

CITY OF TREASURE ISLAND, FLORIDA CHILDREN'S RECREATION PROGRAMS

PROGRAM DATES: June 1 through August 7, 2020

PROGRAM CLOSED: Friday, July 3, 2020

PROGRAM HOURS: Monday-Friday, 8:00am-5:00pm

CONTACT

INFORMATION: Recreation Office Telephone, (727)547-4575, ext 237 or 221
Email, recreation@mytreasureisland.org

PHASE 1: COVID-19 GUIDELINES AND PROTOCOLS:

Social distancing guidelines will be enforced. PHASE 1: preference given to first responders and Treasure Island residents requiring daycare for the majority of the summer. The Recreation Department will have a waiting list for Non-Residents and weekly attendance requests. These guidelines and protocols may change with the different phases of the *Safe, Smart, Step-by-Step Plan for Florida's Recovery*.

PROMOTE EVERYDAY PREVENTIVE ACTIONS (CDC Guidelines)

- ❖ We will enforce a "no touch" policy. As difficult as it may be, campers will be required to keep their hands to themselves.
- ❖ Staff will practice social distancing measures
- ❖ Campers will be encouraged to stay at home if sick or do not feel well
- ❖ Parents will be notified and required to pick up immediately any campers displaying signs of illness or not feeling well. Sick children will be separated from the group until a parent can pick up child.
- ❖ Campers will be encouraged to cover coughs and sneezes with a tissue and washing hands immediately afterwards
- ❖ Hand sanitizers will be available at each facility
- ❖ Hand cleaning supplies will be readily available. Washing hands will be required often with soap and water for at least 20 seconds, especially after going to the bathroom and before/after eating or sneezing.
- ❖ Campers should avoid touching eyes, nose and mouth with unwashed hands
- ❖ Frequently touched surfaces, equipment and objects will receive routine disinfection and cleaning
- ❖ The City will provide campers with their own art supplies, which can be left at the facility until the last day of camp.
- ❖ Children will be prohibited from bringing any toys or personal items to camp
- ❖ Recreation staff will be monitoring absenteeism. Therefore, please notify the Recreation Office at (727)547-4575, ext 221 or 237 if your child is out due to illness or on vacation or the like.

CAMP RATIO: 1:9 per group

AGE GROUPS:

- ❖ 5-10 years old, separated by age (children older than 10 years of age will be approved on a first come, first serve basis and based on availability). We will restrict the mixing of groups especially among the Small Fys. Children will be assigned to groups based on age. Parents will be notified of their child's group on the first day of camp.

COMMUNICATION:

- ❖ The Recreation Department will notify the parents of any changes to the camp procedures due to CDC guidelines or Phases. We will communicate through letters home or emails. If you have a Gmail account, the City's email may end up in your SPAM or JUNK folder.

TEMPERATURE CHECKS/SCREENING:

- ❖ Upon arriving at camp, parents on behalf of the campers will be screened. Any camper who meets the following criteria will be denied access to camp until symptoms subside or the 14 day period has passed:
 - Fever of 100.4 or higher
 - Have you or your child had any respiratory infection or have had a cough, shortness of breath and low grade fever?
 - In the previous 14 days, have you or your child had any contact with someone with a confirmed diagnosis of COVID-19; is under investigation for COVID-19; or is ill with a respiratory illness?
 - In the previous 14 days, have you or your child traveled on a cruise or internationally to countries with widespread, sustained community transmission?
- ❖ Temperature checks will be taken each day at drop off and as needed throughout the day

PPE (Personal Protection Equipment):

- ❖ City staff will be required to wear face coverings or masks while interacting with the campers and/or parents.
- ❖ Children are encouraged but not required to wear face coverings or masks. Children will need to provide their own face coverings or masks and be responsible for wearing the mask.
- ❖ Gloves are available upon request

FACILITIES: Treasure Island Community Center/Garden Room, One Park Place
New City Hall (Allied building), 10451 Gulf Blvd
Treasure Island Park, One Park Place
Treasure Bay Golf and Tennis, 10315 Paradise Boulevard

DROP OFF/PICK UP: We will have curbside drop off and pick up, unless it is determined that there is legitimate need for the parent to enter the facility which will be determined by the Head Coach, Assistant Recreation Director or Recreation Director. All parents requiring entry will be escorted by a staff member and kept in areas away from campers.

