otherwise unable to afford the registration fees for winter and summer camp and the field trip costs associated with the camps.

POLICY/PURPOSE
Commission approval is required to accept the donation from the Treasure Islettes to provide scholarships for summer camp registration fees and field trips.

ANALYSIS/DISCUSSION
Through generous donations from our community partners such as the Treasure Islettes, the City is able to provide summer camp scholarships to families experiencing financial hardships. This year, in particular, many families are experiencing financial hardships due to unemployment as a result of the COVID-19 pandemic.

FUNDING
The City established a Recreation Program Scholarship Fund to assist families otherwise unable to afford the registration fees or field trip costs for summer and winter camp.

MOTION TO APPROVE
I move to accept the generous donation from the Treasure Islettes in the amount of Two Thousand Dollars ($2,000) to the Recreation Department to provide scholarships for winter and summer camp participants whose families are experiencing financial hardships.
May 15, 2020

Cathy Hayduke, Director
City of Treasure Island Recreation Department
120 108th Avenue
Treasure Island, FL 33706

Cathy,

On behalf of the Treasure Islettes, enclosed please find a check in the amount of $2,000.00 for use in sponsoring in-need children for the upcoming Treasure Island Summer Camp.

Thank you for all that you and your department do for Treasure Island.

Sincerely,

Judy Koepke
Treasurer

tislettes@gmail.com  www.treasureislettes.weebly.com
BACKGROUND
Traditionally, the City of Treasure Island has held an annual fireworks display on the Fourth of July. The City has a contract with Zambelli Fireworks for the Fourth of July and Sanding Ovations displays. The contract is for a three (3) year term with two additional one-year terms. The initial three years is 2019, 2020 and 2021.

Staff contacted Ernie Simmons from Zambelli Fireworks in April requesting options for cancellation or postponing the 2020 Fourth of July display due to COVID-19. Zambelli Fireworks will offer a postponement date on a mutually agreed date by both parties or extend the contract for an additional Fourth of July display should the City decide to cancel or postpone the show.

POLICY / PURPOSE
Commission consensus is required to cancel or postpone the Fourth of July fireworks display.

STRATEGIC PLAN RELEVANCE
Goal 8: Rejuvenate the City’s business and tourist area.

ANALYSIS / DISCUSSION
The Centers for Disease Control and Prevention (CDC) recommends the cancellation of community-wide mass gatherings of greater than 250 people to reduce the spread of COVID-19.

To date, the cities of St. Petersburg, Clearwater, New Port Ritchey, Gulfport, Tarpon Springs, Tampa, Lakeland, Madeira Beach, Sarasota and Siesta Key have cancelled their Fourth of July celebrations and fireworks display. The cities of Largo and Safety Harbor will
be recommending to their City Commission to cancel their Fourth of July celebrations and fireworks at the upcoming Commission Meetings.

At the time of this memorandum, the City of St Pete Beach is undecided.

With the cancellation of Fourth of July celebrations and fireworks displays in our neighboring cities, it will increase attendance on our beach putting a strain on our city’s resources. Due to the increased attendance, the recommended guidelines for social distancing and community-wide mass gatherings will be difficult to maintain. Additionally, the increased attendance and traffic will create a safety concern for our Police and Fire departments on a normally busy holiday weekend.

In keeping with a county-wide consensus, staff is recommending that the City of Treasure Island postpone its Fourth of July fireworks display scheduled for Saturday, July 4, 2020 and reschedule the display during the 2020 Sanding Ovations, Masters Cup event in November. As fireworks is a draw for the Sanding Ovations event, staff is recommending a small show on Friday, November 20th with a larger show on Saturday, November 21st. Additionally, the resources are already in place for a fireworks display during the annual Sanding Ovations event.

Chief Barkley and Chief Barrs will be in attendance to address any questions or concerns.

**FUNDING**

Funds in the amount of $25,000 are budgeted in FY20 for the 2020 Fourth of July fireworks display. The funds will be carry forward for FY21.

