JOB ANNOUNCEMENT
City of Treasure Island, Florida

TITLE OF POSITION: Service Worker II – Custodian
DEPARTMENT: Public Works
PAY GRADE: 6
SALARY: $13.28 - $20.37
VACANCY: September 25th, 2019
CLOSING DATE: Open Until Filled

GENERAL DESCRIPTION:
This is a skilled and semi-skilled position in the custodian care and maintenance of City buildings. Work is performed under the general direction of the Maintenance Division Crew Chief.

ESSENTIAL JOB FUNCTIONS:

1. Performs skilled and semi-skilled tasks related to cleaning, maintaining and repairing City buildings, facilities, and surrounding areas, including but not limited to:
   a. Sweeps, vacuums, mops, dusts, shampoos, cleans, strips, waxes, polishes, and buffs floors, fixtures, windows, walls and furniture;
   b. Empties waste containers;
   c. Sanitizes restrooms, knobs, and door handles;
   d. Replenishes supplies at facilities;
   e. Cleans kitchen and breakroom areas;
   f. Picks up litter from around buildings and grounds;
   g. Performs minor building maintenance and repairs such as painting, changing light bulbs, minor plumbing repairs, moves and assembles furniture, hangs pictures, etc., as assigned.

2. Provides customer service to City staff and responds to requests, as directed.

3. Communicates completion of work to the Crew Chief and/or Supervisor.

4. Communicates needs throughout facilities to the Crew Chief and/or Supervisor.

5. Uses, operates and maintains tools and vehicles related to the function of the maintenance division.

6. Responsible for knowing and applying safe work practices.

7. Performs related work as required.
These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related marginal duties as required.

MINIMUM QUALIFICATIONS:

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of modern techniques, supplies, equipment, methods, procedures and practices of maintaining municipal facilities.
- Ability to establish and maintain effective working relationships with co-workers and the general public.
- Ability to communicate effectively both verbally and in writing.
- Ability to work independently and to complete daily activities according to a work schedule.
- Ability to lift heavy objects, walk and stand for long periods of time.
- Ability to use equipment and tools properly and safely.

EDUCATION AND EXPERIENCE:

Must possess a high school diploma or a GED.

A comparable amount of training, education or experience may be substituted for the above minimum qualifications.

LICENSES, CERTIFICATIONS OR REGISTRATIONS:

Valid Florida Driver's License.

ESSENTIAL PHYSICAL SKILLS:

- Acceptable eyesight (with or without corrections)
- Acceptable hearing (with or without aid)
- Ability to communicate both orally and in writing.
- Ability to lift 50 lbs. on a frequent basis.
- Ability to walk, sit, climb, balance, stoop, kneel, crouch, crawl and smell.

ENVIRONMENTAL CONDITIONS:

Works both indoors and outside and will be exposed to outside weather elements.

Reasonable accommodation will be made for otherwise qualified individuals with a disability.