Parents are required to drop off or pick up only during the specified times listed below, unless for pre-arranged appointments, etc...

Drop Off Hours: 7:30 AM to 9:00 AM

Pick Up Hours: 3:30 PM to 5:00 PM

Treasure Island Community Center/Garden Room

- ❖ Big Frys will be assigned to the Community Center and Garden Room. City Hall will be used, if needed
- ❖ Enter at 105th Avenue and exit onto 106th Avenue. Drop off/pick up in front of the Community Center main entrance
- ❖ The facility will be locked to public including parents/grandparents, etc...during camp hours as recommended by the CDC. There is a door bell on the south side of main lobby door
- ❖ PLEASE do not park your vehicle on the ramp at the Community Center (outside the kitchen and Garden Room entrances) as this ramp is used by City staff for the unloading and loading of material and supplies.
- ❖ Telephone number at facility, (727)250-8510

City Hall (Allied)

- ❖ Small Frys will be assigned to the city hall facility
- ❖ Enter at 105th Avenue and exit onto 104th Avenue. Drop off on the east side of the building by the entrance to the facility
- ❖ The facility will be locked to the public including parents/grandparents, etc... during camp hours as recommended by the CDC.
- ❖ Please do not park underneath building as that area will be utilized for outside activities
- ❖ Telephone number at facility, (727) 294-3033

Suspected or Confirmed Cases of Covid-19 – if a case of COVID-19 is suspected, Recreation staff will notify parents immediately. Camp will be temporarily closed to follow disinfecting procedures as outlined by the county health department and the CDC guidelines.

Steps for a confirmed case of COVID-19

- Coordinate with Pinellas County Health Department
- Dismiss children and staff for several days as recommended by the Pinellas County Health Department

- Communicate with parents and staff
- Clean and disinfect the facility thoroughly

EXTENDED CARE

Extended care will not be provided during the 2020 Summer Camp

REGISTRATION FEE:

Treasure Island Resident \$450/child for 10 weeks of camp

Non Resident \$750/child for 10 weeks

Discounts are available for families with multiple children enrolled for the 10-week program: \$75 off the first child, \$50 off each additional child

Proof of residency of the participant is required at time of registration. Proper identification is required to verify residency when completing registration forms. Acceptable proofs of identification are driver's license, utility bills, voter identification, or declaration of domicile.

Participants must reside in or be a tax payer of Treasure Island in order to receive the resident rate. The City has a reciprocal agreement with the City of St Pete Beach so SPB residents receive the Treasure Island resident rate.

The City is keeping attendance at program locally to limit the exposure of the virus and the possibility of community spread from high transmission areas. Requests for weekly enrollment will be accepted on a first come, first serve and as available to stay within our group ratio.

STAFF

All staff members have received Level 2 Background Screening by the Department of Children and Families, background check through the Florida Department of Law Enforcement (FDLE) and have had in-service training to insure the best possible supervision of participants.

VULNERABLE PERSONS ACT

Effective October 1, 2012, there is a statutory requirement pursuant to Florida Statute 39.201, et al, for all individuals to report to the Department of Children and Family Services (DCF) instances of child abuse, abandonment, neglect, and/or death as a result of abuse, abandonment or neglect. Under FS 39.201(1)(a), (b) and (c) *any person who knows or has reasonable cause to suspect, that a child is abused, abandoned or neglected by a parent, legal custodian, caregiver or that a child is in need of supervision..., or that a child is in need of supervision and care and has no parent, legal custodian or responsible adult relative immediately know and available to provide supervision and care SHALL report such knowledge or suspicion to DCF. Any person who knows, or has reasonable cause to suspect, that a child is the victim of childhood sexual abuse or the victim of a*

known or suspected juvenile sexual offender, as defined in this chapter, SHALL report such knowledge or suspicion to DCF.