**RECOMMENDATIONS**

Staff recommends the postponement of the Fourth of July fireworks to be rescheduled during the 2020 Sanding Ovations, Masters Cup in November. As fireworks is a draw for the Sanding Ovations event, staff is recommending a small show on Friday, November 20th with a larger show on Saturday, November 21st.

**MOTION**

I move to approve and authorize canceling the 2020 Fourth of July fireworks display and rescheduling to the 2020 Sanding Ovations, Masters Cup with a small display on Friday, November 20th and a larger display on Saturday, November 21st.
BACKGROUND
The City Commission is being requested to adopt the 2020 Pinellas County Multi-Jurisdictional Local Mitigation Strategy (LMS). The LMS is fundamental to local hazard mitigation planning, receiving federal hazard mitigation grants, and participation in the National Flood Insurance Program’s (NFIP) Community Rating System (CRS). The Federal Emergency Management Agency (FEMA) and the State of Florida require a comprehensive update to the LMS every five years. The current LMS was adopted in 2015 and expired on May 5, 2020.

POLICY / PURPOSE
The purpose of this item is to request Commission to adopt the 2020 Pinellas County Multi-Jurisdictional Local Mitigation Strategy.

STRATEGIC PLAN RELEVANCE
Adoption of the Local Mitigation Strategy aligns with Goal 3 of the City's Strategic Plan, “Proactively maintain and improve infrastructure that meets the future needs of the City.

ANALYSIS / DISCUSSION
The Pinellas County Multi-Jurisdictional Local Mitigation Strategy (LMS) serves as a county-wide hazard mitigation plan. The LMS is broad in scope and includes a description of hazards that may impact Pinellas County, their probability of occurrence, the geographic areas that are most vulnerable, and potential loss estimates. The plan also includes ongoing and potential mitigation initiatives for each municipality. The primary purpose of the LMS is to reduce fatalities, injuries and property losses caused by natural hazards in Pinellas County.

In accordance with the Federal Disaster Mitigation Act of 2000, a local government must have an adopted LMS in order to be eligible for any federal hazard mitigation grants. In the 2020 LMS update, Treasure Island has identified thirteen mitigation projects for consideration should funding become available under the Hazard Mitigation Grant Program (Appendix D).
The LMS also serves as the County’s Floodplain Management Plan. A five-year comprehensive update to the plan is a required component for participation in the CRS program. Treasure Island is currently a Class 6. Property owners receive a 20% discount on flood insurance premiums for the City’s participation in the CRS program.

**LMS**
The 2020 LMS fulfills the requirement of a five-year update to the City’s Floodplain Management Plan.

Treasure Island adopted the first unified Pinellas County Local Mitigation Strategy in 1999, along with subsequent 5-year updates in 2004, 2009 and 2015. The 2020 LMS update was developed by the LMS Working Group, together with consulting assistance from Atkins Group and the FRMPIWG. The 5-year update process included extensive public outreach efforts (Appendix A) and an elaborate review and update to the LMS.

A new component of the LMS is inclusion of the Pinellas County Program for Public Information (PPI) (Appendix H). In 2019, the PPI committee transitioned into a multi-jurisdictional stakeholder working group known as the Pinellas County Flood Risk and Mitigation Public Information Working Group (FRMPIWG). The purpose of the FRMPIWG is to improve communication with citizens, and to provide information about flood hazards, flood safety, flood insurance, ways to protect property, and the benefits of natural floodplain functions. The FRMPIWG is a group of public and private stakeholders formed to supplement input into the planning process. The City of Treasure Island was represented on the FRMPIWG by the Community Improvement Department and two community representatives.

The Florida Division of Emergency Management (FDEM) has reviewed and determined that the 2020 Pinellas County LMS is compliant with federal standards related to hazard mitigation and is ready for adoption by the County and participating local governments. Upon adoption by all participating jurisdictions, FDEM will send all necessary documentation to FEMA, who will then issue formal approval of the Pinellas County LMS.

A complete draft of the 2020 LMS can be received upon request to the Pinellas County Planning Department or Treasure Island Community Improvement Department. The Executive Summary is included in this agenda packet.

**FUNDING**
N/A

**RECOMMENDATIONS**
Staff recommends approval of Resolution 2020-06, Adoption of the 2020 Pinellas County Multi-Jurisdictional Local Mitigation Strategy.

