

# **JOB ANNOUNCEMENT**

## **City of Treasure Island, Florida**

**JOB TITLE:** SERVICE WORKER II – TREASURE BAY  
**DEPARTMENT:** RECREATION  
**PAY GRADE:** 6  
**SALARY RANGE:** \$13.02 - \$19.87  
**VACANCY DATE:** MARCH 20, 2019  
**CLOSING DATE:** APRIL 30, 2019

### **GENERAL DESCRIPTION:**

This position entails is a skilled and semi-skilled work in the maintenance of City recreational facilities including beach facilities and parks and the Treasure Bay Golf and Tennis Center grounds. Work is performed under the general direction of the Recreation supervisor.

### **ESSENTIAL JOB FUNCTIONS:**

1. Performs a wide variety of tasks, related to the function and maintenance of Treasure Bay Golf & Tennis, its recreational grounds, including playground, shuffleboard courts, green spaces, volleyball courts, and other city recreational facilities including beach facilities and parks and community events.
2. Utilizes various mowers (riding and walk-behind), edgers, blowers, line trimmers, hedge trimmers, chainsaws, shovels, rakes, hoes, machetes, hand saws, pruners, loppers for landscape maintenance. Must be adaptable to working on ladders, in bucket trucks and scissor lifts.
3. Repairs irrigation lines, valves, wiring, and fittings.
4. Performs skilled and semi-skilled work for jobs related to Har-Tru and asphalt court maintenance, including lifting up to 80 pounds, moving 1-ton+ pallets with a pallet jack, grooming, patching, watering, and rolling Har-Tru courts. Fence repair, windscreen installation and repairs, painting.
5. Engages in light construction and plumbing with associated power tools such as circular and reciprocating saws, grinders, impact wrenches, corded and cordless drills, as well as hand tools such as hammers, screwdrivers, ratchets, and etcetera.
6. Responsible for knowing and applying safe work practices.
7. Responsible for the maintenance of all work tools and vehicles assigned within in the division, especially regular maintenance of mowers, rollers, and other riding equipment, and power and hand tools.
8. May be required to operate a motor vehicle in performance of assigned tasks.
9. Common duties include mowing, edging, blowing, raking, weeding, planting, trimming, fertilizing, spraying, digging, trenching, and cleaning of facilities to include daily maintenance of side walk surfaces, play surfaces, debris and trash removal.
10. Required to inspect and perform daily maintenance and cleaning of all public beach facilities and parks as assigned.
11. May be required to assume clubhouse attendant duties in a friendly and professional manner when assigned. This includes serving alcohol, once trained.
12. Must display customer service skills and be public-friendly.
13. Responsible for opening and closing, locking and unlocking, and otherwise securing facilities as directed.
14. Assists in setting up and taking down equipment for various community events, functions and programs.

15. Responsible to keep community spaces, workspaces, as well as equipment and tools, clean, orderly, organized, and safe.
16. Attends periodic job specific training sessions, workshops, and conferences as required.
17. Performs related work as assigned.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related marginal duties as required.)

**MINIMUM QUALIFICATIONS:**

**KNOWLEDGE, SKILLS AND ABILITIES**

- Knowledge of modern techniques, methods, procedures and practices of maintaining manicured landscaping, Har-Tru court maintenance, playground equipment maintenance.
- Ability to perform heavy manual tasks for extended periods of time, possibly in inclement weather.
- Ability to lift more than 60 lbs. on a frequent basis.
- Ability to establish and maintain effective working relationships with co-workers and the general public.
- Ability to communicate both verbally and written, and possess good people skills.
- Working knowledge of equipment and supplies used for minor repairs.
- Working knowledge of safety precautions. Ability to work independently and to complete daily activities and tasks according to work schedule
- Ability to understand, follow and transmit written and oral instructions.
- Ability to work flexible hours, weekends and respond to call back.
- Ability to deal with the public effectively, courteously, and enthusiastically.
- Ability to take instruction, learn new skills, and adapt to change.

**EDUCATION AND EXPERIENCE:**

Must possess a high school diploma or a GED.

(A comparable amount of training, education or experience may be substituted for the above minimum qualifications.)

**LICENSES, CERTIFICATIONS OR REGISTRATIONS:**

Valid Florida Driver's License.

Applicable Licensure required for the division, Green Industries Best Management Practices **Landscape Best Management Practices Trained and Certified** within 3 months of employment.

**ESSENTIAL PHYSICAL SKILLS:**

- Acceptable eyesight (with or without corrections)
- Acceptable hearing (with or without aid)
- Ability to communicate both orally and in writing.
- Ability to lift more than 60 lbs. on a frequent basis.

**ENVIRONMENTAL CONDITIONS:**

- Works both indoors and outside and will be exposed to outside weather elements.  
(Reasonable accommodation will be made for otherwise qualified individuals with a disability.)