Individual employees who fail to report to DCF Central Abuse Hotline at 1-800-962-2873 face personal criminal liability for failure to report instances of suspected and/or known abuse, neglect or abandonment. A person who is required to report known or suspected child abuse, abandonment or neglect and who knowingly and willfully fails to do so, or who knowingly and willfully prevents another person from doing so commits a felony of the third degree, punishable as provide in s. 775.082, s 775.083, or s. 775.084

VOLUNTEERS

Due to the CDC guidelines and the required ratio of 1:9, we will not utilize volunteers this year to make room for campers

SIGN IN/SIGN OUT PROCEDURES

Staff will sign in and sign out campers at pick up and drop off

FIELD TRIPS/SPECIAL EVENTS

During Phase 1, field trips will be limited to the St Pete Beach pool and local ice cream shops. The City is scheduling outside entertainment to come to our facilities. Some activities include tennis lessons, foot golf, Gulf Beaches Library story hour, petting zoo, Kona Ice, Mad Science, Giving Tree Music, etc... These groups will practice the social distancing guidelines and cleaning/sanitizing protocols as recommended by the CDC. Recreation staff is working with the Tennis Pro to provide tennis racquets to each camper to use while at camp for tennis lessons and to take home on the last day.

Additional fees will be charged for field trips and special activities. Permission slips must be filled out completely, signed by the parent/guardian and returned to the child's coach prior to each field trip or activity. If you do not want your child to participate in a particular field trip or activity, please state so on the permission slip. The child will be placed in another group for the duration of the field trip or activity. **NO VERBAL PERMISSION WILL BE ACCEPTED FOR FIELD TRIPS REQUIRING TRANSPORTATION ON THE BUS.** Permission slips may be **FAXED** to the attention of the Recreation Department at **(727) 547-4582** or emailed to recreation@mytreasureisland.org.

PAYMENT OF FEES

Parents will be required to pay with DEBIT or CREDIT cards for all camp fees or field trips.

CLOTHING

Close toed shoes must be worn at all times. Shoes, with good traction, are necessary for such ground surfaces as the facility floors, sidewalks, grass, street, etc...

BAKERY GOODS

Only store bought bakery goods, etc... may be brought in to camp. Bakery goods, etc... prepared at home will not be permitted.

BICYCLES

Children are permitted to ride bicycles to and from the program. Bicycles must be **locked up** in the bicycle racks provided at the park. NO ONE is permitted to ride his/her bicycle during the program, unless specified for an activity.

PERSONAL ITEMS

What to bring to camp

Lunch and snack, water bottles, sunscreen, bathing suit and towel on pool days.

Please wear closed toed shoes. Children may bring a bag or backpack with first and last name of child to camp to place personal items.

Unauthorized and disruptive items will be confiscated and returned at the end of the day. The Recreation Department will not be responsible for lost or stolen items.

CELL PHONES are to be used for emergency purposes or to contact parents while at camp, only and are required to be left in the child's backpack. Children will not be permitted to use their cell phones to talk, text or use the camera or internet during camp, unless permitted by the child's coach. Cell phone and other items which become disruptive will be confiscated and returned to the child at the end of the camp day. The City is not responsible for lost, stolen or damaged items.

Alcohol, drugs, tobacco and/or weapons are strictly forbidden at camp. If these items are found at camp, the parent of the child and the Treasure Island Police Department will be notified immediately to address the situation.

ALL PERSONAL ITEMS SHOULD HAVE THE CHILD'S FIRST AND LAST NAME WRITTEN ON ITEM.

VENDING MACHINES

Soft drink and snack machines are available at the Community Center. Money sent for snacks or field trips should be carried on the child and not put in purses, lunch boxes, bags, etc... The Recreation Department staff is not responsible for any lost or stolen money.

There are NO vending machines at the new city hall facility. Campers should bring snacks and beverages

LUNCH

CHILDREN WILL NOT BE PERMITTED TO LEAVE FOR LUNCH and MUST BRING

THEIR LUNCHESES. Lunches shall have the child's first and last names on them. PLEASE do not allow children to bring lunch items that are perishable in the heat. Lunches will not be refrigerated.

ALSO, please do not send items that need to be warmed or cooked as the City only has one microwave and cannot accommodate the number of children needing to prepare their lunch meal.

REGISTRATION FORMS

Parents/guardians are required to submit **current** and **correct** telephone numbers of their workplace, home and alternate relative/friend to be reached in case of an emergency.

Non-custodial guardians ie: grandparents, aunts and uncles must have POWER OF ATTORNEY in order to sign any program document (registration form, permission slips, and medical release form). A copy of the document is required at the time of registration.