**ATTACHMENTS**
- Executive Summary of the 2020 Pinellas County Multi-Jurisdictional Local Mitigation Strategy
- “Approved Pending Adoption” Letter from FDEM dated March 17, 2020
• Resolution 20-06 - Adoption of the 2020 Pinellas County Multi-Jurisdiction Local Mitigation Strategy

MOTION

I move to approve and adopt Resolution 2020-06, Adopting the 2020 Pinellas County Multi-Jurisdictional Local Mitigation Strategy.
Executive Summary

Introduction

Under Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) enacted under the Disaster Mitigation Act of 2000 (DMA2K), Pinellas County is required to have a Federal Emergency Management Agency (FEMA)-approved hazard mitigation plan in order to be eligible for federal hazard mitigation funding. The purpose of the County Hazard Mitigation Plan, more commonly called the Local Mitigation Strategy (LMS) in Florida communities, is to reduce death, injuries, and property losses caused by natural hazards in Pinellas County. The 2020 Plan identifies hazards based on the history of disasters within the county and lists goals, objectives, strategies, and actions for reducing future losses. Implementation of planned, pre-identified, and cost-effective mitigation measures not only helps to reduce losses to lives, property, and the environment but it also streamlines the disaster recovery process. This is a 5-year update of the countywide LMS that was last approved in May of 2015. While the document may refer to specific historical events for context, the plan update focuses on changes to the communities and their vulnerabilities over the last 5 years and provides an update to capabilities, programs, and actions that the participants intend to utilize to reduce exposure or consequences from the identified hazards. Hazard mitigation is most effective when based on an inclusive, comprehensive, long-term plan that is developed before a disaster occurs.

The LMS serves several purposes; including providing an explanation of how Pinellas County and its 24 municipalities identify strategies to implement an effective, comprehensive countywide Local Mitigation Strategy. The communities participating in this plan include the unincorporated county and all its municipalities:

- Pinellas County (Unincorporated)
- Town of Belleair
- City of Belleair Beach
- City of Belleair Bluffs
- Town of Belleair Shore
- City of Clearwater
- City of Dunedin
- City of Gulfport
- City of Indian Rocks Beach
- Town of Indian Shores
The 2020 Plan is coordinated through appropriate state, local, and regional agencies, as well as non-governmental interest groups. The plan, and its future revisions, will provide guidance in merging the planning efforts of all local governments, the private sector, and non-profit organizations within Pinellas County into one viable, comprehensive, mitigation program.

The scope of the LMS is broad. The plan explains the way in which the communities implement mitigation activities within the county in coordination with local agencies. Additionally, as required by statute, the Risk Assessment portion of the LMS identifies natural hazards, as well as technological and human-caused hazards. The Risk Assessment portion analyzes vulnerability of the County in countywide terms as well as results and capabilities at the municipal level.

The purpose of the 2020 LMS is to:

- Reduce risk to people, property, and the critical infrastructure.
- Increase public awareness and education about the plan and the planning process.
- Maintain grant eligibility for participating jurisdictions.
- Update the plan in accordance with Community Rating System (CRS) requirements.
- Maintain compliance with state and federal legislative requirements for local hazard mitigation plans.
- Complete an update of information in the plan to demonstrate progress and reflect current conditions.

Pinellas County is vulnerable to both natural hazards and technological and human-caused hazards. The most common hazards to Florida are wildfires and floods; however, hurricanes have historically inflicted catastrophic destruction.

**Planning Process and Maintenance Section**

There are 10 primary steps that comprise the LMS planning process. The process defines not only who should be involved, but how the process is going to work, and an understanding of how the process facilitates the production of the final product.
Step 1: The Planning Organization – The development of a mitigation strategy requires the involvement of representatives from the public, private, and governmental sectors.

Step 2: Involving the Public – An important component of the mitigation planning process involves public participation.

Step 3: Coordination – Coordinate activities within the County and to bring back perspectives of their constituency.

Step 4: Assessing the Hazard – Conduct and maintain a hazard identification and vulnerability assessment.

