

JOB ANNOUNCEMENT

City of Treasure Island, Florida

TITLE OF POSITION: Service Worker III – Grounds Maintenance
DEPARTMENT: Public Works
PAY GRADE: 9
SALARY: \$15.12 - \$22.51
VACANCY: June 26, 2019
CLOSING DATE: Open Until Filled

GENERAL DESCRIPTION:

This is a skilled and semi-skilled work in the maintenance of City grounds. Incumbent functions in the area of Municipal Facilities. Field supervises skilled and semi-skilled Service Worker's. This position reports to the Division Crew Chief.

ESSENTIAL JOB FUNCTIONS:

1. Assists with the planning, scheduling and implementation of construction, maintenance and operation of activities designed to keep all city property aesthetically pleasing as well as functioning properly.
2. Is responsible for optimizing maintenance practices to effect the most efficient and economical utilization of facilities, personnel and equipment.
3. Administers the construction and maintenance of assigned work
4. Assists Crew Chief with managing project scope and deliverables to ensure that the City's objectives are accomplished.
5. Responsible for personal safety and the safety all field crew members under supervision.
6. Responsible for the maintenance and routine inspection of all equipment, tools and vehicles in the division.
7. Drives trucks and operates equipment of various sizes and weights.
8. Assists in maintaining records.
9. Performs related work as required.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related marginal duties as required.)

MINIMUM QUALIFICATIONS:

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to instruct and evaluate work assignments of personnel.
- Ability to establish and maintain effective working relationships with subordinates and the general public.
- Ability to act as Division Crew Chief when necessary.
- Ability to frequently lift/move 60lbs. Ability to walk, sit, climb, balance, stoop, kneel, crouch,

crawl and smell.

- Ability to respond to after-hours calls, in a reasonable amount of time.
- Ability to comply with work schedules.
- Regularly required to use hands to feel, handle and operate controls and tools.
- Ability to communicate both verbally and in writing, and possess good people skills.
- Knowledge of modern techniques, methods, procedures and practices of maintaining municipal infrastructure.
- Ability to perform heavy manual tasks for extended periods of time, possibly in inclement weather.

EDUCATION AND EXPERIENCE:

Must possess a high school diploma or a GED.

One (1) year experience in the field of Public Works.

(A comparable amount of training, education or experience may be substituted for the above minimum qualifications.)

LICENSES, CERTIFICATIONS OR REGISTRATIONS:

Valid Florida Driver's License.

Must have valid Florida CDL B Driver's License

Applicable Licensure required for the division, which include a Florida Public Restricted Use Pesticide Applicator License within 6 months of employment, and a Green Industries Best Management Practices – Fertilizer Applicator Certification within 3 months of employment.

ESSENTIAL PHYSICAL SKILLS:

- Acceptable eyesight (with or without corrections)
- Acceptable hearing (with or without aid)
- Ability to communicate both orally and in writing.
- Ability to lift more than 60 lbs. on a frequent basis.

ENVIRONMENTAL CONDITIONS:

- Works both indoors and outside and will be exposed to outside weather elements.

(Reasonable accommodation will be made for otherwise qualified individuals with a disability.)