Parents/guardians are requested to list all persons permitted to remove child from the program. Parents are to be included on the list. PLEASE NOTE that a recorded copy of a court order is required in order to **prohibit/prevent** any parent from removing a child from the program. Should there be such a court order, the staff will take every precaution to insure that the child does not leave with the parent by notifying the local law enforcement agency of the prohibited parent's desire to remove the child from the program. PLEASE be informed that the staff can not legally stop a parent from removing a child from the program but can try to peacefully detain such parent until the local law enforcement officer arrives.

INJURIES/MEDICAL CONDITIONS

It is the policy of the Recreation Department to call **911** anytime a child has sustained a head injury - whether minor or major - or a questionable injury. The attending paramedics will require a parent or guardian to sign off on the child's injury. This policy is to protect the health of your child, as some injuries -especially head injuries - can go undetected for hours.

The Recreation Department staff will contact a parent or guardian immediately should staff suspect that the child may require immediate medical attention which could be contagious or threatening to others in the program.

MEDICATION

The Recreation Department will not dispense medicine to your child. The staff members can remind your child to take his/her medicine at the scheduled or recommended time.

EPI-PEN POLICY

Staff will carry the Epi-Pen during camp hours, only. In the event that the child appears to have an allergic reaction, staff will guide the child through the procedure of administering the Epi-Pen while at the same time calling 911. Staff will assist the child through the guidance of the 911 medical personnel until the paramedics arrive.

To facilitate the staff's guidance to the child, the parent must provide documentation from the child's doctor defining the child's condition and necessary requirements. The child's doctor shall provide step-by-step instructions for administering the Epi-Pen so that staff can assist the child through the dispensing of the medication.

Staff will not physically administer the Epi-Pen to a child but will provide the necessary assistance with helping the child through the procedure.

Any parent or guardian of a child requesting that staff carry an Epi-Pen for their child shall first be provided with a copy of this policy, and sign consent to this policy.

HEAD LICE

A strain of "super lice" that is resistant to over-the-counter treatments has been reported in 25 states. Here's what you need to know about the outbreak and how you can protect your children:

What are super lice?

Super lice, like regular lice, are parasitic insects that can live in the scalp, eyebrows and eyelashes of humans and feed on blood. Due to a genetic mutation, super lice are resistant to pyrethroids, the family of insecticides contained in common over-the-counter treatments used to kill lice.

Where are super lice a problem? A [national study](#) found the treatment-resistant lice in 25 states in the U.S. **including Florida**

How do super lice spread? Much like regular lice, super lice are spread by direct contact with the hair of an infested person, the [CDC reports](#). Head lice move by crawling and cannot hop or fly. Lice can also spread by sharing clothing or hair accessories recently worn or used by a person with lice, although this is less common. Dogs, cats and other pets cannot spread head lice.

How do you know if your child has super lice? The symptoms of head lice include the feeling of something moving in the hair, an itchy scalp, irritability and difficulty sleeping. The only difference between regular lice and super lice infestation is the response to treatment. If your child still has lice after a complete over-the-counter treatment, they may be infested with a resistant

strain.

How are lice and super lice treated? The [American Academy of Pediatrics](#) recommends parents and caregivers use over-the-counter treatments unless resistance has been confirmed in other cases in the community. Instructions on the package should be followed exactly and all clothing, linens and toys used by the infected person should be washed in hot water or dry cleaned. If the lice are treatment-resistant, a pediatrician can prescribe another form of treatment that has been proven effective against super lice.

How are lice and super lice prevented? Because head lice spread so easily in schools, playgrounds and daycares they are difficult to prevent. The AAP recommends teaching children not to share hats, combs or other items that come in contact with hair. **Children should also be checked for lice if there is an outbreak in their school or camp** – even if they aren't complaining of itching. Head lice is often a problem in locations where groups of children play together.

Summer camps are favorite places for head lice, which often arrive on the heads of the incoming campers. At summer camp, kids play together and ride the buses in close contact, as well as frequently sharing hair accessories, etc...

Therefore, it is the responsibility of the parents/guardians to check their child(ren)'s head for lice or nits before camp starts and periodically throughout the Summer. It is also ESSENTIAL that parents notify the Recreation Office if it is discovered that your child has head lice. Due to the highly contagious nature of head lice, the City must require and enforce the rule that children with head lice or nits not be allowed to attend camp until completely "nit-free". Parents/guardians will be notified immediately and will be required to pick up child(ren) with head lice or nits from camp.