Step 5: Assessing the Problem – Quantify the impact of the hazards identified in the previous step on the community.

Step 6: Goals and Objectives – Revisit goals and objectives and make adjustments as appropriate.

Step 7: Possible Activities: Mitigation opportunities and Initiatives – Identification of potential mitigation opportunities and initiatives.

Step 8: An Action Plan – Objectives were identified for each goal to specifically identify action items and are reflected in six categories of mitigation activities.

Step 9: Adoption of the Strategy – officially adopt the LMS.

Step 10: Implementation, Evaluation, and Revision – The LMs is intended to be a dynamic document that will be updated regularly.

There are two main working groups responsible for the LMS planning process. The LMS Working Group (WG) consists of representatives of the jurisdictions, private sector, and non-profits as well as any members of the public as all meetings are advertised on the County’s website and calendar. The Flood Risk and Mitigation Public Information Working Group (FRMPIWG) is a group of public and private stakeholders formed to supplement input into the planning process.

The County’s first LMS began its planning process in March of 1998 and took approximately 15 months to complete. The plan was then updated again in 2004, 2009, and 2015. This is the fourth update of the plan and the focus of the update was on adding new risk assessments, refining objectives, and refreshing the project list.

The 2020 LMS update began in the fall of 2018 when the County assessed its current plan and assessed it for improvement opportunities. When the plan update began, the LMS WG was presented with the results of the assessment for concurrence on a path forward.

During the timeline of the plan update, the County and its jurisdictions also combined several other groups to supplement input into the planning process. Pinellas is a strong advocate of the National Flood Insurance Program’s Community Rating System and had a few outreach groups in place to support those activities. A countywide Program, for Public Information was installed over the past 12 months to facilitate consistent messaging access communities and provide tools for jurisdictions with limited resources. As the mitigation planning process was happening concurrently, this group of public and private stakeholders met three times over the year and became known as the Flood Risk and Mitigation Public Information Working Group (FRMPIWG). The FRMPIWG developed the following mission statement:

- Increase disaster resiliency across the county through the development and dissemination of public information and educational outreach about identified flood risks,
minimization of those risks through mitigation and efficacy of obtaining appropriate flood insurance coverage.

- Ensure attainment of flood insurance savings for residents and businesses within the incorporated and unincorporated areas of the county through effective participation in the Community Rating System.
- Engage and educate community stakeholders to enhance planning efforts by ensuring diverse representation and to provide stakeholders the opportunity to become more knowledgeable in the subject of mitigation and to expand reach while improving their ability to provide improved customer service.
- Develop strategies, concepts and projects for reducing flooding impacts that can become part of the county’s Local Mitigation Strategy plan.

The FRMPWG meetings (typically over 70 participants with representatives from all municipalities) had a briefing from the LMS Working Group at every meeting to update them on recent activities. Likewise, the feedback from the FRMPWG was provided to the LMS WG to be evaluated and included in the LMS update process.

After the 2020 LMS Plan Update underwent final revisions, and the plan was completed to the satisfaction of the State Hazard Mitigation Office (SHMO) which reviews the plan for compliance on behalf of the Federal Emergency Management Agency, the plan was officially adopted by Pinellas County Board of County Commissioners by adoption of a resolution. The 2020 LMS update was approved by the Board of County Commissioners on 4/21/2020. The plan will be in effect from May 6th, 2020 until May 5th, 2025. Each jurisdiction will also approve the Plan within their community as identified in Appendix F.

Risk Assessment Section

The Risk assessment for Pinellas County was intentionally structured to align with the State of Florida Enhanced Hazard Mitigation Plan (SHMP) and provides the factual basis for developing a mitigation strategy for the county. This section profiles the natural, human-caused, and technological hazards that could possibly affect Pinellas communities. The risk assessment is used not only for the LMS, but also supports the County’s Comprehensive Emergency Management Plan (CEMP). Each natural hazard profile includes a discussion of the geographic areas affected, the historical occurrences in the county, an impact analysis, the probability, and the vulnerability and loss estimation by county critical facilities, and a discussion of overall vulnerability. Alternatively, the human-caused and technological hazards include similar topics of discussion, but not all aspects are able to be quantified. This is because of the limited data available and the imprecise nature of the human-caused and technological hazards.

The risk assessment identifies 22 hazards based on an examination of past disasters, probability of occurrence, possible impacts, and vulnerability. The hazards include:

Natural Hazards

- Flood
- Tropical cyclones
- Severe Storms
- Wildfire
- Erosion
- Drought
- Extreme Heat
- Geological
- Winter Storm
- Seismic
- Tsunami
- Red Tide

**Technological Hazards**

- Transportation Incident
- Cyber Incident
- Hazardous Materials Incident
- Radiological Incident
- Terrorism
- Agricultural Disruption
- Biological Incident
- Mass Migration Incident
- Civil Disturbance Incident

**Mitigation Strategy Section**

The LMs details goals and objectives for achieving loss reduction in Pinellas County. The six goals are listed below.

1. Become a More Disaster Resilient Community
2. Minimize Coastal Flooding losses in the CHHA, Coastal Storm Area and Hurricane Vulnerability Zone.
3. Minimize Riverine or Inland Flooding Losses in the 25, 50, and 100-year Flood Zone.
4. Minimize Storm Wind Losses in the County.
6. Minimize Vulnerability to Technological Hazards.

Additional information on the LMs goals and objectives can be found in this section.

Pinellas County has policies, programs, and capabilities designed to help mitigate the impacts of hazard events. Each community has its own policies, program, capabilities. These depend on factors such as the size of the geographic area, its population, or the amount of funding available through local resources. Regardless of size or wealth, each community has a unique core set of policies, programs, and capabilities at its disposal related to hazard reduction and mitigation including building codes, land use plans, and regulations, which are discussed in this section.
Potential Funding Sources Section

The county uses a variety of programs and funds to achieve its mitigation goals, including federal grant programs such as HMGP, Pre-Disaster Mitigation (PDM), Flood Mitigation Assistance (FMA), and the state grant Hurricane Loss Mitigation Program (HLMP). Various grants and programs are discussed throughout this section.

Appendices

Many documents are included with the LMS as appendices. These appendices are referenced throughout the plan and support the plan.

- Appendix A: Planning Process Documentation
- Appendix B: Risk Assessment Tables
- Appendix C: CRS 610
- Appendix D: Mitigation Initiatives
- Appendix E: FL Review Tool
- Appendix F: Plan Adoption
- Appendix G: Plan Maintenance
- Appendix H: Program for Public Information
- Appendix I: Repetitive Loss Area Analysis

Please Note:

If you would like a copy of the full Local Mitigation Strategy Plan draft document, please call Planning at (727) 464-8200 or you can contact them via the County Website using http://www.pinellascounty.org/forms/planning.htm.

Please note, the draft document has been reviewed by the Florida Department of Emergency Management. The Plan has been revised based on all comments from the State. Upon completion of their review of the revised LMS Plan draft, FDEM has provided a final “Approved Pending Adoption” letter stating that Pinellas County’s LMS Plan is in compliance with Federal Hazard Mitigation Planning standards contained in 44 CFR 201.6(b)-(d).
March 17, 2020

Cathie Perkins, Director
Pinellas County Emergency Management
10750 Ulmerton Rd, Bldg. 1, Ste 267
Largo, FL 33778

Re: Pinellas County Local Hazard Mitigation Plan Approved Pending Adoption

Dear Director Perkins,

This is to confirm that we have completed a State review of the Pinellas County Local Mitigation Strategy (LMS) update for compliance with the federal hazard mitigation planning standards contained in 44 CFR 201.6(b)-(d). Based on our review and comments, Pinellas County developed and submitted all the necessary plan revisions and our staff has reviewed and approved these revisions. We have determined that the Pinellas County LMS plan is compliant with federal standards, subject to formal community adoption, for the jurisdictions below:

- Town of Belleair
- City of Belleair Beach
- City of Belleair Bluffs
- Town of Belleair Shore
- City of Clearwater
- City of Dunedin
- City of Gulfport
- City of Indian Rocks Beach
- Town of Indian Shores
- Town of Kenneth City
- City of Largo
- City of Madeira Beach
- Town of North Redington Beach
- City of Oldsmar
- City of Pinellas Park
- Town of Redington Beach
- Town of Redington Shores
- City of Safety Harbor
- City of St. Petersburg
- City of St. Pete Beach
- City of Seminole
- City of Plantation
- City of South Pasadena
- City of Tarpon Springs
- City of Treasure Island
- Pinellas County, Unincorporated

Upon submittal of a copy of all participating jurisdictions' documentation of their adoption resolutions to our office, we will send all necessary documentation to the Federal Emergency Management Agency (FEMA) who will issue formal approval of the Pinellas County LMS.

If you have any questions regarding this matter, please contact your LMS Liaison Dan Curcio at Daniel.Curcio@em.myflorida.com or 850-815-4504.
Respectfully,

[Signature]

Miles E. Anderson,
Bureau Chief, Mitigation
State Hazard Mitigation Officer

MEA/dc

Attachments: MEMORANDUM: State approval of LMS plans under Program Administration by States (PAS)

cc: FEMA Region IV, Mitigation Division – Risk Analysis Branch
RESOLUTION NO. 2020-06

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TREASURE ISLAND, FLORIDA PROVIDING FOR THE ADOPTION OF THE 2020 PINELLAS COUNTY MULTI-JURISDICITONAL LOCAL MITIGATION STRATEGY.

WHEREAS, Treasure Island is located in an area that is vulnerable to natural and man-made disasters; and

WHEREAS, Treasure Island supports efforts to make our community more disaster-resistant, thereby reducing the costs of disasters, preventing or mitigating their impact to our residents, and reducing time needed for recovery; and

WHEREAS, the Local Mitigation Strategy represents a unified county-wide strategy toward a more disaster resistant community; and

WHEREAS, the Local Mitigation Strategy provides the consistent framework for future pre-disaster mitigation efforts and post-disaster redevelopment, regardless of the type of future threat faced by our community; and

WHEREAS, the Local Mitigation Strategy includes a section describing the method and schedule of monitoring, evaluating, and updating the mitigation plan within a five-year cycle; and

WHEREAS, the first unified county-wide Local Mitigation Strategy was adopted by the City Commission in 1999 (Resolution 99-54); and

WHEREAS, the City Commission has previously approved three five-year updates to the Local Mitigation Strategy (Resolutions 04-116, 10-28 and 15-47); and

WHEREAS, Pinellas County established a website (www.pinellaslms.org) and copies of the plan were made available through all participating local governments; including the City of Treasure Island; and

WHEREAS, after a review and update period, the Executive Summary of the 2020 draft Local Mitigation Strategy has been placed on the LMS public website and copies of the Plan are available upon request to the Pinellas County Planning Department in order to obtain public comment regarding the plan pursuant to Federal Regulations; and

WHEREAS, the 2020 update of the Local Mitigation Strategy includes the 10-step planning process which is consistent with FEMA’s multi-hazard mitigation planning regulations pursuant to the Disaster Mitigation Act of 2000 and serves as the County’s Floodplain Management Plan; and

WHEREAS, a Multi-Jurisdictional Program for Public Information has been included in Appendix H of the Local Mitigation Strategy to satisfy the floodplain management requirements of the City’s Community Rating System (Activity 330); and
WHEREAS, two publicly noticed workshops were held at a central location in Pinellas County on March 21st and October 17th, 2019 at the Lealman Exchange (5175 45th Street N., St. Petersburg) to inform the public and obtain public comments; and

WHEREAS, an online and paper survey were released to gain public input on the LMS plan’s hazard identification and risk assessment; and

WHEREAS, an online tool was released using ESRI Storymap (http://arcg.is/15a1yi) to increase understanding of the LMS Plan and gain public input.

NOW, THEREFORE, THE CITY COMMISSION OF THE CITY OF TREASURE ISLAND DOES RESOLVE THAT:

Section 1. The City Commission hereby adopts the 2020 Pinellas County Multi-Jurisdictional Local Mitigation Strategy developed by the Local Mitigation Strategy Working Group.