We follow the policy of Pinellas County Schools which has a No-Nit Policy that calls for the exclusion of a student/camper from school/camp until the removal of all lice, eggs, and nits has been accomplished. A parent must accompany the child when they return to school/camp after being treated. Students/campers must be nit-free to return to class/camp. Recreation staff will check children's heads upon return to camp to ensure the child is "nit-free". Children suspected to still have nits or lice will not be able to return to camp. **Parents may bring in a doctor's note clearing the child for camp in lieu of staff's subjective opinion.**

It is not the responsibility of the Recreation Department staff to check children's heads for lice.

GUESTS

Participants will not be permitted to bring guests to the program. NO exceptions will be allowed.

SUMMER T-SHIRTS

Summer camp shirts will not be distributed for the 2020 Summer Camp

LOST & FOUND

The Recreation Department will not be responsible for participant's money, clothing, lunchboxes, tape recorders/radios, bicycles, or any additional belongings. PLEASE put your child's FIRST and LAST NAME on all personal items. Lost and found boxes will be located in the Community Center and city hall lobbies. Please see the Head Coaches at pick up or drop off for lost items.

TELEPHONE MESSAGES

Parents/guardians needing to get in touch with their child(ren) should call the Recreation Office at 547-4575, ext 237 (or 221). The Recreation Office will relay the message directly to the child's coach or the child. Should the Recreation Office be unoccupied, PLEASE leave a **VOICE MAIL MESSAGE** or return to the **OPERATOR** and request to leave a message for the Recreation Office personnel. Additionally, each facility has a telephone number as listed on page 3.

PHOTO POLICY

Photographs taken by the Recreation Department at the city camps are often used in presentations, fliers, websites and local newspapers. If you do not want to have your child's photograph in any marketing material, please contact the Recreation Department immediately.

DISCIPLINE POLICY

The Recreation Department's philosophy is that children can behave appropriately. The staff will not and cannot tolerate a child from stopping staff or other program participants from having an enjoyable experience at camp. The staff realizes that

SUMMER is a time for FUN! That is why it is so IMPORTANT that children behave appropriately while at camp. The staff can not continually correct children's misbehavior without the actions effecting the flow and progress of the main goal of the program which is to provide SAFE FUN!!!

The Recreation Department's Discipline Policy is as follows:

PROGRAM RULES

1. Children must listen when spoken to.
2. Children are expected to keep their hands and feet to themselves.

3. Children are to be respectful to staff and other program participants.
4. Children are required to obey all program rules as directed by staff.
5. Children will be respectful to City property and all facilities attended.
6. Children must use appropriate language while at camp or on field trips.

IF A CHILD CHOOSES TO BREAK A RULE

1st consequence	Verbal Warning
2nd consequence	Time-Out for 5 minutes
3rd consequence	Time-Out for one minute for each of the years of the child's age. Disciplinary log completed on child's behavior. Parent notified of problem by child's coach.
4th consequence	Miss one field trip. Disciplinary log completed on child's behavior. Parent notified of problem and action taken by child's coach. Money refunded for trip.
5th consequence	One day suspension from program. Parent notified of problem and action by Recreation Office staff. <u>NO</u> refund of program money.

A disciplinary log will be sent home if your child reaches a 3rd, 4th or 5th consequence. Parents are to sign disciplinary logs and return to staff.

INAPPROPRIATE LANGUAGE AND SEVERE DISRUPTIONS will immediately go to the 4th or 5th consequence or expulsion. This occurs if a child severely disrupts, intentionally bullies another child to the extent of harm, willfully harms property or person, refuses to obey staff or engages in actions that stops the coach or other children from having fun. Constant misbehavior will result in expulsion from program, without refund of program money.

The Disciplinary Policy form must be signed and returned to the Recreation Office prior to any child being accepted into the program.

TRANSPORTATION

Bus transportation is provided by the Treasure Island Recreation Department. City buses will be sanitized after each use and social distancing will be required on the buses.

BUS RULES - Children are to remain seated forward and as quiet as possible while traveling on the bus. Care shall be taken so that the children do not open the emergency exits, peel tint from the windows and vinyl from the bus seats. NO food or drinks will be permitted on the bus. Proper entry on and exit from the bus is important and will be practiced. Any misconduct on the bus may result in disciplinary action and/or suspension from future transportation on the bus.



Treasure Island Summer Camp 2020
Curbside Drop-Off & Pick-Up
Traffic Flow Map



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