Section 2. This Resolution supersedes Resolutions 99-54, 04-116, 10-28 and 15-47.

Section 3. This Resolution shall become effective immediately upon its adoption.

The foregoing Resolution was offered during Regular Session of the City Commission of the City of Treasure Island, Florida, sitting on the ____ day of __________, 2020 by Commissioner __________ who moved its adoption; was seconded by Commissioner __________ and upon roll call, the vote was:

YEAS:
NAYS:
ABSENT OR ABSTAINING:

__________________________
Lawrence Lunn, Mayor

ATTEST:

__________________________
Ruth Nickerson, City Clerk
DATE:  

TO:  Garry Brumback, City Manager  

FROM:  Stacy Boyles, Asst Director of Public Works  

SUBJECT:  DEO Connectivity Grant  

BACKGROUND  

Throughout public engagement sessions, requests have been made to improve multimodal connections throughout the City. Staff has identified a grant opportunity via the Florida Department of Economic Opportunity that would provide funding for the development of a Connectivity Master Plan.  

POLICY / PURPOSE  

The purpose of this item is to request Commission approval to submit a Community Planning Technical Assistance Grant application for the development of a City-wide Connectivity Master Plan.  

STRATEGIC PLAN RELEVANCE  

Goal 3 of the City’s Strategic Plan is to “Proactively maintain and improve infrastructure that meets the future needs of the City”.  

ANALYSIS / DISCUSSION  

A Connectivity Master Plan will incorporate prioritized infrastructure projects selected to achieve multimodal access between neighborhoods and parking areas and City attractions including the beach, downtown, municipal facilities and parks. These improvements will aim to lessen roadway traffic and to enhance the safety, health and enjoyment of residents and visitors. Projects may include the addition of signage/wayfinding, shared or dedicated bicycle lanes, bicycle facilities, trails, additional sidewalks, waterway infrastructure, and/or other improvements as requested during public engagement sessions. Improvements will be prioritized to address safety with a focus on high-traffic areas. The final plan will provide project maps, conceptual designs, project descriptions and estimates for incorporation into the City’s Capital Improvements Plan (CIP) budget.
FUNDING

If awarded, the grant would provide funding in the amount of $40,000 to cover the consultant fees for the development of the proposed Connectivity Master Plan.

RECOMMENDATIONS

It is recommended that the City Commission approve the submission of a grant application to the Florida Department of Economic Opportunity for the development of a Connectivity Master Plan.

MOTION

I move to approve and authorize the submission of a grant application for the development of a Connectivity Master Plan.

ATTACHMENT(S)

Attachment A - Letter of Support
Attachment B - Scope of Work
June 2, 2020

Mario Rubio, Director  
Division of Community Development  
Florida Department of Economic Opportunity  
107 East Madison Street, MSC 160  
Tallahassee, FL 32399-4120

Dear Mr. Rubio,

The City of Treasure Island is home to beautiful beaches that attract many visitors. The City desires to improve accessibility to local attractions, including the beach, through the addition of signage/wayfinding, shared or dedicated bicycle lanes, bicycle facilities, trails, additional sidewalks, and waterway infrastructure to lessen the toll on our roadways and to enhance the safety, health and enjoyment of our residents and visitors alike.

If awarded, this $40,000 grant will allow the City to utilize its engineering consultant to develop a City-wide Connectivity Master Plan. This plan will not only provide easy-to-understand maps of future improvement projects but also conceptual designs, project descriptions and estimates for incorporation into the City’s Capital Improvements Plan (CIP) budget. The entire process will be guided by feedback received from public engagement sessions and projects will be prioritized to address safety concerns.

The City is excited for the opportunity to pursue this project and we thank you for your consideration.

Sincerely,

Lawrence Lunn, Mayor  
City of Treasure Island
City of Treasure Island  
Connectivity Master Plan  
Scope of Work

**Project Description**

The City of Treasure Island desires to improve wayfinding and accessibility to local attractions by waterway, bicycle paths and pedestrian paths. These multimodal improvements will aim to lessen roadway traffic and to enhance the safety, health and enjoyment of residents and visitors. The City’s engineering consultant will develop a Connectivity Master Plan with maps that highlight the City’s current and future infrastructure. The final plan will provide conceptual designs, project descriptions and estimates for incorporation into the City’s Capital Improvements Plan (CIP) budget.

**Tasks**

1. **Data Collection and Existing Condition Evaluation**
   a. The grantee will hold a project kickoff meeting with the consultant to review the scope, identify stakeholders, and to provide existing data including maps, plans, and information on known problem areas. Consultant will develop and distribute meeting minutes.
   b. The consultant will review information provided by the City and develop a map of existing conditions. The grantee will provide the following data:
      i. Readily available roadway data in Geographic Information Systems (GIS) shapefile format including right of way availability and existing and planned multi-modal transportation facilities including roadway, sidewalks, trails, bicycle lanes, and transit accommodations.
      ii. Related future land use plans designated in the area
      iii. Parcel data
      iv. Activity centers and points of interest to provide multimodal connections
      v. Key development activity areas

The consultant will supplement the information provided by the grantee with the following information and incorporate what is deemed applicable:

i. Treasure Island Comprehensive Plan (Transportation Element, Land Use Element)
ii. Forward Pinellas 2045 Long Range Transportation Plan (Advantage Pinellas)

iii. Florida Department of Transportation (FDOT) five-year work program

iv. Traffic Count Information (to be obtained from Forward Pinellas staff if available)

v. Crash data. A summary of pedestrian, bicycle, and vehicular crash information from the past five years will be obtained by Forward Pinellas.

vi. Transit ridership including routes, stops, and ridership in the area (to be obtained from PSTA)

The existing conditions map will identify City facilities and attractions as well as existing levels of services for City roadways, public transportation, waterway infrastructure and bicycle/pedestrian pathways.

Deliverables: Kickoff meeting minutes; existing conditions map
Timeline: 4 weeks
Cost: $8,000

2. Preliminary Improvements Maps

   a. With knowledge of the City’s existing conditions and plans, the consultant will develop proposed draft infrastructure improvements maps for City and stakeholder review.

   b. The consultant will attend one meeting with City staff to review and refine the preliminary improvements. The consultant will record feedback received at the meeting and will document proposed changes in meeting minutes.

   The preliminary improvements maps will include connectivity recommendations which may include enhanced signage/wayfinding, shared or dedicated bicycle lanes, bicycle facilities, trails, additional sidewalks, and/or waterway infrastructure.

Deliverable: Draft infrastructure improvements maps
Timeline: 8 weeks
Cost: $10,000

3. Public Outreach
a. The consultant will prepare for and attend up to two community workshops to gather public input on the project.

b. The consultant will work with the City to determine the best methods to share information, actively engage participants, capture feedback, and spark productive discussion regarding potential study outcomes. It is envisioned that the workshops will include a brief presentation followed by interactive exercises to hear as much as possible from the public on investment priorities and areas for connectivity improvements.

c. The City will provide logistical support for workshops, including scheduling, space reservation, arranging for equipment, and preparing and distributing announcements.

Deliverable: Public meeting minutes
Timeline: 8 weeks
Cost: $6,000

4. Connectivity Master Plan

a. Incorporating feedback received by City staff, stakeholders, and public workshops, the consultant will revise and refine the infrastructure improvement maps. Additional details, including typical cross sections, will be provided as applicable to demonstrate proposed improvements.

b. The consultant will develop a Connectivity Master Plan that includes the following:

i. List and prioritization of proposed improvements over a five-year planning period. Improvements will be prioritized to address safety with a focus on high-traffic areas.

ii. Brief description of each project, including the benefit to the City and feasibility of implementation.

iii. Opinion of probable engineering and construction cost to complete each project for Capital Improvement Project Planning

c. The consultant will work with City staff to address up to two rounds of comments.

Deliverables: Final infrastructure improvements maps; final Connectivity Master Plan
Timeline: 8 weeks
Cost: $16,000

**Total time and cost**

Total time estimated for project completion: 28 weeks

Total cost for project completion: $40,000 for engineering consulting services